



Clinical Committee Meeting MINUTES
July 25, 2005, 12-2 pm
City Hall, 1 Dr. Carlton B. Goodlett Place, Room 278

Members in Attendance: Gloria Thornton, Peg Strub, Marie Hoemke, Nan Madden , Barbara Conner-Anderson and Maria Elena Alioto.

Absent Members: Karen Cohn, Dr. Phil Ziring, Lisa Kroon, Richard Castro, Niels Tangherlini and Kathy Thomas Perry

Guests and Staff: Gail Herrick, Anjali Nath, staff; Tirtza Rosenberg, staff

Item	Meeting Notes/Decisions	Outcomes
I	Welcome, Introductions & Sign In Facilitator: Peg Strub Timekeeper: none assigned Recorder: Tirtza Rosenberg	
II	Review Agenda & Set Time	
III	<p>1. Review Agenda and Request Timekeeper (5 min)</p> <p>2. Review Clinical Committee Meeting minutes (5 min) Gloria mentioned efforts of Department of Managed Health Care (<i>Need clarification on this item for minutes</i>)</p> <p>3. Website Anjali explained that DPH offered to host the site but that the task force needed to figure out how to develop the site. Committee members asked for clarification from Karen/DPH as there seems to be a discrepancy between what DPH offered and what we understood. Discussed potential use of Volunteer Match. Peg will meet with whichever web developer is used in order to ensure clarity on desired website function. Need to make website expectations very clear.</p> <p>Member pointed out that DPH doesn't have commitment to asthma (no dedicated program/division). Proposed that task force could advocate for city to have something asthma-wise. Also mentioned that needs assessment doesn't include asthma but includes obesity (State Workplan).</p> <p>McKessin offered to support ATF</p> <p>4. Update on City Budget request</p> <p>a. Discussed how to move forward with city funds dedicated for asthma review course and certification. Committee felt SFUSD should select an Asthma Champion who can also get certified. Member clarified that John Gressman, head of Clinic Consortium, could only host a forum that gets each clinic together. Clinic consortium is like a lobby that writes grants, serves as a fiscal agent but doesn't have governance over clinics. Also need to communicate with Michael Drennan (CHNs) who has a meeting with 10</p>	<p>1. No changes</p> <p>2. Approved</p> <p>3. Peg and Anjali to get clarification from Karen. Check on Karen's email regarding website offer as well. Decide if Peg needs to write a letter to DPH.</p> <p>4. Peg speak with and email John Gressman regarding city funds that can be forwarded to consortium and that we are looking for someone who meets the requirements. Need to figure out requirements.</p>

Advocates for Policies to Reduce Asthma's Impact



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	<p>CHN heads.</p> <ul style="list-style-type: none"> b. Pocket Guide - c. Care Plan folders – need to get to medical provider sites; get addresses to Leticia at DPH. Barbara Conner Anderson handed out JCAAI Asthma Management Plan as an example. Committee felt might be working backwards. Marie showed sample folder that is intended to be distributed. Contents of folder included: Phone/fax list of schools, Meds Form, Emergency Care Plan and those for asthma, allergy, seizure, diabetes. <i>[Anjali feels State Asthma Meds Law fact sheet should be included as well]</i> <p>Committee discussed possibility of getting feedback on folders sent out by Blue Cross before reproducing the folders developed by SFUSD to determine if changes need to be made. Gloria has received feedback already: Some office staff are very enthusiastic and are already planning how to incorporate the forms into school physicals. One doctor said to stop making forms because no one has time. Members felt there is still a real gap between providers and the school.</p> <p>5. ATF Workplan Preparation – Focusing our work – Solidify goals and objectives</p> <ul style="list-style-type: none"> a. Members expressed that clinicians seem to have not made significant movement around asthma. b. Outcomes of discussion on Goals and objectives of committee for workplan: <i>see Attachment A</i> <p>6. Next Steps & Follow-up - see outcomes</p> <p>7. Reviewed Meeting Outcomes/Determined need for future meetings</p> <p>8. Announcements – Gloria passed out information on Blue Cross Family Event for Breastfeeding month on August 6th, 11-3pm at the Yerba Buena Gardens.</p>	<p>Anjali to ask Karen for John Gressman and Michael Drennan’s contact info.</p>
IV	<p><u>Unfinished Business:</u> None <u>Meeting Adjourned 2:00p.m.</u></p>	
V	<p><u>Next Meeting:</u> Monday, August 15, 12-2pm, City Hall Room 278</p>	

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ATTACHMENT A

GOAL: Improved medical management and coordination of asthma care across domains, including environmental issues

Objectives/Ideas:

- DPH will develop, host and maintain an asthma website
- DPH will support development, host, and maintain dedicated asthma phone line
- Pocket asthma guide to be update, created and distributed (to who?)
- CHN and Consortium representatives get AEC Certification with the expectation that they become the Asthma Champion of their site. There should be a mandatory meeting of Asthma Champions every six months.
- Advocate for establishment of housing advocacy group at SFGH
- Patients will get information on home environmental triggers as well as information, referrals. Get pillow and bed covers to be required.
- Work with environmental committee to work with key agencies to ensure environmental issues are addressed.
- Regular communication between ATF Clinical Committee and Schools (SCDHCC) committee

Idea presented earlier in meeting – for consideration:

- DPH will have a dedicated program/division for Asthma

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