



**Clinical Committee Meeting**  
**June 26, 2006, 12-2 pm**  
**City Hall, 1 Dr. Carlton B. Goodlett Place, Room 278**

**MINUTES**

Members in Attendance: Marie Hoemke, Gloria Thornton, Karen Cohn, Peg Strub  
Absent Members: Maria Elena Alioto,  
Guests and Staff: Gail Herrick, Anjali Nath, staff

<b>Item</b>	<b>Meeting Notes/Decisions</b>	<b>Outcomes</b>
<b>I</b>	<b>Welcome, Introductions &amp; Sign In</b> <b>Facilitator: Peg Strub      Timekeeper: none      Recorder: Anjali Nath</b>	
<b>I</b>	<b>Review Minutes, Agenda &amp; Set Time</b> Added discussion on Grant possibilities: Marie expressed a desire to seek grants for planning and evaluation. Offered ideas like Bill Gates Foundation.	<b>Minutes approved</b>
<b>II</b>	<b>Website</b> Discussion tabled	
<b>III</b>	<b>Communications Development</b> Discussion tabled	
<b>IV</b>	<b>Asthma Emergency Care Plan folders</b> Marie distributed folders to a handful of medical sites including Dr. Dan Kelly on the SFUSD School Board.	
<b>V</b>	<b>AE-C Certification</b> A few people have taken the test and a few people have passed. The 2 pharmacists passed. May want to ask them to be speakers. Karen has enrolled everyone for exam. Discussed idea of offering review days once a month. Peg will look into Kaiser for offering these review days.  Cindy Mayfield may be a candidate for Julie's old position at SFGH Adult Asthma Clinic. Is an expert in research.  <b>Planning for October 16<sup>th</sup> AE-C Networking Meeting</b> Ideas: Start with discussing Chronic disease model: Changing the way we think about health care.	Peg will speak with Calvin to take on organizing review days through Kaiser.

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<p>Clustering care at clinics.</p> <p>Addressing the special needs/high risk population</p> <p>How to get your system to be more asthma-friendly (marking charts, labeling charts, access database)</p> <p>Have participants share ideas, tools and resources</p> <p>How to get spirometry going in your clinic – how to buy one, etc.</p> <p>Give a CD with tips and Tools or develop one based on participant input</p> <p>How to write an asthma action plan</p> <p>Asthma Emergency Care Plans (Marie/Ardis) &amp; Practical Tips (Gail/Nan)</p> <p>Allergy &amp; Allergic Rhinitis (Peg)</p> <p>Drugs (Lisa Kroon)</p> <p>Who to get involved at your facility?</p> <p>Physicians at 5 practices sites expressed that getting their colleagues on board was most challenging.</p> <p>Potential Agenda:  <i>Purpose: Frame their thinking around asthma care, provided concrete/practical information &amp; get them thinking about what they would like to change at their sites, Keep coming back to us for support</i></p> <p>8am-12:30</p> <p>12:30-1:30 – Box lunches and time for questions/networking</p> <ol style="list-style-type: none"> <li>1. Welcome and Overview of today – 10 mins</li> <li>2. Chronic Care Model &amp; (Gloria) – 10 mins</li> <li>3. Pharmacy (&amp; devices) (Lisa Kroon/Alaina Poon/ Rita Lam) – 40 mins</li> <li>4. Practical Tips &amp; How to get a physician champion involved (Nan, Gail, Peg) – 1 hour             <ol style="list-style-type: none"> <li>a. How to get Spirometry at your site – give them a list of vendors and experts</li> <li>b. How to create an action plan?</li> </ol> </li> <li>5. Addressing Special Needs Populations (Gail/Dr. Wismer) – 30 mins</li> </ol>	<p><b>Peg will get a list of Spirometry vendors to Gail</b></p> <p><b>Peg will talk to regional people to get additional list of topics</b></p>
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	<p>6. Improving Linkages with ER Department (Gail) -          7. SFUSD Asthma Emergency Care Plans (Ardis/Marie) – (10 mins)          8. Break out sessions &amp; report back – those who work with kids and adults</p> <ol style="list-style-type: none"> <li>a. Who to get involved at your facility?</li> <li>b. What can you do TODAY to improve asthma care at your facility?/Sharing info/resources – what has worked &amp; what hasn't</li> <li>c. How to get the system to become more user-friendly?</li> <li>d. How could SFATF help you?</li> </ol> <p>Funding from McKesson:          \$2,500 for October 16<sup>th</sup> Mtg. – breakfast and lunch          \$2,500 for next meeting</p> <p><u>Needs for Day of:</u>          LCD Projector          Laptop          Screen          PA/Microphone (Peg)          Flip Charts &amp; Markers          Participant/Information Packets (Peg)          -Slides printout          -handouts: Spirometry resources, Our Contact Info, Slides</p> <p>Invites:          RSVP to Gail</p> <p>Future Topics: Systems Change (Karen Smith)</p>	<p><b>Peg</b> will talk to Lisa Kroon and Alaina Poon</p> <p><b>Gloria</b> will arrange for refreshments.</p> <p><b>Peg</b> will speak to Kavita J. &amp; Gail Aikins for CMEs; Gail</p> <p><b>Gail</b> will send out invites</p> <p><b>Peg</b> will speak with Jodi to design invites</p> <p><b>Karen</b> will email old letter to Anjali – will adapt permission letter to participant supervisors</p> <p><b>All</b> get info for info packet to Peg</p>
<p><b>VII</b></p>	<p><b><u>Announcements:</u></b>          Nan presented her file of school forms to help facilitate use of SFUSD Asthma Emergency Care Plans</p>	
<p><b>VIII</b></p>	<p><b><u>Next Meeting:</u></b>  <b>Monday, July 17, 2006, 12-2pm, City Hall Rm 278</b></p>	<p><b>ANJALI CHECK IF JULY 17<sup>th</sup> is available in Rm 278.</b></p>

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	Brainstorm ideas for funding	
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