



The City and County of San Francisco  
**City-Wide Alcoholism Advisory Board (CAAB)**

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## **APPROVED AND ADOPTED MEETING MINUTES**

### **Full Board Meeting on June 26, 2002**

**Present:** Mr. Gene Coleman, Chairperson, Mr. Stuart Smith, Vice-Chairperson, Mr. Bill Bisesto, Secretary, Rev. Timothy Downs, Program Committee, Chair, Mr. Jaime Matter, Mr. Carlos Soto, Mr. Peter Mellett, Mr. Tony Hester, Mr. Robert Wood, Membership, Chair, Ms. Deborah Dupire, Mr. John Malloy, Public Affairs, Chair, Mr. Mickey Shipley, and Mr. Daniel Tobin.

**Absent:** Mr. Robert Nelson (Excused).

**CSAS Representative:** Dr. Jorge Partida, CSAS Director  
JN Kendall, CSAS/DAAB/CAAB Liaison

**Staff:** Danita L. Mathis, Executive Officer.

**Guest:** Ms. Shirley Malloy, Member of the Public  
Mr. Jeffrey Schneider, Member of the Public

### **I. Call to Order and Introductions**

Vice-Chairperson Smith called the meeting to order at 4:07p. Board members and guests made introductions. A quorum established at initial roll call. Vice-Chairperson welcomed the new Board member, Mr. Daniel Tobin. Chairperson Coleman arrived at 4:30p. Chairperson Coleman presided over the meeting after the CSAS Director's Report. Chairperson Coleman took over the meeting at 4:51p.

### **II. Approval of Minutes — May Meeting**

Vice-Chairperson Smith asked the Board to review the minutes from the full Board meeting in May. Mr. Jamie Matter asked that an amendment be made to the May minutes.

*A motion was made to approve the amended May full Board meeting minutes. The motion was second and approved, unanimously, by the Board to adopt the amended May full Board meeting minutes.*

The Executive Officer stated that she would make the amendment to the May full Board meeting minutes and post them to both websites, the Department of Public Health and the City-Wide Alcoholism Advisory Board.

### **Approval of Agenda**

*A motion was made, second, and approved, unanimously, to adopt the agenda for the June full Board meeting.*

### **III. Community Substance Abuse Services (CSAS) Director's Report**

Dr Jorge Partida, Director, CSAS told the Board that the Department of Public Health has submitted its budget for fiscal year 2002/03 to the Board of Supervisors. The budget has not been finalized and the budget is unsettled. Dr. Partida stated that two unions have expressed a desire that they want the City to continue making its contributions to the pension fund it has for its members. Dr. Partida added that if the issue cannot be resolved between the two unions then Youth services would be impacted by possible budget cuts which translate into a cut services.

The remaining unions representing City employees have opted to have the City suspend making contributions to its pension fund in order to preclude any cuts in services. Dr. Partida added that there have been personnel changes in the Department of Public Health. The Chief Financial Officer (CFO) has left the department and has taken a position at the Controller's Office and one senior member of the department has retired.

San Francisco General Hospital (SFGH) may be possibly moving to a new location while the hospital is being retrofitted. SFGH needs to be rebuilt since the hospital is not earthquake safe. There have been talks to have SFGH to develop a working relationship with UCSF.

Dr. Partida stated that the department has formed a committee to look at the impact of integrating Community Mental Health Services (CMHS) and Community Substance Abuse Services (CSAS) as the department moves to a Behavioral Health Model. The committee has met once and at this time there are no changes planned for either CMHS or CSAS. Dr. Partida added that the department has three years to implement the plan for a Behavioral Health Model. Dr. Partida stated that at this time it is unknown what role the advisory bodies such as CAAB, Drug Abuse Advisory Board (DAAB), Mental Health Board (MHB) and TOD would play in the implementation of the Behavioral Health Model.

Dr. Partida stated that there are plans to have a luncheon with the Executive Directors of community-based organizations that contract with the CSAS in order to determine a needs assessment.

Ms. Barbara Garcia, Director, DPH/Community Programs will be talking to the advisory bodies, CAAB, DAAB, MHB, and TOD. There has been talk of merging the advisory bodies of CAAB, DAAB, MHB, and TOD.

Vice-Chairperson Smith stated that it would be helpful if management would tell the advisory bodies what their expectations are of the advisory bodies.

Mr. Jamie Matter stated that the Mental Health Board has members that are consumers whereas the CAAB does not have consumers that are members.

Ms. Deborah Dupire asked Dr. Partida if management plans to look at the structure of the Boards. Ms. Dupire stated, for the record, that the Board of Supervisors appoints members of CAAB and that CAAB is advocacy body that advocates for alcohol treatment services.

Chairperson Coleman stated to Dr. Partida that CAAB advocates for treatment of alcohol abuse and alcoholism and the distribution of resources to accommodate the treatment of alcohol abuse and alcoholism.

Dr. Partida stated that the person appointed to head up Behavioral Health is a Psychologist with a strong addiction background. Dr. Partida added that in San Francisco, the population is more chronic with comorbid disorders. The issue is how do you wrap-around services around the individual with multiple disorders? Dr. Partida stated that moving the individual through the system of care and managing alcoholism and drug addiction must be treated historically. It is about managing a chronic illness and address issues from a comprehensive standpoint.

Mr. Mickey Shipley stated that State law mandates Mental Health Board.

Chairperson Coleman stated that City Ordinance mandates the advisory boards, CAAB and DAAB.

Mr. Matter stated that statistically alcoholism kills more people than drugs. Mr. Matter volunteered to participate in defining the roles of the advisory boards.

Dr. Partida stated that Ms. Barbara Garcia would be talking to the leadership of the Boards regarding the roles of the Boards as the department moves towards a Behavioral Health Model.

Dr. Partida stated that if he were unable to attend a CAAB full Board meeting then he would send a representative.

Ms. Dupire “thanked” Dr. Partida for his report. The remaining Board members also “thanked” Dr. Partida for his report.

#### **IV. Treatment on Demand Planning Council (TOD)**

Chairperson Coleman had Ms. Maria Garcia report on the activities of TOD. Ms. Maria Garcia is a representative from TOD. Ms. Garcia announced that TOD is participating in the San Francisco Chronicle Marathon on July 28<sup>th</sup>. Ms. Garcia encouraged the Board to support TOD in this event.

#### **V. Chairperson's Report**

Chairperson Coleman stated that it is time for the Board to elect officers for this fiscal year as stated in the Board's Bylaws. Mr. Robert Wood, Chair, Membership Committee submitted the slate of officers at the May full Board meeting.

Chairperson Coleman asked the Board to review the slate of officers as submitted.

***Mr. Jamie Matter made a motion stating the acceptance of the proposed slate of nominations for officers.***

***The motion was accepted, unanimously, the proposed slate of nominations for officers.***

The slates of nominations for officers are as follows:

Chairperson – Mr. Gene Coleman  
Vice-Chairperson – Mr. Stuart Smith  
Secretary – Mr. Bill Bisesto  
Treasurer – Ms. Deborah Dupire

Chairperson Coleman asked the Board to review the slate of nominations for chairs of the standing Committees.

Mr. John Malloy stated that he objected to Mr. Robert Wood being nominated as the Chair, Membership Committee. Mr. Malloy stated that Mr. Wood did not show up at the last Rules Committee hearing for CAAB appointments and re-appointments that was held on June 4<sup>th</sup>. Mr. Malloy stated that he felt that Mr. Wood's action was wrong.

Mr. Mickey Shipley stated that the Chairperson appoints Chairs of committees as stated in the Bylaws dated November 28, 2001.

Mr. Wood responded to Mr. Malloy by saying that he felt he was being attacked.

Chairperson Coleman requested that each Chair of the standing committees submit a work plan for the their committee for the year July 1, 2002 to June 30, 2003 to the Executive Officer prior to the July full Board meeting.

The Executive Officer announced that there is one vacancy on the Board and that the Rules Committee told her that the appointment for that vacancy must be a woman.

## **VI. Committee Reports**

**Executive** — No report given due to the Executive Committee not meeting.

**Membership** — Mr. Robert Wood, Chair submitted to the Board in writing an amendment to the minutes for March 27, 2002 and April 24, 2002.

The Board reviewed Mr. Wood's amendment. Mr. Wood's amendment will be attached filed.

Mr. Mickey Shipley suggested that Mr. Wood get together with the Executive Officer and review the minutes. Chairperson Coleman responded by saying that has been done.

Mr. Peter Mellett asked Mr. Wood if there is a connection between his outbursts and his memorandum, an amendment to full Board meeting minutes for March and April. Mr. Wood stated that it is up to the Board to approve.

Mr. Wood asked if the Membership, Chair is responsible for attending the Rules Committee hearings?

Chairperson Coleman stated, "yes" and it is a good idea to do so because it is good for the Board.

Mr. Shipley stated that he wanted to express his appreciation to the Executive Officer for putting together an extensive packet of information.

**Program** — No report given due to the Program Committee not meeting.

**Public Affairs** - Mr. John Malloy, Chair told the Board that he is currently working with a San Francisco City Paramedic regarding ho much money is spent on alcohol treatment. Mr. Malloy stated that the City Paramedic is currently writing a proposal. Mr. Malloy pointed out that the City Paramedic is the first contact with the alcoholic on the streets. Mr. Malloy also told the City Paramedic that most individuals are poly substance abusers. In San Francisco, most poly substances have a co-morbid disorder. Mr. Malloy stated that right now the City Paramedic takes the alcoholic on the streets to San Francisco General Hospital (SFGH) and that St. Luke's Hospital accepts the overflows from SFGH.

Mr. Malloy asked the Board how does one determine how much money is spent on alcohol sales in SF?

Chairperson Coleman and Vice-Chairperson Smith told Mr. Malloy to check the state website.

**Evaluation**— Mr. Bill Bisesto, Chair, told the Board that the committee has completed its program site visit reports. Mr. Bisesto stated that the committee has identified programs that serve Youth as its target population for program site visits. Mr. Bisesto submitted to the Board the Jelani program site visit report for review and approval.

*The Board reviewed the Jelani program site visit report. A motion was made to accept the Jelani program site visit as submitted and to adopt and approve the program site visit.*

*The motion was approved and adopted unanimously by the Board.*

The next committee meeting is Thursday, July 11 at 1663 Mission Street, Suite 204 from 3:30pm to 5:00pm in the TAP Main Conference Room.

Mr. Mickey Shipley respectfully resigned as a member of the committee due to scheduling conflicts that have prevented him from attending committee meetings.

Ms. Dupire acknowledged the good work the committee has done this fiscal year.

**Ad Hoc**— No report given.

## **VII. Announcements and Correspondences**

The Executive Officer distributed the following announcements and correspondences:

- April 2002 Financial Receipts and Disbursements prepared by Treasurer, DAAB.
- Drug Policy Alliance Newsletter – Legislation Updates.
- Supervisor Newsom – ‘Care Not Cash’ Homelessness Campaign Kick Off June 15.
- SAMHSA – Managed Behavioral Health Care Initiatives Expanded By Most States.
- San Francisco Department of Public Health – Director’s Report dated June 4, 2002.
- Fast Facts from Dr. Katz dated June 20, 2002.
- Department of Public Health – Public Records Request Form.
- Department of Public Health – Final Requisition Notice.
- San Francisco Department of Public Health – Monitoring Report Summary Community Substance Abuse Services Fiscal Year 2000-2001 for San Francisco Drug Abuse Advisory Board, Inc.
- San Francisco Department of Public Health, Community Substance Abuse Services – Treatment Access Program – Partial List of Services.
- Flyer – Mission Neighborhood Resource Center.
- Letter – Frederick Hobson requesting a hearing from Supervisor Chris Daly regarding allegations of discrimination (homophobia, transphobia) and dysfunction of the Drug Abuse Advisory Board. The hearing is scheduled to occur on July 18<sup>th</sup>.

**VIII. Old Business**

No old business reported.

**IX. New Business**

No new business reported.

**X. Public Comment**

A member of the public stated that Mr. Matter made a wonderful cogent statement - “Statistically alcohol kills more people than drugs and alcohol does not get the press like drugs does”. The member of the public said he was impressed at what he saw at the Board meeting.

**XI. Adjournment of Public Meeting at 5:50pm**



**The next full Board meeting is scheduled for:**

***Wednesday, July 24, 2002***

**At 1380 Howard Street at 10<sup>th</sup> Street**

**In the 4<sup>th</sup> Floor CSAS Conference Room**

**From 4p to 6p**

***Note: No full Board meeting in August due to  
Summer Sabbatical.***