

**BOARD OF SUPERVISORS  
ASTHMA TASK FORCE  
CITY AND COUNTY OF SAN FRANCISCO**

## **AGENDA**

**Monday, February 28, 2005**

**2:00 - 4:00pm**

**City Hall, Room – 278**

**1 Dr. Carlton B. Goodlett Place, SF CA 94102**

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| Welcome (1 min)  | Chair     |
| Roll Call/ Determine if a quorum is present to conduct meeting (4 min)   | Secretary |
| Approval of Minutes / Modifications to today's agenda (5 min)  | All       |
| Review of ATF extension process tasks (25 min)   | Chair     |
| <ul style="list-style-type: none"><li>• Drafting ordinance for Supervisor Maxwell's office to introduce with new sunset date; visiting Board members to orient them to ATF and extension</li><li>• Revising quorum and seat assignments as part of ordinance if agreed by ATF resolution (Planning Comt. to introduce to general meeting)</li><li>• Creating written justification for extension and/or change in seat assignments: a) Plotting current tasks over timeline showing need for extension; b) Knowing when committee and TF as whole has reached advocacy endpoint for its recommendations; c) identifying constituency groups that should be represented and vacancies not filled</li><li>• As part of extension, evolving ATF to also focus on identifying specific Board of Supervisor follow-ups for legislative action, funding priorities or city policies as well as generating ATF proposals to the Board that are not necessarily Committee-specific</li></ul> |           |
| Focus on ATF development topic: Board legislative action (30 min)  | Chair     |
| <ul style="list-style-type: none"><li>• Examples: Lead in Candies resolution; Building Code 3407 amendments</li><li>• Brainstorm exercise: Asthma related legislative actions possible by BOS</li><li>• Follow-up: Assign chosen brainstorm ideas to committees for feasibility discussion and report back next meeting</li></ul>  |           |
| Committee/Advocacy Coordinator Reports (40 min)  | All       |
| <ul style="list-style-type: none"><li>a. Schools and Childcare (8 min)</li><li>b. Environmental (8 min)</li><li>c. Clinical (8 min)</li><li>d. Advocacy Coordinator's Report (8 min)</li><li>e. Planning Committee Report (8 min) – (Attached)</li><li>• BHSF presentation February 3, 2005</li><li>• Accept requests for items to be discussed in Planning Committee</li></ul>  |           |

- Suggested format for future committee updates:
  - Timeline charts prepared; justification for extension prepared?
  - Requests for expertise or new members?
  - Potential legislative actions discussed?
  - Potential funding priorities discussed?
  - Update on policy/ citywide strategies advocacy efforts?
  - Important dates for future coordination?
  - Issues for cross-committee coordination?

Introduction of Resolutions and Task Force Actions  
 (There are no resolutions for consideration.)

All

Public Comment  
 Announcements  
 Change of dates for scheduled meetings

Public  
 As needed

(10 minutes total)

Adjourn

All

Copies of all documents referred to in the agenda and distributed at the meeting are available during working hours c/o DPH  
 Children's Environmental Health Promotion, 1390 Market Street, Suite 230, and will be available at the meeting.