

**How to obtain a
"permit to operate"
for a new business**

get approval from the Planning
Department and Zoning Department
@
1660 Mission Street, 3rd floor
San Francisco, CA 94103
(415) 558-6377

file for a building permit with DBI
Building Department
@
1660 Mission
San Francisco, CA 94103

file for a "permit to operate" with
Environmental Health Section
@
1390 Market, sutie210

permits approved

EHS notifies the Tax Collector's office that
all permits are approved

Tax Collector's Office sends you a bill for
the license fee

you pay the fee

**permit is mailed to
you by EHS**