

CWIC recommends implementing Flu Prevention and Illness Policy as an added measure to reduce chances of employee illness. We recommend the following prevention and illness policies and suggest that you adapt them as necessary to fit your own company's needs.

FLU PREVENTION POLICY

[Company Name] ensures that as many employees who are able to receive the influenza vaccine do so annually.

To support our Flu Prevention Policy, [Company Name]:

- Offers on-site flu vaccinations at no cost (or at reduced cost) to our employees;
- Offers our employees time-off to get vaccinated against influenza at our on-site flu shot clinic or by their own doctor;
- Informs employees about flu symptoms, course of disease, vaccination, and what to do should they get ill.

FLU ILLNESS POLICY

[Company Name] encourages our employees to restore their health and protect the health of their colleagues.

To support our Flu Illness Policy, [Company Name]:

- Encourages employees who are experiencing the first symptoms of influenza to utilize sick-time or paid-time-off until they are healthy enough to return to work;
- Encourages employees who are at elevated risk for complications (due to pregnancy, aged 50 years and over, chronic lung, kidney, liver, or heart conditions, metabolic conditions including diabetes, anemia and other blood conditions, and/or weakened immune system) and are experiencing symptoms of influenza to see their doctor;
- Encourages employees with severe symptoms of influenza to see their doctor.