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**Margine A. Sako**  
Commissioner

**David J. Sanchez, Jr., Ph.D.**  
Commissioner

**Steven Tierney, Ed.D.**  
Commissioner

**Catherine M. Waters, R.N., Ph.D.**  
Commissioner

## HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO  
**Gavin C. Newsom, Mayor**

**Department of Public Health**



**Mitchell H. Katz, M.D.**  
Director of Health

**Michele M. Seaton**  
Executive Secretary

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### MINUTES

#### CITYWIDE HEALTH PLANNING AND EFFECTIVENESS COMMITTEE

**Tuesday, August 19, 2008**

**2:00 p.m.**

**101 Grove Street, Room 302**

**San Francisco, CA 94102**

#### 1) CALL TO ORDER

Commissioner Melara called the meeting to order at 2:10 p.m.

Present: Commissioner Sonia E. Melara, MSW, Chair  
Commissioner Margine A. Sako, Member  
Commissioner James M. Illig, Ex Officio

Absent: Commissioner Steven Tierney, Ed.D., Member

Staff: Anne Kronenberg, Director, Office of Policy and Planning, Rajiv Bhatia, M.D., Director, Environmental Health Services, Gregg Sass, Chief Financial Officer, Jim Soos, Deputy Director, Office of Policy and Planning and Ginger Smyly, Director, Community Health Promotion and Prevention,

#### 2) APPROVAL OF THE MINUTES OF THE JULY 15, 2008 CHPEC MEETING

Action Taken: The committee approved the minutes of the July 15, 2008 Citywide Health Planning and Effectiveness Committee meeting.

3) **APPROVAL OF THE MINUTES OF THE AUGUST 12, 2008 SPECIAL CHPEC MEETING**

Action Taken: The Committee approved the minutes of the minutes of the August 12, 2008 Citywide Health Planning and Effectiveness Committee special meeting.

4) **FISCAL YEAR 2009-2010 BUDGET PRINCIPLES**

Ms. Kronenberg presented the Health Director's proposed budget principles, which she said were intended to be a starting point for Commission discussion and were developed by the Integrated Services Committee. The Committee discussed the Director's budget principles, as well as Commissioner Tierney's draft budget principles, which were presented at the August 5<sup>th</sup> Finance Committee meeting. The Committee agreed upon broad, overarching discussion points that they want to refer to the Finance Committee, which will discuss and develop budget principles.

Broad overarching discussion points:

- Cuts are proportional to civil service and contracted services
- Dr. Katz's vision that everything connects to primary care
- The Commission needs to know the context of cuts, and how much service is left.
- Recommendations from the Controller's report summarizing health department analyses:
- Community Benefits Partnership Work
- Make the principles citywide health principles that are given to the Mayor and Board of Supervisors.
- Involve stakeholders/transparency
- Look at efficiency and effectiveness
- Systemic review—how these services are provided by other partners
- Include other departments in budget discussions/understand effects more broadly
- How are the other 80% served (20% of population served through DPH)/Prevention, regulatory
- Dr. Katz's definition of vulnerable populations (gender and age might be factors)

Mr. Sass said the Department needs more specific principles that are geared toward cutting \$50 million from the general fund. The Department cannot reduce its general fund \$50 million and maintain the level of services that are currently being provided.

Commissioner Sako has a level of resentment about the amount of time that people put into the budget process, only to be ignored at the conclusion of the process. The Commission should plan for an adequate amount of time to do its budget work, but also take time to address other issues as well. Commissioner Sako sees principles as how we operate within the budget process, and what is the framework for decision making. She sees priorities as a different discussion. Principles could be violated with good justification.

The Committee asked that these overarching discussion points to the other commissioners, and flesh them out as principles.

5) **REVIEW OF SIX-MONTH COMMITTEE CALENDAR**

The Committee discussed a draft master calendar for the Citywide Health Planning and Effectiveness Committee, through December 2008. Ms. Kronenberg will present the work of the San Francisco Charity Care Working Group at each meeting, and Department and citywide presentations will be made in the areas covered by the working group. The presentations will emphasize outcomes and how effectiveness is measured. Information will be submitted to the committee in advance so the meeting presentations can be succinct. The Committee asked trauma, enforcement of safety/regulatory requirements and behavioral health have individual presentations. The calendar is flexible and can accommodate emerging issues.

6) **COMMITTEE COMPOSITION**

This discussion was continued to a future committee meeting.

7) **EMERGING ISSUES**

None.

8) **PUBLIC COMMENT**

None.

9) **ADJOURNMENT**

The meeting was adjourned at 3:40 p.m.

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Michele M. Seaton  
Health Commission Executive Secretary