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HEALTH COMMISSION

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Department of Public Health



Barbara A. Garcia, MPA
Director of Health

Mark Morewitz, MSW
Executive Secretary

TEL (415) 554-2666
FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

MINUTES
HEALTH COMMISSION
FINANCE AND PLANNING COMMITTEE
Tuesday, August 2 2011, 2:00 p.m.
101 Grove Street, Room 302
San Francisco, CA 94102

1) CALL TO ORDER

Present: Commissioner James M. Illig, Chair
Commissioner Steven Tierney, Ed.D. Ex Officio Member
Commissioner Sonia Melara, Member

Excused: Commissioner Edward A. Chow, M.D., Member

The meeting was called to order at 2:03pm.

2) APPROVAL OF THE JUNE 7, 2011 FINANCE AND PLANNING COMMITTEE MINUTES

Action Taken: The minutes were unanimously approved.

3) MONTHLY CONTRACTS REPORT

Jacque Hale, Director of Office of Contract Management and Compliance presented the report and gave an overview of the revised report format.

Commissioner Comments/Follow-Up:

Commissioner Illig stated that he defines General Fund (GF) as local tax payer money that is not a pass-through from the state or federal government. He would like the format of the Contracts Report to be modified to differentiate between these different types of GF. Gregg Sass, DPH CFO, stated that it is not always possible to filter out and trace the exact originating funding sources of the General Fund. Mr. Sass and Ms. Hale suggested that they consider options to offer the Commission regarding Commissioner Illig's request.

Director Garcia stated that the Contracts Report is not a tool to use when making overall DPH budget decisions and that other fiscal information will be forwarded to the Commission in those situations to assist them in their process.

Commissioner Illig thanked Ms. Hale for the work put into changing the format of the report and suggested that if there is a group of contracts with the same services, that one explanation can be used for all of them.

Duane Einhorn, Director of Contract Compliance, reviewed the Corrective Action Plan (CAP) for Black Coalition on AIDS (BCA). He stated that most of the issues in the CAP have been dealt with and closed out. However their budget projections are overly optimistic and the DPH is recommending that they attempt to reduce their monthly rent. The DPH may keep the CAP open until these budget issues are resolved.

Commissioner Illig asked why there is no unduplicated client information on the Contracts report for the API Wellness Center. Tracey Packer, Deputy Director of HIV Prevention, stated that she will email Mr. Morewitz the details of the projected unduplicated client amount for this contract. Director Garcia stated that this was previously a UCSF Program funded by SAMSA that the DPH has taken over with GF funding.

Director Garcia stated that in anticipation of continued reduction in funding, the DPH will be attempting to increase the integration of HIV prevention with substance abuse services where relevant and appropriate.

Commissioner Illig asked Ms. Packer to explain the proportion of CDC funding in relation to the overall DPH HIV Prevention funding. Ms. Packer stated there is currently nine million dollars of CDC funding and five million dollars in General Fund funding. It is anticipated that in the near future, there will be a further reduction of three million dollars in CDC funding.

Commissioner Tierney asked if Tenderloin Health has met all the objectives in their previous CAP. Mr. Einhorn stated that the organization is no longer on a CAP. It is making regular payments on schedule.

Action Taken: The Committee recommended that the August Contracts Report be approved by the Full Health Commission.

4) REQUEST FOR APPROVAL OF A NEW CONTRACT IN THE SHARED AMOUNT OF \$1,890,000 WITH HEALTH INFORMATION TECHNOLOGY CARE, LLC (HITCARE), TO PROVIDE IMPLEMENTATION SUPPORT SERVICES FOR THE AMBULATORY CARE ELECTRONIC HEALTH RECORD PROJECT FOR THE DEPARTMENT FOR THE TERM OF SEPTEMBER 1, 2011 THROUGH FEBRUARY 28, 2015 (3.5 YEARS).

Dave Counter, Chief Information Officer, presented the contract. He stated that this is a preferred vendor for Eclinical Works, the electronic medical record vendor for SFGH. Funding for this contractor is coming from the American Recovery and Reinvestment Act (ARRA) funds.

Commissioner Comments/Follow-Up:

Commissioner Illig asked whether it is possible to still utilize ARRA funds. Mr. Counter stated that it is possible to use these funds.

Action Taken: The Committee recommended that the contract be approved by the Full Health Commission.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT IN THE SHARED AMOUNT OF \$1,280,000 WITH EXPRESS MEDICAL TRANSPORTERS WHICH INCLUDES AN INITIAL TERM OF SEVEN YEARS, WITH ONE OPTION TO RENEW FOR AN ADDITIONAL THREE YEARS, IN THE AMOUNT OF \$384,000, TO PROVIDE NON EMERGENCY MEDICAL TRANSPORTATION (NEMT) SERVICES FOR THE DEPARTMENT FOR THE TERM OF AUGUST 1, 2011 THROUGH JUNE 30, 2021 (9.916 YEARS).**

Jacquie Hale, Director of Office of Contract Management and Compliance presented the contract.

Commissioner Comments/Follow-Up:

Commissioner Illig asked why the contract term is for 9.9 years. Ms. Hale stated that the RFP specified that funded services would be contracted for seven years with an additional option of three years.

Action Taken: The Committee recommended that the contract be approved by the Full Health Commission.

6) **QUARTERLY RFP REPORT**

Jacquie Hale, Director of Office of Contract Management and Compliance gave the report.

Commissioner Comments/Follow-Up:

Commissioner Illig requested that the report project further into the future so that the Commission can be kept updated on the timeline for future RFPs. Ms. Hale stated that that RFPs are listed on the report as they are created. Michelle Dixon, Director of Contracts Development and Technical Assistance, stated that most services were put out to bid within the last year so there will not many new RFPs in the near future.

Commissioner Illig stated that services for administrative service organization were recently put out to bid and asked why this service is being rebid so soon. Director Garcia stated that the current provider is assessing what will be needed in this service area. The new RFP will be based on the results of this assessment so that the provider eventually chosen will be the best fit.

7) **HEALTHY SAN FRANCISCO (HSF) REPORT OUTLINE**

Tangerine Brigham, Deputy Director of Health and Director of Healthy San Francisco, presented the outline.

Commissioner Comment/Follow-Up:

Commissioner Illig stated that he and Commissioner Chow are concerned about capturing how HSF may have changed the amount of charity care being provided. Ms. Brigham stated that the report will show all hospital data on HSF and non-HSF charity care. This data will also be in the Charity Care report.

Commissioner Melara stated that she is curious about how the increase in HSF enrollment may impact charity care costs. Ms. Brigham stated that it is very difficult to determine the actual impact of HSF on the overall cost of Charity Care in San Francisco because the analysis of data would have to be very specific within each service area of each hospital.

Commissioner Illig asked if it is possible to explore other models of medical homes. Ms. Brigham stated that the DPH, through the work to prepare for the 1115 Waiver, has a Primary Care committee which continues to explore how to improve the DPH patient centered medical home model. One of the last steps the DPH needs to complete is the HER to get NCQA certification as a patient-centered medical home.

Public Comment

Adam Ouderkirk, AIDS Healthcare Foundation, stated that his organization operates the Magic Johnson Health Clinic. He stated that some clients who access medical services at their clinic have not been able to access specialty services at SFGH because the AIDS Healthcare Foundation is not a HSF provider. This has

forced clients to transfer to other primary care providers so that they may access needed services. He requested assistance in getting certified as a HSF provider.

8) INTEGRATED SERVICE DELIVERY SYSTEM UPDATE

Tangerine Brighman, Deputy Director of Health and Director of Healthy San Francisco, presented the outline.

Commissioner Comments/Follow-up:

Commissioner Illig asked whether the full group approves of the priority and focus on appropriate transition of patients. Ms. Brigham stated that the clinical leaders quickly agreed that the DPH could improve its usage of resources in the area of transitioning patients to the proper service. Director Garcia also stated that lack of effective and efficient transition procedures can be costly.

Commissioner Illig asked whether standards of care and/or best practices are being developed in this area. Director Garcia stated that standards will be an outcome of this process.

Commissioner Illig asked if anyone is reviewing previous evaluative processes and reports that analyzed the DPH service system. Director Garcia stated that the group will be reviewing these documents as part of their process.

Commissioner Illig asked for the anticipated global outcomes for this process. Director Garcia stated that the intended outcomes are structural changes to make integrated services more tangible. In addition standards of care will be developed and existing standards strengthened. Through the analysis the DPH will understand in what areas it under-resourced and in what areas does it possibly have too many resources in comparison with actual need. Finally, the process enables staff from different divisions to know each other and better understand the flow of services within the system.

9) COMMITTEE ANNUAL CALENDAR

POSSIBLE ACTION:

The Committee reviewed the calendar and requested no changes.

10) EMERGING ISSUES

There was no discussion of this item.

11) PUBLIC COMMENT

There was no general public comment.

12) ADJOURNMENT

The meeting was adjourned at 3:51pm.