

Steven Tierney, Ed.D.  
President

Sonia E. Melara, MSW  
Vice President

Edward A. Chow, M.D  
Commissioner

James M. Illig  
Commissioner

Margine A. Sako  
Commissioner

David J. Sanchez, Jr., Ph.D.  
Commissioner

Catherine M. Waters, R.N., Ph.D.  
Commissioner

## HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO  
Edwin M. Lee, Mayor

Department of Public Health



Barbara A. Garcia, MPA  
Director of Health

Mark Morewitz, MSW  
Executive Secretary

TEL (415) 554-2666  
FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

**MINUTES**  
**HEALTH COMMISSION**  
**FINANCE AND PLANNING COMMITTEE**  
**Tuesday, April 5, 2011, 2:00 p.m.**  
**101 Grove Street, Room 302**  
**San Francisco, CA 94102**

**1) CALL TO ORDER**

Present: Commissioner James M. Illig, Ed.D. Chair  
Commissioner Edward A. Chow, M.D., Member  
Commissioner Sonia Melara, Member  
Commissioner Steven Tierney, Ex Officio Member

The meeting was called to order at 4:02 pm.

**2) APPROVAL OF THE MARCH 1, 2011 FINANCE AND PLANNING COMMITTEE MINUTES**

Action Taken: The minutes of the March 1, 2011 Finance and Planning Committee meeting were unanimously approved.

**3) MONTHLY CONTRACTS REPORT**

Jacque Hale, Director of Office of Contract Management and Compliance presented the report. She stated the following correction should be made to the report:

The Baker Places item should be listed as "Rent Subsidies" for the amount of \$6,266,980. The Brandy Moore Program is erroneously listed in the Baker Places line item and is actually a Black Coalition on AIDS program.

Commissioner Comments/Follow-Up

Commissioner Chow asked for clarification of the increased amount of the contract with UCSF which provides Internal Review Board (IRB) services for DPH research programs. Ms. Gleghorn, who sits on the IRB, stated that this is has been an ongoing long-term agreement to contract with UCSF to serve as the IRB for all DPH research projects in which the principal investigators are either not associated with UCSF

or work under half time for the UCSF. The reason for the increase in this contract is that there has been increased volume in the number DPH research projects that the UCSF IRB must review.

Commissioner Illig requested information regarding the corrective action plans (CAP) for Black Coalition on AIDS and Tenderloin Health to determine whether the contracts should be approved. Ms. Garcia reminded the Committee that a CAP is a step in the process of helping organizations improve and correct problems. There is now a city-wide contract monitoring process in place, coordinated by the Controller's Office, that identifies contracts in which the provider has failed to continue to make progress on their CAP. Ms. Garcia stated that both of these contractors have continued to make progress on their CAPs.

Commissioner Chow requested that in the future that a representative from the DPH Contract Compliance unit be present to answer questions about any contracts with CAPS on the Contracts Report.

**4) IRIS CENTER REQUEST TO RELOCATE**

Alice Gleghorn, CBHS/County Alcohol and Drug Administrator, presented the request.

Action taken: The Committee recommended approval by the full Commission.

**5) DPH INFORMATION SYSTEMS UPDATE**

Dave Counter, Chief Information Officer gave the report.

The following are highlights of the discussion of this item:

There will be funds through the Meaningful Use budget for new positions to assist in the implementation of the new integrated systems. These positions are temporary and their funding is dependent on how well DPH implements its Meaningful Use activities. The Mayor's Office has stated that if there is not external funding for these training positions, it will assist as needed.

The LCR will continue to be utilized as the historical record of an individual's medical record. As clinicians interact more with other sites, the clinical information will be accessible in the LCR but will be managed and stored in eClinical.

There is city-wide consolidated in regard to data centers, DPH IT staff may be integrated into other City departments.

The DPH network is totally closed off for sharing data with other networks. However, there are providers within the contractor system who are trusted and have capability to access data in DPH system.

The SFCCC has been partners with the DPH since the LCR was planned. Therefore, these clinics have signed a HIPPA agreement which enables them to access data on the LCR.

Several clinician assessments and treatment plans have been streamlined on AVATAR to make the system more user-friendly.

COOL is the DPH document management system which contractors are not mandated to use.

Commissioner Comments/Follow-Up

Commissioner Illig commended the DPH and Mr. Counter for successfully moving towards integrated systems.

Commissioner Chow asked how the DPH will insure it will have control over its data it integrates with other City-wide data centers. Mr. Counter stated that moving towards the virtualized network and data

center enables the DPH to have control over and manage its data but saves the cost of running the servers which are expensive to maintain. The DPH maintains total control over all of its programs.

Commissioner Chow asked whether the DPH will receive any revenue in fees paid to individual practitioners since it is paying for the infrastructure of these medical data systems. Mr. Sass stated that the DPH is working with UCSF to work out a way for the DPH to either receive payments for data use or to adjust how much money is put into the UCSF affiliation agreement.

Commissioner Tierney stated that when there is a major change in data collection such as the AVATAR implementation, consistency and quality of client services may be impacted.

Commissioner Illig requested that Mr. Counter return in six months to give an update on DPH It systems.

**6) UPDATE ON THE WESTSIDE CORRECTIVE ACTION PLAN**

Jo Robinson, Director of Community Behavioral Health Services gave the update. The following are Westside board members that were present: Gene Lynch, Polly Paulsen, Cathy Jackson-Grant, Helynna Brooke and consultants Belle Taylor-McGhee, and James L. McGhee.

Ms. Robinson stated that on March 3, 2011, she and Ms. Garcia met with six members of the “newer” board of directors. Since the March 3 meeting, seven new board members have been appointed. There will be Board Officer elections on June 30, 2011 which will give the new board members time to acclimate. There have been no recent incidents or communications by the “older” board of directors.

Commissioner Illig commended Westside board and staff for their hard work during the difficult transition.

Public Comment

Cathy Jackson-Grant, Westside board member, thanked consultants for their successful board recruitment efforts. She stated that two current board members’ terms will expire in June, 2011 which is one reason to hold Board officer elections in June.

**7) UPDATE ON THE CLOSURE OF POSITIVE DIRECTIONS EQUALS CHANGE**

Jo Robinson, Director of Community Behavioral Health Services gave the update. She stated that as of June 18, 2010, the agency had no new intakes; in February, 2011, transfer of clients began and by the end of April, all administrative activities should be completed. A part-time behavioral health position has been funded at Southeast Health Center to assist with serving this population.

**8) UPDATE ON LYON-MARTIN**

Tangerine Brigham, Deputy Director, gave the update. She stated that she and Ms. Garcia have met with Lyon Martin staff/board members each week. A turn-around-CEO has been retained who has extensive experience running a FQHC operation.

At this time, Lyon Martin is considering its business model, reducing the number of uninsured patients, and possibly merging with another organization.

Marj Plumb, former Lyon-Martin CEO, is the new president of the board of directors.

At present, Lyon-Martin has approximately \$1M in debt; half of this amount is owed to the IRS and half to a private lender.

The DPH advanced funds to Lyon-Martin to assist in them with immediate cash-flow needs with the understanding that services will continue to be delivered to the target population. Lyon-Martin will

continue to submit monthly financial statements to the DPH and meet with Ms. Brigham and Ms. Garcia regularly.

Supervisor Mirkiarimi introduced a supplemental appropriation for \$150,000 for an organization providing services to LGBT services; if passed, these funds would most likely go to Lyon-Martin. Ms. Garcia has recommended to the Board of Supervisors and the Budget Analyst that any funds provided to Lyon Martin should be a loan because there are many other DPH contractors in financial need who are not on a CAP.

The Board of Directors Chair, the new CEO, and Ms. Brigham have met with several foundations that are interested in organizing a meeting of a larger group of foundations to possibly assist Lyon-Martin.

Lyon-Martin has raised \$363,000 through community activities.

Approximately 120 Healthy San Francisco patients will be transitioned to other medical homes.

Commissioner Comment/Follow-Up:

Commissioner Melara stated that she is concerned about how the quality of services are being impacted by the agency's financial crisis. Ms. Garcia stated that SFCCC conducted a chart review and found that the quality of services has not decreased.

Commissioner Chow stated that at the last meeting it was mentioned that the federal government may mandate a new board of directors to maintain FQHC status. Ms. Brigham stated that the issue has been that the agency has not had the number of board members required by their by-laws. It has been difficult to recruit new members because of the financial crisis and some board members have resigned.

9) **COMMITTEE ANNUAL CALENDAR**

10) **EMERGING ISSUES**

11) **PUBLIC COMMENT**

Lee Snider, Dominican University of California Masters in Nursing student, suggested that the DPH use new graduates in unpaid internship programs to give job experience since there are so few jobs in the Bay area for this population.

12) **ADJOURNMENT**

The meeting was adjourned at 3:58pm.