

**BOARD OF SUPERVISORS
ASTHMA TASK FORCE
CITY AND COUNTY OF SAN FRANCISCO**

NOTICE OF REGULAR MEETING

DATE: Monday, November 22, 2004

TIME: 2:00 – 4:00 PM

**PLACE: City Hall
1 Dr. Carlton B. Goodlett Place
Room 278**

Disability Access: City Hall is wheelchair accessible.

American Sign Language interpreters and readers are available with advance notice of three business days. The Department of Public Health will make every effort to respond to requests for sound enhancement systems and alternative formations for meeting minutes and agendas. Please make these requests as far in advance as possible. Contact Gloria Louie at the Department of Public Health's Equal Employment Opportunity Program at 554-2595 for all requests. Late requests will be honored if possible.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the city accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance or to report a violation of the Ordinance, contact Donna Hall by mail to Administrator, Sunshine Ordinance Task Force, One Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 55407854; or by email at Donna.Hall@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the internet, <http://www.sfgov.org/bdsupvrs/sunshine.htm>.

C/O DEPARTMENT OF PUBLIC HEALTH CHILDREN'S ENVIRONMENTAL HEALTH
1390 MARKET STREET, SUITE 230, SAN FRANCISCO, CA 94102 (415) 554-8930