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Director of Health

Mark Morewitz, MSW
Executive Secretary

TEL (415) 554-2666
FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday, September 7, 2010, 2:00 p.m.

Lady Shaw Senior Center

1483 Mason Street, San Francisco, California, 94133

Present: Commissioner Edward A. Chow, M.D., Member
Commissioner Sonia Melara, Member
Commissioner James M. Illig, Ex Officio Member
Commissioner Steven Tierney, Ed.D., Chair

1) CALL TO ORDER

Commissioner Tierney called the meeting to order at 2:11pm.

2) APPROVAL OF THE AUGUST 3 FINANCE AND PLANNING COMMITTEE MINUTES

Action Taken: The Committee unanimously approved the minutes of the August 3 2010 Finance and Planning Committee.

3) CONTRACTS REPORT:

REQUEST FOR APPROVAL OF RENEWAL CONTRACTS WITH ASERETH MEDICAL SERVICES, INC. AND NOR-CAL MEDICAL TEMPS AND FOR NEW CONTRACTS WITH LEAD STAFFING CORPORATION AND SOLIANT HEALTH, INC., IN THE AMOUNT OF \$1,820,000 PER YEAR FOR ALL FOUR SHARED CONTRACTS, FOR A TOTAL CONTRACT VALUE OF \$6,115,200 FOR ALL FOUR SHARED CONTRACTS, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE INTERMITTENT, AS-NEEDED PHARMACY REGISTRY SERVICES FOR SAN FRANCISCO GENERAL HOSPITAL, JAIL HEALTH SERVICES, AND LAGUNA HONDA HOSPITAL FOR THE TERM JANUARY 1, 2011 THROUGH DECEMBER 31, 2013 (3 YEARS); UPDATE ON WESTSIDE COMMUNITY MENTAL HEALTH CENTER.

Jacquie Hale, Director of Office of Contract Management and Compliance presented the report. Dave Woods, Interim DPH Pharmacy Director, stated that if approved, this contract will add two as-needed pharmacy registry contractors to the existing two providers.

Action Taken: The Committee unanimously approved the contracts with Asereth Medical Services, Nor Cal Medical Temps, Lead Staffing Corporation, and Soliant Health Inc.

Duane Einhorn, Director of Contract Compliance for Community Programs, gave an update on the Westside Community Services (Westside) Corrective Action Plan. The following are highlights of the discussion of this item:

DPH has given Westside until 10/31/10 to comply with the board of directors governance and composition issues stated in the Corrective Action Plan. When Westside complies with this item, there will be four remaining board members.

The Board of Directors felt strongly that hiring an Executive Director prior to working on the Board compliance issues was the correct route.

The quality of Westside's client services has remained consistent.

There was discussion regarding how the delay of the most recent Westside contract might impact the operations for the whole agency. Ms. Hale stated that she would email Mr. Morewitz with an update containing information to clarify how the Westside contract certification process has been handled since the last Finance and Planning Committee meeting.

4) UPDATE ON NEW LEAF SERVICES

Bob Cabaj, MD, Medical Director, CBHS gave an update on the closure of New Leaf services. The following are highlights of the discussion of this item:

The DPH would like to refer New Leaf clients to agencies that have LGBTI culturally appropriate services. It is verifying New Leaf's client lists to identify all open cases so those individuals may be appropriately referred to other providers. The majority of the clients will be referred to UCSF AIDS Health Project except for the transgender and female clients whom will most likely be referred to Lyon-Martin. At present the DPH does not have a contract with Lyon-Martin but it will create an avenue to pay for services through a subcontract thru the San Francisco AIDS Foundation until services can be put out to bid.

Costs that the DPH is willing to pay for closure of this agency include funds to maintain staff and basic operating costs.

New Leaf staff will not be eligible for COBRA because their employer is closing; the DPH is encouraging other agencies to interview New Leaf staff to fill relevant open positions.

The process for dealing with transition services for elderly clients is that New Leaf will refer any new senior clients to Behavior Access at 1380 Howard.

The DPH has initiated talks with Larkin Street Youth Center to provide services to youth who may have been served by New Leaf.

The Committee commended Dr. Cabaj and thanked the DPH staff for their work on this project. The Committee also requested an update on the transfer of clients in upcoming meetings.

5) FY 2009-2010 4th QUARTER FINANCIAL REPORT

Gregg Sass, Chief Financial Officer presented the report which included preliminary year-end financial projections for the DPH for FY 2009-10. The projections were based on revenue collected and billed, and expenses incurred for the fiscal year ending June 30, 2010. Projections included a revenue surplus of

\$2.7M and expenditure surplus of \$4.3M for an overall surplus of \$7M. Compared to the third quarter report, the net surplus increased \$599,000. Mr. Sass also made the following comments:

The operating expenses for the new Laguna Honda Hospital buildings are paid out of the DPH budget.

Because the Proposition J process was not approved by the Board of Supervisors, Jail Health Services has continued to be funded through the General Fund;

6) THE DRAFT 2009-2010 HEALTHY SAN FRANCISCO ANNUAL REPORT

Tangerine Brigham, Deputy Director made the presentation. The following are highlights of the discussion of this item:

The annual renewal process helps to insure that participants remain eligible for Healthy San Francisco and the process is made to be as expeditious as possible. Some medical homes are conducting reenrollment activities if a participant is seen within 90 days of his/her annual renewal timeline.

Data in the report on the state average for emergency room use is the total amount for both insured and uninsured patients.

Healthy San Francisco is working to improve the rate of follow-up visits which decreased in the last year.

Healthy San Francisco participants can self-refer for behavioral services within a medical home.

The Committee commended Ms. Brigham and her team on the work building Healthy San Francisco and on the writing of the report. It is especially impressed and proud of the decrease in emergency room utilization and the increase in enrollment numbers.

7) COMMITTEE ANNUAL CALENDAR

8) EMERGING ISSUES

9) PUBLIC COMMENT

10) ADJOURNMENT

The meeting was adjourned at 3:54pm.