

NOT APPROVED

San Francisco Food Security Task Force

Minutes July 3, 2013

1:30 pm - 3:30 pm, City Hall, Room 278

In Attendance:

Task Force Members: Leo O'Farrell (CalFresh), Linda Lau (Department of Aging and Adult Services), Grace Yee (SFDPH Nutrition Services), Paula Jones (SFDPH Food Systems), Jessie Mandle (Department of Children, Youth and their Families), Mei Ling Hui (SF Environment)

Public: Anne Quaintance (Meals on Wheels of San Francisco), Deloris McGee (Community Living Campaign), Bruce McKinney (Glide Foundation), Hilary Seligman (UCSF/SFGH Vulnerable Populations Clinic), Karen Gruneisen (Episcopal Community Services), Teri Olle (San Francisco and Marin Food Banks), Jean Cooper (Glide Foundation), Simon Pitchford (Project Open Hand), Isabel Eskin Shapson (Food Security Task Force intern), Duncan Magidson (CalFresh intern), Dr. Lucy Crain (Northern California – American Academy of Pediatrics Advocacy Committee), Maria Lara (Glide), Phil Clark (St. Anthony's), Marc Herbert (Code for America), Charles Sommer (St. Anthony Foundation), Richard Lee (SFDPH – Environmental Health Regulatory Programs), Leah Vaughn (Community Maps)

Agenda Topic	Discussion	Action Item
1. Call to Order	Called by Mr. O'Farrell at 1:33 pm	
2. Welcome and Introductions	Introductions.	Attendance noted.
3. Approval of Minutes June 5, 2013	Changes noted: Item 5 - spelling of McKinney is incorrect, change "over" 4000 to "approximately", also "120" gallons of water were distributed.	Ms. Jones will make the change and post minutes to FSTF webpage.
4. Presentation and Discussion: Horizontal Integration of Healthcare and CalFresh	This item was postponed to the August meeting.	As stated.
5. Update on Human Service Agency/CalFresh special Projects – Code for America	Due to the BART strike, Ms. Wertheim was not able to provide an update on Eat Fresh. This part of the item has been moved to the August meeting. Mr. Marc Herbert from Code for America provided an update on the Code for America fellowship program and their work with city officials from the Human Service Agency. He provided an update on	No action.

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and Eat Fresh	<p>the project focusing on text message reminders to CalFresh clients that need to do some paperwork. The requirements for this project include using a database and a server. The Code for America team creating this tool through an iterative process, showing clients and staff prototypes, and adjusting the design and functionality based on input. They have recruited 23 people that are currently CalFresh recipients (out of 25 people who were asked).</p> <p>This initiative address the problem of some CalFresh clients missing critical paperwork such as quarterly reporting. This missing paperwork can cause current CalFresh clients to be dropped off of the program. Reenrolling these clients is extremely time and resource intensive for the CalFresh program.</p> <p>Dr. Seligman said that cell phone numbers change constantly in this population, and the numbers need to remain current for this program to work. She asked whether they are institutionalizing the updating of cell phone numbers for clients within HSA. Mr. O'Farrell stated that this is exactly what they're trying to do, for both food security as well as organizational effectiveness.</p> <p>Ms. Yee asked about whether the homeless population would have access to this. Mr. Herbert said that at this time, they are doing a soft rollout of the project, and that that in time, all clients would be able to opt in to the program. The opt in language is currently being translated into the 5 languages mainly used in the CalFresh program.</p> <p>Ms. Gruneisen said that community based providers can help clients update their information, and that they would need to get information on how clients can change their phone numbers.</p> <p>Mr. O'Farrell was asked about the magnitude of the problem this project is seeking to address. He said that approximately 2,200 clients are dropped off of the program each month, and that out of this number, approximately 500-600 of these clients are actually eligible and simply need to update paperwork. He also said that at the state level, a recent change would change reporting to every 6 months, which would reduce by 2/3rds the churn of eligible clients dropped from the program due to paperwork issues and missed appointments. For seniors, certification of eligibility lasts for 2 years.</p>	

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6. Update on 2013 Homeless Count	<p>Ms. Gruneisen presented a summary of the 2013 Homeless Count in San Francisco. The full 2013 report is available on the website of the Local Homeless Coordinating Board - http://www.sfgov3.org/index.aspx?page=1888 San Francisco conducts a homeless count every other year. There is data on people who are homeless but sheltered as well as unsheltered people. To conduct the count, volunteers walk or drove to every parcel in San Francisco except for the parcels that were considered not safe or too isolated. Those parcels were counted by other officials including the police.</p> <p>One new thing in the 2013 count is that homeless youth under 24 years of age that were unaccompanied by an adult were counted separately. This count was conducted in the afternoon. This strategy was based on the advice of youth advisors that said youth are undercounted because they often hide at night.</p> <p>In addition to data on the numbers of homeless individuals, there was also a survey that was taken by over 900 people. The survey addressed many questions. Although a request was made to include additional questions on food security, this issue was not given additional questions on the survey.</p> <p>The survey revealed that most people became homeless while they were living in San Francisco. Also, for the first time, questions around gender and sexual orientation were asked.</p> <p>Many members of the Food Security Task Force were interested in requesting additional cross tabs to identify more details around age, and also more closely examining the rise in survey respondents not thinking that they are eligible for government benefits (figure 18). Ms. Gruneisen will provide more information about the survey results by age at the August meeting of the Food Security Task Force.</p>	As stated.
7. Discussion of food security hearing	<p>Ms. Olle discussed the issue of a joint hearing with the Tenderloin Hunger Task Force. The group decided that the first step is to ask a member of the Board of Supervisors to hold the hearing sometime in October. This timing would be prior to Thanksgiving, and during the Food Day annual events. Since both the Tenderloin Hunger Task Force and the Food Security Task Force have recent food security assessments, a representative from both groups should present their data. The Tenderloin Hunger Task Force will be meeting on Friday July 12th and this issue will be discussed at that time to</p>	As stated.

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	get the input from the Executive Directors about how they would like to proceed. Ms. Jones has also asked for guidance from DPH about her role, and she is waiting to hear back. Mr. O'Farrell stated that city employees would have to get input and guidance from their department heads.	
8. Update from Summer Interns	<p>Ms. Isabel Eskin Shapsin has been interning with members of the Food Security Task Force during this summer. She reported to the task force on her work to research healthy food incentive programs. She has compiled best practice research from models across the country. Most of these programs are focused on farmers markets. However, there are a few emerging models that also focus on other food retail stores. The summary is available and Ms. Jones will send it out to the group. Ms. Eskin Shapsin is also working with Ms. Hui to develop a toolkit for community groups that would like to host free meal programs at community kitchens.</p> <p>Mr. Duncan Magidson is interning with the CalFresh office over the summer. He and Ms. Eskin Shapsin are working on advancing the recommendations from the Goldman School report "Expanding the Menu: Maximizing Vendor Enrollment in the San Francisco Restaurant Meals Program" available at: http://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/FSTFRestaurantMealsProgramReport.pdf. Mr. Magidson has developed webpages of information for restaurants – see: http://www.sfhsa.org/143.htm. Mr. Magidson and Ms. Eskin Shapsin are also developing a target list of restaurants. Mr. O'Farrell will provide a link to YouTube video which is part of the project. Mr. Magidson also prepared a presentation on the Farm Bill and SNAP for a SPUR panel on the topic. Mr. O'Farrell presented the information at the panel discussion.</p>	As noted.
9. Committee Discussion	<ul style="list-style-type: none">• SRO/Seniors and Adults with Disabilities – No update - This committee did not meet during the month.• Children and Families - 1. Ms. Yee informed the group that World Breastfeeding Week is August 1-7. There will be posters and banners promoting this event. 2. Ms. Mandle updated on the CHAMPS grant to expand After School Meals.. Although the funders/grant coordinators expressed that they liked our proposal, they asked if we would be willing to expand the proposal beyond a planning grant to include program implementation. We decided	

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	<p>that we could not commit to program implementation at this time, and let the funder know that we would not be modifying the proposal.</p> <ul style="list-style-type: none">• Governance – Ms. Olle let the group know that the governance committee met, mainly focusing on planning future agendas.• Report – Ms. Gruneisen updated on the status of the report.	
10. Legislative Update	<p>SB 283 – Hancock – Would remove disqualification that currently prohibits Californian’s convicted of drug related felonies from receiving CalFresh.</p> <p>Farm Bill – The Senate version passed, but the House version did not pass. The current Farm Bill will expire in September 2013.</p> <p>Supervisor Mar introduced an amended version of the Health Food Retailer Ordinance on June 18th. The legislation creates a Healthy Food Retailer Incentives Program within the Office of Economic and Workforce Development (OEWD). The file number for this ordinance is # 120966 and additional information can be found on the SF Board of Supervisors Legislative Research Center http://sfgov.legistar.com/Legislation.aspx</p>	No action.
11. Items for the next meeting	<p>Homeless Count (additional information)</p> <p>Horizontal Integration of Healthcare and CalFresh</p> <p>Pantry Enrollment (September)</p> <p>Community Food Assessment of Food Retail (September possibly)</p>	Ms. Jones will schedule these items.
12. Public Comment	<p>Dr. Lucy Crain from the Northern California American Academy of Pediatrics Advocacy Committee informed the Task Force of the interest in childhood food security issues within the members of the Committee as well as the San Francisco Medical Society. They are planning to raise awareness throughout the Bay Area of this issue through a photo exhibit.</p>	Dr. Crain will come back to the FSTF to present on this issue
13. Adjournment		3:25 p.m.