



Agenda for Monday, September 26, 2005
2:00 - 4:00pm, City Hall, Room – 278
1 Dr. Carlton B. Goodlett Place, SF CA 94102

Welcome (3 minutes)	Chair/Secretary
Determine if a quorum is present/ Appoint timekeeper	
Professional Development Topic (40 min)	Sarah He, Aide to Supervisor
➤ <i>Discussion</i>	Sophie Maxwell
How to best utilize task force’s relationship with Board of Supervisors to pass local and state legislation and support other task force priorities.	
➤ Identify future professional development topics	
Housekeeping Items (4 minutes)	All
➤ Approval of minutes	
➤ Modifications to today’s agenda?	
➤ Necessary change of dates for upcoming meetings?	
Membership Update (3 minutes)	Chair
➤ Membership changes & Vacancies posted	
<u>ACTION ITEMS FOR QUORUM VOTE (15 minutes)</u>	
<u>A. Resolution to reduce the number of voting seats on the task force</u> - The members of the ATF vote to request the Board of Supervisors to amend Chapter 19A of the San Francisco Administrative Code which authorized the existence of the Asthma Task Force, in order to reduce the number of voting members, from 20 to 15 members, so that quorum voting will be more easily achieved at scheduled meetings. The details of seat reduction are enclosed with this agenda. In addition, the formalized participation of three additional City agencies is requested as non-voting members of the ATF.	All
➤ <i>Discussion</i>	
➤ Rollcall Vote	
<u>B. CAFA MOU between ALASFSM & ATF</u> – Review and approve MOU (enclosed) intended to establish agreements on the operating relationship between the Task Force and the American Lung Association (Fiscal Agent) throughout the implementation of the CAFA grant period. CAFA (Community Action to Fight Asthma) is the statewide initiative through which The California Endowment has provided funds secured by the American Lung Association of San Francisco and San Mateo Counties to support the work of the task force.	
➤ <i>Discussion</i>	
➤ Rollcall Vote	
Recommendations to the Board of Supervisors for legislation, funding priorities or city policies—from Committees or individuals (10 minutes)	Committee chairs; All



- Funding proposals Pending?
 - Update on expenditure of funds from Board of Supervisors; next steps
- Legislative proposals pending?
- Policy proposals pending?

3-year Workplan Development: (20 min)	Anjali
<ul style="list-style-type: none"> ▪ CAFA Workplan submitted ▪ Review Information Gathered so far ▪ Build on Discussion with Sarah He ▪ Task Force Structure ▪ Next Steps 	All
CAFA (Community Action to Fight Asthma) Update (5 min)	Anjali/Anne
Asthma Walk Plans – October 8, 2005 (10 min)	All
Request for items to be discussed in Planning Committee (4 min)	All
Public Comment (3 minutes)	Public
Announcements (3 minutes)	All
Adjourn	All

Copies of all documents referred to in the agenda are available at the meeting, and during working hours c/o DPH Children's Environmental Health Promotion, 1390 Market Street, Suite 230, attn. Tirtza Rosenberg.