

**Board of Supervisors Asthma Task Force
Clinical Committee**
Minutes of Meeting held on October 25, 2004, 12-2pm
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA

Members in Attendance: Gail Herrick, Gloria Thornton, Peg Strub, Karen Cohn, Barbara Conner-Anderson, Marie Hoemke

Absent Members: Kathy Thomas Perry, L_jsa Kroon, Richard Castro, Niels Tangherlini and Maria Elena Alioto.

Guests and Staff: Dr. Philip Ziring, Anjali Nath, staff; Tirtza Rosenberg, staff (Absent).

Item	Meeting Notes/Decisions	Outcomes
I	Welcome, Introductions & Sign In Guest: Philip Ziring was introduced and welcomed Facilitator: Peg Strub Timekeeper: none assigned Recorder: Anjali Nath	(not tape recorded)
II	Review Agenda & Set Time	No changes made to agenda
III	<p>1. <u>Reviewed Outcomes from October 18th Meeting</u> Reviewed October 18th meeting and reviewed notes typed up from Advocacy Planning flip charts. Add billboards to tactics/strategies.</p> <p>2. <u>Discussion around Advocacy Objective 1a.</u> Committee members discussed Advocacy Objective 1a in depth. Members raised concern that a website may be more useful for providers than for patients because of limited internet access. Members discussed the possibility of integrated asthma resource referral services into the existing DPH MCH hotlines. Since MCH hotline is for children 0-5, adults would be referred elsewhere. Possibilities for adult referral lines include Tom Waddell Clinic which has 600-900 adult asthmatics, some uninsured—Gail will be assigned there. Suggestion was made to add asthma to existing hotlines and CHN lines, e.g. AIDS/HIV and promote those lines.</p> <p>The MCH toll free referral line (1-800-300-9950) service provides information about health care, insurance options for low income families and referral services for women, children (from birth through the 18th birthday) and families in several languages including English, Cantonese, Mandarin and Spanish.</p> <p>Considerations in advocating for the MCH line option:</p> <ul style="list-style-type: none"> • Mildred Crear is to be replaced by Twyla Brown • Need to be very clear about what we are asking for • Can MCH line handle the anticipated volume for kids with asthma? • Where can adults be referred to? • What existing numbers are there? • Would need to promote additional asthma service is available • Would we be utilizing existing staff or getting a grant for additional staff? • What would be the additional staffing needs? 	<p>2. Committee agreed that the hotline is to be a resource and referral hotline. For educational information callers can be referred to different educational numbers. Agreed to include referral to SFUSD Nurse of the Day when appropriate.</p> <p>Agreed that ideally city PHNs & CHN nurses would go through asthma clinic rotations—e.g. UCSF & SFGH.</p> <p>Dr. Ziring will provide MCH hotline contract for committee to review/ will provide a toll free (hotline) contact person at MCH to discuss an expanded asthma role for the toll free line (which typically only operates during the usual work day hours). The person to contact in this context with the authority to initiate these discussions is the MCH Director, Mildred Crear.</p> <p>Anjali will look into details about the ALA asthma hotline. & other hotlines.</p> <p>Gail will look into Tom Waddell as an adult referral option and their resources</p>

	<ul style="list-style-type: none"> • MCH line has tri-lingual capabilities • What are 3-10 primary questions that families would need this line for? • What are the primary things providers should get out of this line? • What do primary care providers want patients to know? <p>Needs Assessment Working Group: Karen, Dr. Ziring, Gail, Anjali Group will design a needs assessment. Will speak to Parent Voices, Clinicians, and People who run the MCH hotline, and will look at what triaging schemes exist. Need to find out clients desires for assistance—review existing focus group narrative reports from Strategic Plan—new focus groups will take time.</p> <p>HERC has a new asthma nurse – Mary Higgins (ATF member)</p> <p>3. Discussion around Advocacy Objective 3b. Committee agreed to send a formal letter request to Mitch Katz regarding training and increased citywide utilization of PHN resource. Marie added that school nurses need training on asthma and a connection should be made between PHNs and school nurses. Marie has AEC contacts.</p> <p>4. Discussion around Advocacy Objective 2c. Members suggested school nurses can be a bridge to help with asthma care management. SFUSD Nurse of the Day could help. Member stated for information that SFUSD Asthma Nurse, Katy Ekegren, will be on maternity leave. Ardis Hanson will try to fill in.</p> <p>Member stated that Gail, Dr. Bergman and Shannon Thyne, MD did a 3-hour training for SFUSD school nurses.</p> <p>Asthma care managers train families and are linked with AECs.</p> <p>Member suggested it may be time to look at telemedicine as an option. We were informed that Dr. Bergman will be reporting at November ATF meeting.</p>	<p>Karen will touch base with Twyla Brown & get existing triaging scheme from Karen Yu. Peg will find out what Kaiser does to give out resources to new and existing clients. (How a patient finds out if they can self-refer – basic customer service models) Members will look into existing hotlines and referral numbers and what their purpose is. Karen, Dr. Ziring, Gail, Anjali – will draft a needs assessment and review narratives of focus groups in Strategic Plan development with respect to advocacy objectives.</p> <p>3. Karen will speak with Mitch Katz re: training and increased citywide utilization of PHN resource.</p> <p>Marie, Gail will create first draft Karen – will edit 2nd draft Peg- will sign on behalf of committee</p> <p>4. Marie will email Nurse of the Day phone # to Gail</p> <p>Members, Gloria – plug in definitions of asthma case managers into a chart</p>
IV	<p><u>Unfinished Business:</u> None <u>Meeting Adjourned 2:00p.m.</u></p>	
V	<p><u>Next Meetings:</u> Monday, November 22nd, 2004, 12-2pm, City Hall Rm 278 Monday, December 13th, 1-2pm, City Hall Rm 278</p>	