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Commissioner

**David J. Sanchez, Jr., Ph.D.**  
Commissioner

**Steven Tierney, Ed.D.**  
Commissioner

**Catherine M. Waters, R.N., Ph.D.**  
Commissioner

## HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

**Gavin C. Newsom, Mayor**

**Department of Public Health**



**Mitchell H. Katz, M.D.**  
Director of Health

**Michele M. Seaton**  
Executive Secretary

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## MINUTES

### HEALTH COMMISSION PLANNING COMMITTEE

Tuesday, May 27, 2008

2:00 p.m.

101 Grove Street, Room 302

San Francisco, CA 94102

#### 1) CALL TO ORDER

Commissioner Melara called the meeting to order at 2:05 p.m.

Present: Commissioner Sonia E. Melara, MSW, Chair  
Commissioner Margine A. Sako, Member  
Commissioner Steven Tierney, Ed.D., Member  
Commissioner James M. Illig

Staff: Mitchell H. Katz, M.D., Health Director

#### 2) DISCUSSION AND POSSIBLE APPROVAL OF COMMITTEE MISSION, PRINCIPALS AND OUTCOMES

Commissioner Melara said that the mission, principles and outcomes of the committee must clearly reflect what the committee wants to do and also be very clear that the collaboration includes the public and private sectors, including hospitals, clinics and non-profit partners.

The Committee agreed that Barbara Garcia and Tangerine Brigham should attend the committee meetings at least through the first few months.

The committee selected a name for the new committee: Citywide Health Planning and Effectiveness Committee (CHPEC)

The committee approved a mission statement for the committee: To protect and promote the health of all San Franciscans using a systemwide, collaborative and preventive approach to health care services.

### Committee Principles

- 1) Use data to develop health priorities and outcomes.
- 2) Health care in San Francisco is bigger than DPH and we want to enhance our impact via collaboration.
- 3) Establish policies and strategies that will guide the implementation of health services for San Franciscans who are most vulnerable (recognizing that DPH is charged with being a safety net in addition to protecting the health of all San Franciscans).
- 4) Bring together city departments, commissions and large coalitions related to the delivery system of housing, health, social services, safety to provide the Committee with their vision/mission for serving vulnerable populations.

### Committee Outcomes

- 1) Identify the top health priorities for San Francisco by convening individuals and groups who are setting health priorities (i.e. DPH Policy and Planning, DPH Epidemiology, BHSF).
- 2) Have a greater influence on health care systems development by engaging partners in conversations with us and each other.
- 3) Redraft the Commission's guiding principles for budget development.
- 4) For future DPH budgets, recommend initiatives that are based on the findings, which will be substantiated with data and a working knowledge of services from other systems of care.

### Follow Up/Action Item

- The Commission Secretary will develop the operating rules for this new committee based on the above.

### 3) **REVIEW OF PROPOSED LETTER TO MAYOR NEWSOM REGARDING PROPOSED BUDGET CUTS**

The Committee discussed the content and timing of the letter to the Mayor regarding the budget cuts. The Committee agreed that the letter should include what this new committee is going to accomplish over the next year, and how this work should be incorporated into budget priorities. The Committee agreed that the letter should also be directed at the Board of Supervisors, who will hold hearing on the budget beginning June 17<sup>th</sup>. The Finance Committee will review the draft letter at its June 3<sup>rd</sup> meeting.

4) **REVIEW OF HEALTH DIRECTOR'S PROPOSED VISION FOR THE DEPARTMENT OF PUBLIC HEALTH**

Mitchell H. Katz, M.D., Health Director, presented his schematic vision for the Department of Public Health (see attached). This vision reflects the services provided to all San Franciscans as well services for the uninsured and publicly insured. The key objectives of the vision fit under the objectives of both new Health Commission committees and can be discussed at either committee.

Action Taken: The Committed approved the schematic vision for the Department of Public Health.

Dr. Katz said he would like to have a discussion at a future meeting about the budget process for next year. The fiscal situation next year will not be any better than this year's. The Department will get another target in January, likely an eight percent general fund reduction. The Commission and staff must make a deliberate decision on a different process. This topic will be added to the agenda of the June 3<sup>rd</sup> Finance Committee meeting.

5) **PUBLIC COMMENT**

None.

6) **ADJOURNMENT**

The meeting was adjourned at 4:00 p.m.

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Michele M. Seaton  
Health Commission Executive Secretary