

**BOARD OF SUPERVISORS
ASTHMA TASK FORCE
CITY AND COUNTY OF SAN FRANCISCO**

Dial-In: 1 866 206-0240 code: 852051 #

Report of Meeting Outcomes

Planning Committee

Wednesday, September 7, 2005 4:00 – 6:00

Fox Plaza 1390 Market Street, Suite 230

Committee Members Present: Karen Cohn; Gloria Thornton

Call-In: Julie McKown; Marie Hoemke; Anne Kelsey Lamb

Staff and Guests: Anjali Nath

Item	Discussion	Outcomes
I.	Welcome/ Review Minutes	
II.	<p>ATF Strategic Plan/Workplan Update</p> <p><u>a. CAFA Workplan Draft submitted and feedback received</u> Anne provided feedback on draft workplan and will assist with finalizing Workplan to submit to CAFA. Anne and Anjali explained that compared to the work being proposed by other asthma coalitions, this task force’s scope of work submitted is quite large given the amount of staff available. Consider that the portion submitted is about half of the task force’s overall proposed work for the next three years. Also consider that the task force does have a large amount of support from those involved voluntarily. Might want to revisit feasibility of work and timeline as proceed with ATF’s full workplan.</p> <p><u>b. August mtg. review--no quorum votes occurred; reviewed brainstorming exercise.</u> Anne felt last ATF meeting was a good exercise in having people understand why they were there and general ideas were consistent with what was put into strategic plan. People care about things exposed to in their roles;</p> <p>Discussed how to best work with Board of Supervisors (BOS) on legislative action, policy, and budget recommendations. A lot of things we see as priorities are outside purview of BOS. Committee agreed that we need to learn how to do legislative action. Agreed we should choose two main pieces of state legislation and work with BOS to bring their local voice to support state legislation. Committee would like to know if SF has a lobbyist who will take local positions to state level on behalf of city. Legislation Gloria mentioned – CA Primary Care Association has drafted legislation that looks for a larger capitation for people with chronic illness for all MediCal.</p> <p>Agreed to start thinking about budget priorities for next year’s budget</p>	<p>a. Anjali talk to Linda Weiner about how to work with the city funds to support social marketing efforts/incentives</p> <p>b. Anjali talk to Sarah about how to get BOS to take positions on legislation (support for legislative action); creating own and supporting others at state level. Or ask Ayoka Turner, Youth Commission Coordinator.</p>

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	<p>-social marketing (funds for incentives) Professional Development Topic: Evaluation/Looking at what's out there; Evidence of what's going to be effective interventions. Agreed that this is difficult and that we are limited in the hard evidence we can provide for effectiveness of things we recommend.</p> <p>Gloria mentioned that Dr. David Pepper is involved in outdoor air quality project in Fresno and is moving to Mission Neighborhood Health Center.</p> <p>c. Review plans for September ATF meeting: Next Steps</p>	
<p>III.</p>	<p>Funding, Grants and Linkage Opportunities Update</p> <p><u>a. Update on expenditure of funds from Board of Supervisors</u></p> <ul style="list-style-type: none"> -Environmental committee had idea to get infrared thermography camera for SFHA and MOH -People who want to do outreach at SFHA are beginning to meet -Website – Anjali tweaking proposal to submit to McKesson which might fund development of website -Media – need a structure for brainstorming; suggested an adhoc committee at ATF; David Lo and Leticia, who work with Karen, have had a lot of experience with this; Ardis Hanson and Stacey Herrera might be interested as well as it relates to schools. <p>Suggestion made through RAMP that PMC (Public Media Center) create statewide Asthma media campaign</p> <p><u>b. Update on meeting with Hospital Council</u></p> <p>Purpose: To discuss what asthma services/resources do we already have and what do we need? Karen and Gloria were able to demonstrate that there are very few (2) programs where you can get comprehensive care for asthma (SFGH and Tom Waddel). Hospital Council was committed to trying to upgrade clinical care through RFP, Quality Assurance project, Certification.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> -Ron will go to 1-2 hospitals to get support for funds -Karen scaled down proposal that would pay for 3-person sharing for clinics (care coordinator, educator, clerical support in addition to clinicians) -no other solid commitments but they now understand the value of certification <p>Marie mentioned the 1998 offer of the Hospital Council to fund a part-time Asthma Nurse Liaison for Hospitals & Schools (via Nathan Nayman, Exec. Dir., now with the JOBS program). The SFUSD response was the initial draft of a concept for SFUSD's Childhood Asthma Management Program (now referred to as</p>	<p>Marie will provide copy of proposal to Karen.</p>

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<p>CAMP). The offer of funding was rescinded by the Council.</p> <p>Twyla Brown also excited about Asthma Educator Certification (AE-C) opportunities.</p> <p>Peg got a positive response from Michael Drennan on asthma educator certifications.</p> <p>Ardis is back and working 1 day per week on asthma. Niels T would like to have one paramedic just for asthma work.</p> <p><u>c. BCC Experience with the SFUSD Emergency Care Plan project (Gloria)</u> – visited about 30 sites that see children (overlaps with SFHP); made folder with forms and phone/fax#s of all schools and charter schools, not CDCs, focused on doctors or office staff depending on site. Family Health Center at SFGH invited Gloria to speak about project, Ardis was invited. Majority had not seen forms. Everyone was gung ho about Nurse of Day and level of communication they could have when need it. Nurse of the Day phone and fax on sticker instead of poster would be more valuable. -all sites with Medical contracts covered (30) – low income -Other sites: family practice sites, not low income – what is the better way to go reach those people; Involve Phil Ziring in brainstorm- could be a good partner for this – write article for medical/peds journal; experience with CPMC; getting to UC KP – Nurse Manager – Peggy (ask Peg Strub for Last Name) from Kaiser is key <u>Outcomes:</u> 1. Need a groomed database of med providers for children 2. Decide who is going to reach “outer layer” of remaining providers and identify what tools they need to make this process work. 3. Get feedback from Schools Committee on idea about phone stickers 4. Think about sites rather than doctors (to include nurse mgr, office mgr)</p> <p><u>d. Update on any new grant opportunities</u> 1. RFP coming out soon from Dr. David Nunez for clinical programs to address asthma 2. Based on Anjali’s request agreed that ATF develop some sort of grants need grid to facilitate knowing how to best apply grant opportunities that arise.</p>	<p>c. Julie and Anjali run idea by Schools committee: Nurse of the Day phone and fax on sticker instead of poster would be more valuable. - inner core has been reached, get to next layer</p> <p>Becky and Gloria will cross reference BC list with Karen’s list.</p> <p>Anjali will find out if generic chronic disease careplan is mandated by State? (ask Ardis)</p> <p>d. Gloria will forward RFP to Niels Tangherlini</p>
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	e. <u>Update on McKesson funding opportunity for Clinical Committee's recommended Website - Anjali tweaking proposal to submit to McKesson</u> which might fund development of website	
IV.	<p>Update on Membership</p> <p>a. Discussion re. Dee and Veronica's seats; consider revised resolution to reduce #voting seats Veronica could potentially serve an advisory role on Schools Committee; Perhaps Veronica could come to DAT meetings on behalf of ATF; Possibly work with physical education instructors at schools</p> <p>Dee has indicated that she is not able to commit to attending the meetings and has relinquished her seat. She has agreed to play an Ambassador role representing ATF as an active and credible member of the community.</p> <p>b. Update on any applications received by Clerk Two members of the community have expressed interest in applying for same tenant seat on task force. <u>Marie Harrison</u> is long time activist, write for Bayview paper, currently works for Green Action, trains tenants, going to be doing a unit by unit housing assessment survey, moms will be trained on how to do survey with other tenants. Karen met with Niels Tangherlini, HERC and Green Action last week. Marie was amenable for being in whatever seat she was needed in -is advocate for patients with asthma <u>Kimberly Knox</u> – has expertise but not a tenant rep, would understand politics and would work toward consensus—Neil Gendel knows her and endorses her nomination.</p> <p>c. Childcare seat update – WuYee will be sending a representative to attend ATF meetings until Gretchen Skaggs returns.</p>	a. Draft a letter to forward to Veronica asap & send along with list of ideas (dates and times of DAT meetings); need answer in advance of Sept 26 th meeting.
V.	World Asthma Day 2006 – request by HERC (Mary Higgins) to host	
VI.	<p>Other</p> <p>1. Meeting Agendas: Committee agreed that for all committee meetings draft agenda can be sent out to all committee members in advance to get input on agenda items as this has been mentioned by a few members. Anjali will send out a deadline for feedback when sending these draft agendas. Members always have the option to add items to agenda at beginning of each meeting.</p> <p>2. Committee agreed with Anjali's request to plan for the following meeting at the end of each meeting as much as possible to avoid last minute scrambling to piece together an agenda.</p>	
	<p><u>Planning for Next Meeting:</u> Survey people for professional development topics Asthma Walk – get people to sign up for other teams formed by</p>	Anjali will send out draft agendas to entire committee for

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	ATF participants	feedback with a deadline for feedback.
	Next Meetings: Wednesday, October 5, 2005, Fox Plaza, Suite 230	

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