

**BOARD OF SUPERVISORS
ASTHMA TASK FORCE
Clinical Committee
CITY AND COUNTY OF SAN FRANCISCO**

AGENDA

Monday, September 27, 2004

12:00 – 2:00pm

City Hall

1 Dr. Carlton B. Goodlett Place

Room 278

- 1. Welcome and Introductions (5 min) - Peg**
 - a. Request timekeeper

- 2. Report on September 20th Action Planning Meeting (45 min) – Peg**
 - a. Brief review of meeting and outcomes (10 mins)
 - b. Feedback from attendees (content, structure, improvements, etc.) – (10 mins)
 - c. Review and discuss meeting write-ups and follow-up information developed – (15 mins) -
Karen
 - d. Solidify plan for maintaining participant involvement and contact through October 18th –
Information to be sent between now and October 18th. (10 min)

- 3. Plan for October 18th Advocacy Planning Meeting – (45 min) – Peg, Karen**
 - a. Review Purpose of Advocacy Planning Meeting (5 min)
 - b. Solidify Agenda (15 min)
 - c. Solidify Invite List (10 min)
 - d. Review & Approve Packet Materials to be prepared and sent (15 min)

- 4. Developing an Advocacy Campaign (15 min) – Anjali**
 - a. Review Developing an Advocacy Campaign Chart
 - b. Q&A about Advocacy

- 5. *If time permits: Membership & Recruitment (5 min)***

- 6. Next and Future Meeting dates/times (10 min)**
 - a. Pre-October 18th Clinical Committee Meeting (?)
 - b. October 18th Advocacy Planning Meeting
 - c. October 25th – Clinical Committee Meeting