



**Exhibit A to Health Officer Directive No. 2020-19b (issued 9/14/20)**

**Best Practices for Participants and Hosts Involved in Outdoor Gatherings**

**In addition to preparing, posting, and implementing the Social Distancing Protocol (Appendix A of Health Officer Order No. C19-07i), each Host covered by Section 3 of this Directive that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Hosts must also comply with each of the applicable requirements listed below.**

**1. Section 1 – General Requirements For all Outdoor Gatherings, including Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings:**

**1.1.** All people are strongly encouraged to continue staying safer at home and minimizing unnecessary interactions with others. If people believe they must participate in an Outdoor Gathering, they should consider the health risks relating to COVID-19 to themselves and others before doing so and should take all possible steps to mitigate those risks. Before participating in an Outdoor Gathering, Participants and Hosts should read and make themselves familiar with the Tip Sheet for Safer Interactions During COVID-19 Pandemic and the Tip Sheet for Outdoor Gatherings, which may be found at [www.sfcdep.org/outdoor-gatherings](http://www.sfcdep.org/outdoor-gatherings).

**1.1.1.** Members of vulnerable populations (that is, those over age 60 or with chronic medical conditions) are encouraged to carefully consider the health risks relating to COVID-19 before determining whether to participate in Outdoor Gatherings.

**1.1.2.** Participants and Hosts must not attend any Outdoor Gatherings if they feel ill or are experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea. Participants and Hosts must also not attend any Outdoor Gatherings if they are subject to quarantine or self-isolation under Health Officer Directive 2020-03c, and any subsequent amendments to that Directive.

**1.2.** Outdoor Gatherings must occur completely outdoors. If necessary, Participants and Hosts may enter a building to access an outdoor area or use indoor bathroom facilities. Participants must not remain inside longer than necessary and must not congregate in or near restroom facilities. Hosts must take all reasonable precautions to prevent Participants from congregating indoors.

**1.3.** All Outdoor Gatherings must be scheduled to conclude in no more than two hours. And in any event the duration of all gatherings should be limited to the extent possible.

**1.4.** Participants must not move among simultaneously occurring Outdoor Gatherings or switch places with Participants in other simultaneously occurring Outdoor Gatherings. Participants are strongly discouraged from attending more than one Outdoor Gathering per day, and should not attend more than two Outdoor Gatherings per week. The more contacts a person has with others, including during Outdoor Gatherings, the more they are placing themselves and others at risk of transmitting the virus.



## City and County of San Francisco

## Department of Public Health Health Officer Directive

- 1.5.** Unless otherwise specifically provided in this Directive, all Social Distancing Requirements of Health Officer Order C19-07i (the “Stay-Safer-At-Home Order”) and the Face Covering requirements of Health Officer Order C19-12c (the “Face Covering Order”), as they may be amended, apply.
  - 1.6.** Participants who are not part of the same Household must remain at least six feet apart, follow all Social Distancing Requirements, and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Section 3.g. or h. of the Face Covering Order. Where eating or drinking is allowed under Sections 2 and 4.2 of this Directive, Face Coverings are not required only for a limited period while the individual is eating or drinking.
  - 1.7.** Outdoor Gatherings must not include contact sports, recreational or other activity where Social Distancing cannot be maintained (e.g., basketball, football, boxing or dancing). With the exception of Outdoor Special Gatherings, Outdoor Gatherings may include sports with shared equipment (e.g. Frisbee, baseball, playing catch) among members of up to two different households. This Section also does not apply to organized outdoor fitness classes, which are covered by Appendix C-1 to Health Officer Order C19-07i. If Participants in an Outdoor Gathering engage in physical activity as permitted under the Stay-Safer-at-Home Order, such as dancing or running, they must maintain at least six feet distance from and refrain from physical contact with individuals not part of their Household.
  - 1.8.** To prevent virus transmission and assist with effective contact tracing, Participants are strongly encouraged to minimize the number of people in an Outdoor Gathering and keep Participants consistent from one gathering to another. To assist in potential contact tracing efforts, Hosts are required and Participants are encouraged to remember who they gather with.
  - 1.9.** Participants and Hosts must not share food or drink, or utensils. Participants and Hosts are strongly discouraged from sharing other objects, such as reading materials and religious or spiritual objects with Participants who are not part of their Household. If an object is of critical importance and is shared, Participants and Hosts must take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.
  - 1.10.** Hosts must not organize an event that encourages Participants to engage in singing, chanting, or shouting or otherwise encourage Participants from doing so during any Outdoor Gathering. Except as otherwise expressly permitted by this Directive, Participants and Hosts are strongly urged not to engage in singing, chanting, or shouting during Outdoor Gatherings – whether or not wearing a Face Covering – due to the substantially increased risk of spreading the virus by airborne transmission during such activities.
  - 1.11.** Consistent with the limitations under the State Health Order, Stay-Safer-at-Home Order, and guidance from SFDPH, Hosts and Participants may, subject to any applicable permit requirements, conduct their gatherings under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also the number and composition of barriers used for gatherings must allow the free flow of air in the breathing zone.
- 2. Section 2 – Additional Requirements for Small Outdoor Meal Gatherings:**



- 2.1. A group consisting of people (including both Participants and Hosts) from more than one Household and totaling six or fewer people may participate in a Small Outdoor Meal Gathering. The provisions of this Directive for Small Outdoor Meal Gatherings applies only to such gatherings containing members from more than one Household. The provisions of this Directive for Small Outdoor Meal Gatherings do not apply to outdoor dining establishments.
- 2.2. Small Outdoor Meal Gatherings may occur outdoors at places such as public parks, open spaces and other spaces where such gatherings are allowed, and subject to any permit requirements and any rules prohibiting use of picnic tables, barbecues or other common equipment. If necessary, Participants may enter a building to access an outdoor area or use indoor bathroom facilities.

**3. Section 3 – Additional Requirements for Small Outdoor Gatherings:**

- 3.1. A group consisting of up to 12 people (including both Participants and Hosts) from more than one Household may congregate in Small Outdoor Gatherings. Participants from different Household must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. For example, if the size of an outdoor space allows no more than 10 people to follow Social Distancing at all times during a gathering, then the maximum total size for that Small Outdoor Gathering is 10 Participants.

**4. Section 4 – Additional Requirements Specific to Outdoor Special Gatherings**

- 4.1. A group consisting of up to 50 people (including both Participants and Hosts) from more than one Household people may congregate for Outdoor Special Gatherings. Participants from different Households must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. Hosts of Outdoor Special Gatherings must follow all applicable rules and regulations governing the use of public parks and other open spaces. Hosts must also obtain any required permits for their gatherings as otherwise required.
- 4.2. No food or beverages may be served or sold at Outdoor Special Gatherings. Participants and Hosts are prohibited from eating or drinking, and thus removing their Face Coverings to do so, unless necessary for health reasons or proper hydration. Participants must bring their own non-alcoholic beverages if necessary for hydration.
- 4.3. Participants or Hosts may distribute clean, single-use, non-edible items such as maps, flyers, or pamphlets to other Participants at the Outdoor Special Gathering. If such materials are distributed, Participants and Hosts must continue to maintain six feet of physical distance, such as by placing items in a basket or on a table for Participants to pick-up.
- 4.4. Hosts may allow singing, chanting, or shouting by only one person at a time at an Outdoor Special Gathering provided all of the following conditions are satisfied:
  - 4.4.1. The person singing, chanting, or shouting is at least 12-feet from any other person;



**4.4.2.** The person singing, chanting, or shouting is wearing a Face Covering at all times; and

**4.4.3.** Participants are not encouraged to sing, chant, or shout along with the person who is engaging in that activity.

**5. Section 5 – Additional Requirements Specific to Hosts of Any Outdoor Gatherings**

**5.1.** Hosts may organize and hold Outdoor Gatherings provided they have sufficient outdoor space to allow all Participants to comply with Social Distancing Requirements.

**5.2.** In compliance with the Social Distancing Protocol, Hosts covered by Section 3 of the Directive must develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.

**5.3.** Before hosting an Outdoor Gathering, a Host covered by Section 3 of the Directive must prepare the outdoor space to accommodate attendees and comply with the Social Distancing Protocol. For example, a Host may be required to prepare a plan for safe ingress and egress from the space and add physical markings to demonstrate a six-foot distance in areas participants may be congregating.

**5.4.** Hosts covered by Section 3 of the Directive must prohibit Participants from congregating before or after any Outdoor Gatherings.

**5.5.** Only one Outdoor Special Gathering may be held by a Host at a single location at a time.

**5.6.** Only one Small Outdoor Gathering or Small Outdoor Meal Gathering may be held by a Host at a single location at a time unless:

**5.6.1.** The Host can ensure the Small Outdoor Gatherings or Small Outdoor Meal Gatherings will remain separate, such as by placing physical barriers between the gatherings so that each separate gathering is at least six feet from each other. Except for Small Outdoor Gatherings or Small Outdoor Meal Gatherings taking place in the open air on a moving vehicle, such as an open-top tour bus or open-air sea vessel, if the Host is unable to use a physical barrier because of safety or other logistical considerations, each Small Outdoor Gathering (of up to 12 people total) or Small Outdoor Meal Gathering (of up to 6 people total) must be kept at least 12 feet apart.

**5.6.2.** If multiple Small Outdoor Gatherings or Small Outdoor Meal Gatherings are occurring at the same time, the Host must prohibit mingling among Participants from different Small Outdoor Gatherings or Small Outdoor Meal Gatherings. Host Personnel must not move between or participate – during, before or after - in simultaneously occurring Small Outdoor Gatherings or Small Outdoor Meal Gatherings.

**5.6.3.** Participants in an Outdoor Gathering must have a clear path to a restroom, exit and, where applicable, any available concessions without being required to travel through the space occupied by another Outdoor Gathering.

**5.7.** As to Hosts covered by Section 3 of the Directive, Hosts may permit Personnel to participate in sequential Outdoor Gatherings during a single day but are reminded of the



increased potential to transmit the virus from one Outdoor Gathering to another. Hosts organizing or participating in sequential Outdoor Gatherings must, in addition to the requirements of this Directive:

- 5.7.1.** Provide a minimum of 20 minutes between gatherings during which Participants may safely egress and clear the area and Personnel may adequately clean and sanitize all high touch surfaces and otherwise prepare the space for the next gathering;
  - 5.7.2.** Ensure that before participating in a sequential gathering, Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that became soiled or contaminated with secretions or bodily fluids from Participants or different Personnel during earlier gatherings; and
  - 5.7.3.** Ensure that Personnel not move between simultaneously occurring Outdoor Gatherings.
- 5.8.** Hosts at Outdoor Gatherings are encouraged (but not required) to maintain a list of Participants who are willing to voluntarily provide their name to assist in potential future contact tracing efforts. Any lists should be discarded after three weeks.