

**HIV Health Services Planning Council  
PWA CAUCUS MEETING**

**Meeting Date:** December 5, 2001

**Meeting Place:** 25 Van Ness Ave., Room 330-B

**Meeting Time:** 5:30 to 7:00 PM

**Members Present:** Brad Hume (Co-Chair), Cecilia Chung, Dirk Doepfner, Edward Patterson, Wayne Peace

**Others Present:** Richard Bargetto (HIV Consumer Rights Advocate); Ed Bedard, Eric Whitney (Community Members); and Jeffrey Harding (Minutes)

**Next Meeting:** Wednesday, December 9, 2001, 25 Van Ness, Room 330-B, 5:30-7:30 PM

**Introductions**

**Review / Approval of Agenda**

The Agenda was reviewed and approved.

**Announcements / Public Comment**

*Eric Whitney* announced that there will be a Positive Force Holiday Party at John Frank on Saturday, December 8, 2001 from 1pm-4pm and all are welcome to attend.

**Ground Rules**

A set of ground rules was proposed by the Co-Chair in attendance to facilitate the meeting. After a lengthy discussion, many suggestions were made and adopted.

**Meeting Time / Date**

The Co-Chair announced that the meeting would be changed from the first Monday in the month to the second Monday of the month for January, and extended by ½ hour, from 5:30pm – 7:30pm. He proposed that the Caucus ask the Council to provide food at the meeting. More discussion will take place at the next meeting about time and date convenience.

**By-Laws**

A set of the current CARE Council By-Laws were passed out and discussed by the members.

**Update on Rollover Funds**

The rollover funds have been approved.

**Consumer Rights Advocate Report**

*Richard Bargetto* reviewed the new cases for the months of September and October 2001. There were two grievances against the Housing Wait List (HWL). Clients did not understand their positions on the list. After contacting the HWL staff, clients seemed more satisfied with the explanation and will follow up if necessary at the PWA Caucus meeting with DPH-HUH representatives in attendance. One grievance against AHP is still unresolved and awaiting response from provider. Advocacy Project is monitoring one grievance against Derek Silva Case Management. There were 16 referral calls. *See Attachment A.*

**New Business / Next Agenda**

There was no New Business and the Next Agenda was not discussed.

**Adjournment**