

APPROVED

San Francisco Food Security Task Force

FOOD STAMPS SUBCOMMITTEE

Minutes from March 15, 2006

2:00pm-4:00pm, MOCD

In Attendance

Task Force Members: Daisy Anarchy, Anne Quaintance, Darryl Smaw, and Ylonda Calloway (HSA for Leo)

Public: Gisel Prado

Agenda Topic	Discussion	Action Item
1. Call to Order	All members were present and the meeting was called to order at 2:10pm.	Minutes will be forwarded to Christine Wong Mineta to be sent for posting.
2. Adoption of Minutes	Motion: Adopt minutes from March 15, 2006 Food Stamp subcommittee meeting. Motioned by Anne Quaintance, Second by Daisy Anarchy. Passed unanimously. Public comment: none	None
3. MOCD's possible USDA Food Stamp grant application	Discussion: Darryl Smaw presented a power point presentation regarding a possible Food Stamp outreach strategy. The outreach strategy was based on a "train the trainer" model and required several levels of outreach and training. The program proposed that a lead trainer, program manager or head organization conduct food stamp outreach training to other outreach workers, local community based organizations, and faith based organization. Those individuals and organizations would then target those most in need of Food stamps by conducting several different methods of outreach. Different outreach methods include street based outreach, home based outreach, seminars and one-on-one appointments. Each outreach method would be adapted to individual populations, communities, and environments. Additional outreach tools will also be developed to help facilitate such outreach. These tools include a pre-screening PDA tool, official website and guidance hot line. Public comment: Comments were made regarding the exact roles and responsibilities of the lead trainer/program manager/head organization; the community based organization and for all faith based organizations. The need for more staffing at the HSA office was also mentioned as an issue that needed to be addressed. A request for	None

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	more information regarding the current staffing conditions and workload, as well as the optimal workloads for HSA staff was made.	
4. Challenges in providing Food Stamps to immigrant populations & Emerging Food Stamp issues	Tabled for next meeting.	None
5. Creating goals and objectives for Food Stamp subcommittee	Tabled for next meeting.	None
6. Public Comment	None.	None
7. Adjournment	Meeting was adjourned at 4 PM.	None