

Health Officer Directive No. 2020-10b (Exhibit B) Health and Safety Plan (issued 6/1/2020)

Each Retail Business with Curbside Operations must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name: Click or tap here to enter text. *Contact name:* Click or tap here to enter text.

Facility Address: Click or tap here to enter text. *Contact telephone:* Click or tap here to enter text.

(You may contact the person listed above with any questions or comments about this plan.)

- Business is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-10, available at <http://www.sfdph.com/directives>.
- Customers may not enter the store.
- Exchange of goods between Personnel and customer must take place outdoors, though the exchange may be through a door or open window.
- Personnel wash hands frequently and use hand sanitizer before and after handing items to customers.
- If possible, conduct delivery and contact method without direct interaction.
- Modify or eliminate any customer signature-capture procedures or sanitize equipment after each use.
- If possible, curbside transactions should occur without customer exiting their parked car.
- Customer line outside is adequately spaced, allows sufficient sidewalk space for people to walk by safely, and does not overlap with lines from other neighboring businesses.
- No goods have been moved outside for display or sale.
- No more than 10 Personnel are on site in the facility at any time.
 - Less than 10 if Personnel cannot maintain at least six feet of physical distance at all times (specify number: *Click or tap here to enter text.*).
- Store has direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion.