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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

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Department of Public Health



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Director of Health

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Executive Secretary

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AGENDA

HEALTH COMMISSION

FINANCE AND PLANNING COMMITTEE

Tuesday, December 7, 2010, 2:00 p.m.

1001 Potrero Avenue, Conference Room 2A6
San Francisco, CA 94110

Commissioner Steven Tierney, Ed.D. Chair
Commissioner Edward A. Chow, M.D., Member
Commissioner James M. Illig, Ex Officio Member
Commissioner Sonia Melara, Member

- 1) **CALL TO ORDER**
- 2) **ACTION ITEM:** **APPROVAL OF THE NOVEMBER 2 FINANCE AND PLANNING COMMITTEE MINUTES**
**Minutes of the meeting of November 2, 2010*
- 3) **ACTION ITEM:** **MONTHLY CONTRACTS REPORT**
(Jacquie Hale, Director of Office of Contract Management and Compliance)
**Health Commission December 2010 Contracts Report*
- 4) **ACTION ITEM:** **REQUEST FOR APPROVAL OF A CONTRACT IN THE AMOUNT OF \$224,000 WITH BAY AREA CREMATION AND FUNERAL SERVICES, INC. FOR TEMPORARY MORGUE STORAGE SERVICES FOR LAGUNA HONDA HOSPITAL FOR THE TERM OF DECEMBER 7, 2010 THROUGH DECEMBER 6, 2012 (2 YEARS).**
(Jacquie Hale, Director Contracts Management)
- 5) **FOR DISCUSSION AND:** **RESOLUTION: REVISED HEALTH CARE ACCOUNTABILITY**
POSSIBLE ACTION: **ORDINANCE**
(Frances Culp, DPH Senior Health Planner)

- 6) **FOR DISCUSSION AND POSSIBLE ACTION:** **LONG TERM CARE COUNCIL RESOLUTION TO IMPROVE THE CITY-WIDE BUDGETING PROCESS**
(Dianne Jensen, HSA Senior Planning Analyst)
- 7) **FOR DISCUSSION AND POSSIBLE ACTION:** **DPH FIRST QUARTER REPORT FY 2010-2011**
(Gregg Sass, DPH Chief Financial Officer)
- 8) **FOR DISCUSSION AND POSSIBLE ACTION:** **MAYOR'S BUDGET INSTRUCTIONS**
(Gregg Sass, DPH Chief Financial Officer)
- 9) **FOR DISCUSSION AND POSSIBLE ACTION:** **COMMITTEE ANNUAL CALENDAR**
- 10) **EMERGING ISSUES**
- 11) **PUBLIC COMMENT****
- 12) **ADJOURNMENT**

* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311, telephone 554-2666, or at the Joint Conference Committee meeting. If any materials related to an item on this agenda have been distributed to the Finance Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

** Opportunity for members of the public to address the Joint Conference Committee on items of interest to the public that is within the subject matter jurisdiction of the Joint Conference Committee that are not on the agenda. Additionally, public comments will be taken for each agenda item.

A majority of the members of the Health Commission may be in attendance at this Committee meeting. However, there will be no discussion of or deliberations on any matter not on this Committee agenda. This matter is being noticed as a meeting of the full Commission in the event that a quorum is present under Sec. 67.3(b)(1) of the San Francisco Administrative Code.

Disability Access

Conference Room 2A6 is wheelchair accessible. It is located on the second floor of the Main Building. Public parking is available on 23rd Street, from where you enter the Main Building. Take an elevator to the second floor and look for Room 2A6. Parking is also available at 22nd Street and Potrero Avenue.

American sign language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

Public Transportation

The hospital is accessible by wheelchair-friendly Muni Lines *#9 San Bruno*, *#9X San Bruno Express*, *#19 Polk* (stops 2 blocks away), *#33 Stanyan*, and *#48 Quintara-24th St.* For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: www.sfgov.org/ethics.

Know Your Rights Under the Sunshine Ordinance

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at soft@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/sunshine.htm>.