Exhibit A to Health Officer Directive No. 2020-19 (issued 6/13/20)

Best Practices for Participants and Hosts Involved in Small Outdoor Gatherings

In addition to preparing, posting, and implementing the Social Distancing Protocol as required by this Directive, each Host covered by Section 3 of this Directive that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Hosts must also comply with each of the applicable requirements listed below.

Requirements:

1. **Section 1 – General Requirements For all Small Outdoor Gatherings, including Small Outdoor Meal Gatherings and Small Outdoor Special Gatherings**: 

   1.1. All people are strongly encouraged to continue staying safe at home and minimizing unnecessary interactions with others to the maximum extent possible. If a person feels it is necessary to participate in a Small Outdoor Gathering, they should consider the risks to themselves and others before doing so and should take all possible steps to mitigate those risks. Participants and Hosts should read and make themselves familiar with the Tip Sheet for Safer Interactions During COVID-19 Pandemic and the Tip Sheet for Small Outdoor Gatherings, which may be found at [www.sfedcp.org/outdoor-gatherings](http://www.sfedcp.org/outdoor-gatherings).

   1.1.1. Members of vulnerable populations (those over age 60 or with chronic medical conditions) are encouraged to carefully consider the risks before determining whether to participate in Small Outdoor Gatherings.

   1.1.2. Participants and Hosts must not attend any Small Outdoor Gatherings if they feel ill or are experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea.

1.2. All Small Outdoor Gatherings must be scheduled to conclude in no more than two hours. The duration of all gatherings should be limited to the maximum extent possible.

1.3. Participants must not move among simultaneously occurring Small Outdoor Gatherings or switch places with Participants in other simultaneously occurring Small Outdoor Gatherings. Participants are strongly discouraged from attending more than one Small Outdoor Gathering per day, and should not attend more than two Small Outdoor Gatherings per week. The more contacts a person has with others, including during Small Outdoor Gatherings, the more they are placing themselves and others at risk of transmitting the virus.

1.4. Unless otherwise specifically provided in this Directive, all Social Distancing Requirements of Health Officer Order C19-07e (the “Stay-Safe-At-Home Order”) and the Face Covering requirements of Health Officer Order C19-12b (the “Face Covering Order”) as they may be amended apply.

1.5. Face Coverings are not required while eating or drinking at a Small Outdoor Gathering. Face Coverings must otherwise be worn at all times during Small Gatherings or Small
Outdoor Meal Gatherings unless a participant is exempt from wearing a Face Covering under Section 3.g. or h. of the Face Covering Order.

1.6. Small Outdoor Gatherings must not include contact sports (e.g., basketball, football, boxing) or sports with shared equipment (e.g. Frisbee, baseball, playing catch) among members of different households. This section also does not apply to organized outdoor fitness classes, which are covered by Appendix C-1 to Health Officer Order C19-07e. If Participants in a Small Outdoor Gathering engage in physical activity as permitted under the Stay-at-Home Order, such as dancing or running, they must maintain at least six feet distance from and refrain from physical contact with individuals outside of their household or living unit.

1.7. To prevent virus transmission and assist with effective contact tracing, Participants are strongly encouraged to minimize the number of Participants in a Small Outdoor Gathering and keep Participants consistent from one gathering to another. To assist in potential contact tracing efforts, Participants are encouraged to remember who they gather with.

1.8. Participants and Hosts may not share food or drink, or objects like sports equipment, utensils, reading materials, or religious or spiritual objects with Participants outside of their household or living unit. If an object is of critical importance and must be shared during a Small Outdoor Gathering, Participants and Hosts must take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.

1.9. Participants and Hosts are strongly discouraged from engaging in singing, chanting, or shouting during Small Outdoor Gatherings – whether or not wearing a Face Covering – due to the substantially increased risk of spreading the virus during such activities.

2. **Section 2 – Additional Requirements for Small Outdoor Meal Gatherings:**

2.1. A group consisting of people (including Participants and Hosts) from more than one household or living unit and totaling six or fewer people may participate in a Small Outdoor Meal Gathering. This Directive applies only to Small Outdoor Meal Gatherings occurring outside of outdoor dining establishments and to groups containing members from more than one household or living unit.

2.2. Small Outdoor Meal Gatherings must occur completely outdoors and may occur at places such as public parks, open spaces and other spaces where such gatherings are allowed, and subject to any rules prohibiting use of picnic tables, barbeques or other common equipment. If necessary, Participants may enter a building to access an outdoor area or use indoor bathroom facilities.

2.3. Participants from different households may sit or stand closer than six feet apart during the meal, but must sit or stand as far apart as practicable during the meal and are strongly encouraged to maintain at least six feet of social distance whenever possible.

2.4. Food, drinks, utensils or other objects must not be shared by people outside of the same household or living unit.
3. **Section 3 – Additional Requirements for Small Outdoor Special Gatherings**

3.1. A group consisting of people (including Participants and Hosts) from more than one household or living unit and totaling 12 or fewer people may congregate in Small Outdoor Special Gatherings. Participants outside of the same household or living unit must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. For example, if the size of an outdoor space allows no more than 10 people to follow Social Distancing at all times during a gathering, then the maximum total size for that Small Outdoor Special Gathering is 10 Participants.

3.2. Participants or Hosts at Small Outdoor Special Gatherings are encouraged (but not required) to maintain a list of Participants who are willing to voluntarily provide their name to assist in potential future contact tracing efforts. Any lists should be discarded after three weeks.

3.3. Small Outdoor Special Gatherings must occur completely outdoors. If necessary, Participants may enter a building to access an outdoor area or use indoor bathroom facilities.

3.4. Sunshades, awnings, or similar outdoor structures may be used, but must be completely open on all sides to provide maximum ventilation.

3.5. Participants outside of the same household or living unit must remain at least six feet apart, follow all Social Distancing Requirements, and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Section 3.g. or h. of the Face Covering Order.

4. **Section 4 – Additional Requirements Specific to Hosts of Small Outdoor Gatherings**

4.1. Hosts may organize and host Small Outdoor Special Gatherings up to 12 people provided they have sufficient outdoor space to allow participants to comply with Social Distancing Requirements.

4.2. In compliance with the Social Distancing Protocol, Hosts covered by Section 3 of the Directive must develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.

4.3. Before hosting a Small Outdoor Gathering, a Host covered by Section 3 of the Directive must prepare the outdoor space to accommodate attendees and comply with the Social Distancing Protocol. For example, a Host may be required to prepare a plan for safe ingress and egress from the space and add physical markings to demonstrate a six-foot distance in areas participants may be congregating.

4.4. Hosts covered by Section 3 of the Directive must prohibit Participants from congregating at the end of any Small Outdoor Gatherings.

4.5. Only one Small Outdoor Gathering may be held at a Host at a time unless the Host can ensure the Small Outdoor Gatherings will remain separate, such as by placing physical barriers between the gatherings. If multiple Small Outdoor Gatherings are occurring at
the same time at the Host, the Host must prohibit mingling among Participants from different Small Outdoor Gatherings. Host Personnel must not move between or participate in simultaneously occurring Small Outdoor Gatherings.

4.6. As to Hosts covered by Section 3 of the Directive, Hosts may permit Personnel to participate in sequential Small Outdoor Gatherings during a single day but are reminded of the increased potential to transmit the virus from one Small Outdoor Gathering to another. Hosts organizing or participating in sequential Small Outdoor Special Gatherings must, in addition to the requirements of this Directive:

4.6.1. Provide a minimum of 20 minutes between gatherings during which Participants may safely egress and clear the area and Host Personnel may adequately clean and sanitize all high touch surfaces and otherwise prepare the space for the next gathering;

4.6.2. Ensure that before participating in a sequential gathering, Host Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that have come in contact with Participants or different Host Personnel during earlier gatherings; and

4.6.3. Ensure that Host Personnel not move between simultaneously occurring Small Outdoor Gatherings.