

APPROVED

San Francisco Food Security Task Force

Minutes December 2, 2009

1:30pm-3:30 pm, City Hall, Room 278

In Attendance:

Task Force Members: Leo O'Farrell (HSA), Maria LeClair (WIC), Amy Portello-Nelson (DCYF), Gina Fromer (Bayview YMCA), Angelina Cahalan (St. Anthony's Foundation), Renske Lynde (S.F. Food Bank)

DPH Staff to Task Force: Paula Jones (DPH)

Public: Anne Quaintance (Meals on Wheels), Meridith Terrell (SFFB), Dan Schuman (Project Open Hand), Sue Trupin (SFGH-RN)

Agenda Topic	Discussion	Action Item
1. Call to Order	1:37 pm by Mr. O'Farrell.	
2. Approval of Minutes from November 4, 2009	Ms. Fromer made a motion to approve the minutes. The motion was seconded by Mr. O'Farrell. Minutes were approved.	Paula Jones will post approved minutes.
3. Update from Sup. Maxwell's office on reauthorizing the FSTF	Ms. Jones informed the group that the reauthorization and restructuring of the Food Security Task Force will require a new ordinance. The issue of staffing was discussed as well as the need to develop a calendar for tracking deadlines. Also, all positions on the taskforce (Chair, Vice Chair, Secretary, Members) should have clearly defined roles and responsibilities.	Ms. Jones will work with Supervisor Maxwell's office to draft the new ordinance.
4. Preparation for meetings with Supervisors	The task force discussed the need for data, talking points, and commitments from task force members to set up meetings with Supervisors. The task force reviewed maps prepared by John Murray from the Human Service Agency. The task force agreed to take responsibility for setting up meetings. Ms. Terrell agreed to track meeting commitments.	A working group agreed to meet separately to discuss the data format, talking points, and to finalize the preparation for the meetings. Ms. Jones will schedule the meeting.
5. Preparation for hearing on school food.	A date has not been scheduled for this hearing. DCYF and DPH agreed that since this item is included in the Mayor's Executive Directive on Healthy and Sustainable Food, they will take the lead in developing a presentation and working with Supervisor Maxwell's office to schedule the hearing.	DCYF and DPH will share responsibility for following up on this item.
6. Program Updates-	Ms. Lynde informed the task force that the SF Food Bank received a grant to do food stamp outreach and will be partnering with Single Stop. She also updated the task force on outreach for the Child Nutrition Reauthorization. Ms. Portello Nelson informed that DCYF will be hiring for the Child Nutrition Coordinator	

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	<p>position that has been vacant since Ms. Libby Albert went to the USDA. The position will be in the policy and planning division and will also focus on childcare.</p> <p>Ms. Quaintance updated the group on the Meals on Wheels thanksgiving service – they served 1,200 clients with 400 volunteers.</p> <p>Ms. LeClair informed that the WIC caseload has increased by 475 clients.</p>	
8. Public Comment	Public comments are incorporated into the above.	
9. Adjournment	<p>The meeting was adjourned at 3:17 pm.</p> <p>The next meeting will be held on Wednesday, January 6, 2010 from 1:30pm-3:30 pm at City Hall in Room 278.</p>	