



Agenda for Monday, May 23, 2005;
 2:00 - 4:00pm, City Hall, Room – 278
 1 Dr. Carlton B. Goodlett Place, SF CA 94102

Welcome/ Roll Call/ Determine if a quorum is present (2 minutes)	Chair/Secretary
Request Timekeeper	
Housekeeping Items (3 minutes)	All
<ul style="list-style-type: none"> ➤ Approval of February and April minutes (read prior to meeting); no March minutes (no quorum) ➤ Request for updating of member contact info for Tirtza ➤ Modifications to today's agenda? ➤ Necessary change of dates for upcoming meetings? 	
Membership Update (2 minutes)	Chair
<ul style="list-style-type: none"> ➤ Rules Committee appointments made/ pending 	
Review of ATF extension process schedule (3 minutes)	
<ul style="list-style-type: none"> ➤ May meeting: Julie to report on gaps in stakeholder representation identified by ATF members; reflect on findings to change proposed ordinance to reduce number of seats; put to vote in June mtg. ➤ Resolution for ATF sunset extension: scheduled for Rules Committee? ➤ June: Extension adopted; all retain their current seats for length of term appointed 	
Recommendations to the Board of Supervisors for legislation, funding priorities or city policies. (10 minutes)	Chair and Anjali
Update on Budget Recommendations with Supervisors; next steps	
Update on Budget Recommendations with Mayor's Budget Office; next steps	
ACTION ITEMS FOR QUORUM VOTE (10 minutes)	
<ul style="list-style-type: none"> ➤ Introduction of motion for ATF Vote: ➤ Should we seek formal endorsement of ATF budget recommendations by the SF Health Commission? ➤ PUBLIC COMMENT ON MOTION ➤ Rollcall Vote 	All
Training: Public Meeting requirements/ Sunshine Task Force video training for Board-appointed committees and task forces; (30 minutes)	Chair and Secretary
<ul style="list-style-type: none"> ➤ Members must sign off on receipt of training 	
ATF Committee Reports (35 min total)	
<ul style="list-style-type: none"> a. Clinical (10 min) 	All



- b. Schools and Childcare (10 min)
- c. Environmental (10 min)
- d. Planning Committee Report (5 min) – (Enclosed)

Traditional committee report (suggested 5 min):

- *Update on strategic plan policy advocacy efforts*
- *Important dates for participation/ future coordination*

Suggested additions to committee report (suggested 5 min):

- *Potential legislative actions discussed?*
- *Potential funding priorities discussed?*
- *Issues for full ATF or cross-committee coordination?*
- *Requests for expertise or new members?*

Advocacy Coordinator’s Report (5 min)

Anjali

- Application submitted to CAFA for funding renewal—explanation of CAFA priorities
- CAFA requirement to “update” strategic plan—ATF to discuss how to refocus next three years of work on Strategic Plan
- Current percentage of staff time available; anticipated changes in next months

All

DPH Report (5 minutes)

Karen

- Loss of Tirtza’s hours for committee work
- Planning for next ATF chair in July/ conflict of interest considerations

Request for items to be discussed in Planning Committee (2 min)

All

- Funding available from the Office of Minority Health

Report on World Asthma Day and PSA (3 minutes)

Karen and

Anjali

Public Comment (5 minutes)

Public; All

Announcements (5 minutes)

attendees

Adjourn

All

Copies of all documents referred to in the agenda are available at the meeting, and during working hours c/o DPH Children’s Environmental Health Promotion, 1390 Market Street, Suite 230, attn. Tirtza Rosenberg.