

HIV Health Services Planning Council STEERING COMMITTEE MEETING

Meeting Date: February 11th, 2002
Meeting Place: 25 Van Ness Ave., Room 330A
Meeting Time: 5:30pm - 7pm
Members Present: Catherine Geanuracos; Donald Frazier; Brad Hume; Kevin Johnson; Margot Antonetty; Susan Shea.
Others Present: Michelle Long Dixon (HIV Health Services); Marshia Herring (HIV Health Services); Jim Illig (Project Open Hand); and Robert Owens (Council Admin. Asst. - Minutes).
Next Meeting: Mon., March 18th, 2002, 25 Van Ness, Room 330A, 5pm - 6:30pm

Introductions/Announcements

There were no announcements.

Committee Report - Housing

SRO Task Force

Margot Antonetty announced that the Housing Committee has been trying to obtain a seat for the Council on the SRO Task Force. The Housing Committee has been in contact with Ann Korenberg about obtaining a seat; Ann would like a couple of council members to give a presentation and answer questions at the SRO Task Force Steering Committee about why the council should have a seat. The Housing Committee decided to pass the decision to the Steering Committee for guidance regarding who should go to the SRO Task Force Steering Committee. Margot Antonetty recommended that there should be one member from Housing, one member from the PWA Caucus, and a council co-chair; Margot recommended Brad Hume to be the representative from Housing. The SRO Task Force Steering Committee meets on Friday, February 22nd, Margot will get the location and agenda for the meeting. Brad Hume suggested that Catherine Geanuracos be the council co-chair representative. The committee reached a general consensus that Brad Hume and Catherine Geanuracos would go the SRO Task Force Steering Committee and that the third person would be recruited from the PWA Caucus. The SRO Task Force appointments are made from the Mayor and the Board of Supervisors and represents Housing providers, consumers, and local government agencies; a list of who is on the Task Force can be found on the City Web page.

HOPWA Loan Committee

The HOPWA Loan committee meets two Fridays a month, there is on-going contracts for services and there is a new alignment with council priorities. The committee decided to table this discussion.

Emergency Housing Assistance

The committee decided to table this discussion.

Michele Long-Dixon stated that the Housing Committee should have asked for a reported from the Department of Public Health about an update of the rollover money used by ALRP, instead of having ALRP give the report. The Council needs to ask the AIDS office not providers when inquiring about information about services.

Committee - Time and Day

The committee decided to move the Steering Committee to meet on the third Monday of the month from 5pm - 6:30pm, beginning Monday, March 18, 2002.

Committee Report - Membership

The Membership Committee has not yet met; therefore there was no report. Catherine Geanuracos announced that Eric Whitney, Kevin Johnson, and Mark Dunlop will be investigating the pending approval of the nominations: 4 re-appointments and 5 new appointments.

Committee Report - PWA Caucus

The PWA Caucus Committee has not yet met; therefore there was no report.

Committee Report - Implementation & Evaluation

Susan Shea announced that the I & E Committee will not be meeting twice a month and the time and day has changed to the second Tuesday of the month from 3pm - 5pm. The I & E committee will expect a strong commitment from the council members that signed up at the retreat and that the work of the committee will be spilt up between the committee members. The agenda for the next I & E Committee will be focusing on Grantee Assessment and Strategic Planning for the next 6 months. The I & E Committee elected Susan Shea and Charlene Pugh as co-chairs; Susan Shea will be mentoring Charlene Pugh; in addition, the I & E Committee is considering Sam Kaplan as another co-chair. Susan Shea stated that the AIDS office and the I & E Committee have talked about prioritization and have planned to tackle several priorities at each meeting with updates from the AIDS office. Susan Shea announced that I & E will not be handling the Needs Assessment, since a Task Force has already been created.

Committee Report - Needs Assessment

Robert Owens announced that the survey is being finalized and that the contractors are moving forward with the training of the interviewers. The Needs Assessment will begin as soon as DPH approves that budget and PRC receives the money to pay the contractors; PRC should be receiving the funds the week of the 18th.

Reduction Protocol

The committee placed the Reduction Protocol on the agenda for the next council meeting, for a vote. Michele Long-Dixon stated that the committee should be prepared for the fact that there might be more money or larger cuts.

AIDS Providers Network

Jim Illig announced that he will be coming to the Steering and I & E Committee meetings, due to the massive cuts in HIV services. The council should expect that agencies will be turning down more and more contracts, due to the fact that it has become difficult for providers to offer the same services with the same amount of money. In addition, agencies will be reducing the number of units of service, due to that there is no backfill from the General Funds. *Jim* stated that the providers want to have a budget workshop to learn and understand about the AIDS office's policies and funding priorities regarding the budget. The committee discussed the detail of such a presentation and how it would help in prioritization. *Susan Shea* suggested that only CARE dollars should be focused on in the workshop/presentation. *Michele Long Dixon* added that what they are asking for is a very detailed and lengthy report that will take time to put together. *Marshia Herring* stated that there should be a presentation on how to interpret and use the information. *Catherine Geanuracos* stated that this was a great idea and would be very useful in the decision-making process for prioritization.

Retreat Feedback

Catherine Geanuracos requested feedback about the retreat via email and that the co-chairs need to have a session about the retreat, reviewing what went on, what was not covered, structure of the committees, and strategic planning. The committee then discussed the current committee structure. The committee decided to propose the following committee structure to the Council for a vote: Implementation & Evaluation, PWA Caucus, Membership, and Community Action; task forces or sub-committees, created out of prioritization, will be under the Steering Committee, proposed task forces for this year are: Mental Health, Substance Abuse, and Primary Care.

Adjournment