



The City and County of San Francisco  
**San Francisco Drug Abuse Advisory Board**  
**City-Wide Alcoholism Advisory Board**  
1380 Howard Street, 4th Floor  
San Francisco, CA 94103  
Telephone: (415) 255-3521 FAX: (415) 255-3529  
Email: [danita\\_mathis@dph.sf.ca.us](mailto:danita_mathis@dph.sf.ca.us)

**APPROVED AND ADOPTED MEETING MINUTES**

MEETING SUMMARY  
**Joint CAAB and DAAB**  
**EXECUTIVE COMMITTEE**

February 26, 2001 Noon to 1:30p

1380 HOWARD STREET  
ROSE Conference Room, 5<sup>th</sup> Floor

**PRESENT:** Mr. Richard Gee, DAAB, Secretary/Treasurer, Mr. Frederick Hobson, Chair, DAAB Public Policy Committee, and Mr. Bill Bisesto, CAAB, Secretary.

**ABSENT:** Ms. Matonia Williams, DAAB, President (Excused), Ms. Marylouise Adlo-Robinson, Chair, DAAB Nominating Committee (Excused), Ms. Georgia Bates Creel, Chair, DAAB Planning and Evaluation (Excused), Ms. Deborah D. Dupire, CAAB (Excused), Treasurer, Mr. Cedric Akbar, DAAB, Vice-President, Mr. Gene Coleman, CAAB, Chairperson, Mr. Robert Nelson, Chair, CAAB Public Affairs, and Rev. Timothy Downs, CAAB, Program Committee Chairperson.

**Staff:** Ms. Danita L. Mathis, Executive Officer

**CSAS Representatives:** No Representation.

**Guests:** No Guests.

**I. Call To Order, Roll Call, and Approval of Minutes.**

Mr. Richard Gee, DAAB, Secretary/Treasurer called the meeting to order at 12:15p. Roll call was taken. Board members made introductions.

A quorum was not established; therefore the meeting minutes from January 2001 were not approved.

## **II. Organization Chart.**

The Executive Officer, Ms. Mathis, distributed to the committee the corporation's organizational chart, San Francisco Drug Abuse Advisory Board, Inc. and organizational charts for each advisory board, CAAB and DAAB.

## **III. CSAS Quarterly Performance Report**

The Executive Officer, Ms. Mathis, distributed to the committee the CSAS Quarterly Performance Report for the DAAB/CAAB contract for the second quarter for fiscal year 2000-2001.

## **IV. Joint Ad Hoc Fund Raising Committee**

The Executive Office informed the committee that Mr. John Malloy, CAAB member has written and submitted a Proposal Letter to the Robert Wood Johnson Foundation requesting funding of \$20,000 for the San Francisco Drug Abuse Advisory Board, Inc. As of this date, the Executive Officer has not received a response from the Robert Wood Johnson Foundation. Mr. Richard Gee stated that he would use the information he received today to write a letter to Supervisor Mark Leno, Chair of Finance Committee requesting additional funding for the DAAB/CAAB contract.

## **V. Proposition 36 Discussion**

Mr. Frederick Hobson informed the committee that at the DAAB Public Policy Committee held on February 22, 2001 a vote was taken that the Board needs to select a representative to be the DAAB/CAAB representative for the Proposition 36 Steering Committee and that it cannot be the President Williams, DAAB selecting herself. Mr. Richard Gee stated that the Board needs to select someone who can attend all the Proposition 36 Steering Committee meetings and that the Board should also select someone who can attend all the Proposition 36 Sub-committee meetings. Mr. Richard Gee added that he recommends Mr. Frederick Hobson to be the DAAB/CAAB representative for the Proposition 36 Steering Committee. The Executive Officer reminded Mr. Hobson and Mr. Gee that someone needs to attend the Proposition 36 Steering Committee on February 28<sup>th</sup>. Mr. Hobson volunteered to attend the Proposition 36 Steering Committee meeting on February 28<sup>th</sup> due to President Williams being out ill. The Executive Officer told the committee that she wrote a position paper and submitted it to the DPH/Director of Planning, Jessica Wolin, requesting DAAB/CAAB representation on the Proposition 36 Steering Committee and the Criminal Justice and Treatment Sub-committees. The Executive Officer informed the committee that the request had been approved. The

Executive Officer added that she would notify the DPH/Director of Planning, Jessica Wolin, that Mr. Frederick Hobson will be attending the Proposition 36 Steering Committee meeting on February 28<sup>th</sup>. Mr. Gee added that DAAB/CAAB representative on the Proposition 36 Steering Committee should also promote CAAB since they are representing both advisory boards, CAAB and DAAB.

The Executive Officer reminded the committee that all Proposition 36 Steering Committee and sub-committee meetings are open to the public.

## **VI. Public Hearing**

Mr. Hobson informed the committee that he would like to schedule a DAAB Public Hearing. Mr. Gee stated that the last Public Hearing was a Joint CAAB/DAAB Public Hearing. Mr. Gee asked Mr. Hobson what is the subject matter of the Public Hearing and Mr. Hobson responded that one item would be to solicit public support for both, CAAB and DAAB Annual Recommendations. Mr. Hobson stated that he would like to schedule the public hearing in April or May, whereas May being the latest. Mr. Bill Bisesto stated that follow-up from the last Public Hearing there was no follow-up and there should have been. In conclusion, the public hearing would be a DAAB Public Hearing.

## **VI. Adjournment of Public Meeting at 1:15p.**

*Minutes Respectfully Submitted by Danita L. Mathis*