

APPROVED

San Francisco Food Security Task Force *FOOD STAMPS SUBCOMMITTEE*

Minutes from May 17, 2006
2:00pm-4:00pm, MOCD

In Attendance

Task Force Members: Daisy Anarchy, Anne Quaintance, Darryl Smaw, and Leo O'Farrell

Public: None

Agenda Topic	Discussion	Action Item
1. Call to Order	All members were present and the meeting was called to order at 2:10pm. Minutes from last meeting were unanimously approved with no changes.	Minutes will be forwarded to Christine Wong Mineta to be sent for posting.
2. Adoption of Minutes	Motion: Adopt minutes from May 17, 2006 Food Stamp subcommittee meeting. Motioned by Leo O'Farrell, Second by Darryl Smaw. Passed unanimously. Public comment: none	Minutes will be emailed to Christine Wong Mineta for posting.
3. Emerging Food Stamp Issues	Discussion: The group reviewed draft goals and objectives presented from Darryl Smaw. The group agreed to discard the attached budget. Anne Quaintance recommended reviewing a report of the potential food stamp participation rates by neighborhood and target populations. Darryl Smaw has gathered some of that information. The group discussed developing a spreadsheet that includes the number of potential food stamp participants per neighborhood/supervisor and the potential revenue into the city. The group discussed the following strategies in order significantly increase food stamp participation in San Francisco: <ol style="list-style-type: none">1. Develop a website for on-line application screening and processing that has multilingual capacity, fact sheets and collateral by email and facsimile.2. Build a network of agencies providing food stamp enrollment assistance through training and technical support provided by a lead agency.3. Establish phone customer care center for handling questions regarding an application or current benefit requirements.4. Expand personnel capacity at HSA to meet increased demand (add detail).5. Access federal grant opportunities for HSA and community-based agencies.6. Multi-faceted pr campaign.	

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	<p>Discussion: The group discussed various ways to inform the immigrant community, sponsors, legal providers about food stamp eligibility. The group discussed holding an annual conference on the issue and began brainstorming on various topics for such a conference.</p> <p>Motion: Suggest to Food Security Task Force to consider discussing the holding of an annual Food Security Conference.</p> <p>Motioned by Daisy Anarchy, Second by Darryl Smaw.</p> <p>Discussion: The need for more staffing at the HSA office was also mentioned as an issue that needed to be addressed. A request for more information regarding the current staffing conditions and workload, as well as the optimal workloads for HSA staff was made.</p> <p>Public comment: None.</p>	
4. Finalize Draft Strategic Plan Recommendations	AQ see above.	None.
5. News regarding Food Stamps	Tabled for next meeting.	None.
6. Public Comment	None.	None.
7. Adjournment	Meeting was adjourned at 4:00pm	None.