

APPROVED

San Francisco Food Security Task Force

TARGET POPULATIONS SUBCOMMITTEE

Minutes from February 16, 2006

2:30pm-4:00pm, Department of Children, Youth and Their Families

In Attendance

Task Force Members: Libby Albert, Daisy Anarchy, Paula Hamilton, Timothy Thole, Marina Levy

Public: No public in attendance

Agenda Topic	Discussion	Action Item
1. Call to Order	All members were present and the meeting was called to order at 2:40pm. Minutes were unanimously approved with no changes.	Minutes will be forwarded to Christine Wong Mineta to be sent for posting.
2. Create purpose, goals and objectives for the Target Populations subcommittee	The subcommittee discussed the purpose and goals of our group and decided the following: <ul style="list-style-type: none">• Create strategies to increase utilization of federal nutrition programs serving children and youth including Summer Lunch, Snack, National School Lunch and Breakfast, WIC, Child Care Food Program• Study the possible effects of any cuts made to federal child nutrition programs and create strategies to prepare for the cuts• Increase awareness with school site personnel regarding the importance of good nutrition and its effect on the students' academic progress, general health and behavior with the goal of creating buy in from school sites for increasing participation in school lunch and breakfast programs• Study existing nutrition programs and food security issues for seniors and develop strategies for ensuring adequate food from non-emergency sources• Study issues with food acquisition and transportation and develop strategies for people in 'food deserts' to transport their food to their homes	None.
3. Create a timeline for the Target Populations subcommittee	Timeline (People we want at the table or in parenthesis): <ul style="list-style-type: none">• March: Create strategies for increasing participation in summer lunch/snack (Food Bank, SFUSD classified staff union rep, teachers union rep) Information needed-Free and Reduced lunch data, map of school sites, list of summer school sites	For March Meeting: <ul style="list-style-type: none">• Daisy will invite teachers union and classified staff union reps

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	<ul style="list-style-type: none"> • April: Create strategies for increasing participation in NSL and NSB (Principal from Balboa HS, Students from nutrition committee) • May: Assemble information regarding possible cuts to WIC and develop mitigation strategies for families effected (Maria LeClair) • June: Create strategies for increasing utilization of the Child and Adult Care Food Program by child care homes and possibly child care centers (Children’s Council and Wu Yee, SFUSD) • July: Study transportation issues related to food access and create some strategies for mitigation • August: Study existing nutrition programs and food security issues for seniors and develop strategies for ensuring adequate food from non-emergency sources (Department on Aging, Meals on Wheels) • September: Compile data and recommendations • October: Draft report due from entire FSTF • November: Report to Board of Supervisors 	<ul style="list-style-type: none"> • Marina will bring list of summer school sites • Libby will bring free/reduced data and school map
4. Select a regular meeting time and date	Meetings will be held the 1 st Thursday of each month 12:30pm -2:30pm.	None.
5. Select a point person for communication with DPH staff to the Food Security Task Force	Libby Albert will be point person to communicate with Christine Wong Mineta, staff to the Food Security Task Force. We will rotate the note-taking duties.	None.
6. Public Comment	No public was in attendance.	None.
6. Adjournment	Meeting was adjourned at 4:05pm.	None.