

Health Officer Directive No. 2020-35 (Exhibit B) Health and Safety Plan (issued 10/7/2020)

Each Indoor Movie Theater must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:

Contact name:

Facility Address:

Email / telephone:

(You may contact the person listed above with any questions or comments about this plan.)

Planning and Preparation for Opening Indoor Movie Theaters

- Familiarize with and complete all requirements set forth in Health Officer Directive 2020-35 and attached guidance for Indoor Movie Theaters, available at <http://www.sfdph.org/directives>.
- Create and implement a plan to manage the flow of patrons into and throughout the theater to facilitate health screening and monitor capacity levels, face covering compliance, and proper physical distancing. Include plan to stagger or space movie start times to avoid multiple groups of people entering or leaving movies at the same time.
- Create a reservation system to assign seats to patrons in way that separates each household by at least 6 feet in all directions.
- Prepare and post onsite and online the Social Distancing Protocol (see Appendix A of the Shelter in Place Health Order, posted at www.sfdph.org/healthorders)
- Designate a COVID-19 staff liaison (a Worksite Safety Monitor) to be the single point of contact at each site for questions or concerns around practices, protocols, or potential exposure. This person will also serve as a liaison to SFDPH.
- Train staff on health and safety practices that must be followed including all requirements of Health Officer Directive 2020-35 and the attached Interim Guidance for Indoor Movie Theaters.
- Understand the adjusted capacity of your movie theater (as further described in the guidance, each theater is limited to 25% of its capacity up to a maximum of 100 patrons, exclusive of Personnel) and be prepare to operate while strictly adhering to capacity limits.

Preparing the Indoor Movie Theater Space

- Post all mandatory signage found in the Interim Guidance for Indoor Movie Theaters available at www.sfcddcp.org/businesses
- Provide hand sanitizer at high-traffic locations like entrances, exits and near elevators.
- Establish pathways using tape, signs, or physical barriers to encourage physical distancing and one-way foot traffic, especially in narrow aisles and hallways. Use visual clues such as signs or floor markings at locations where lines will form, like the restrooms and the theater entrances.
- Configure ticket lines and ticket vending machines to ensure that physical distancing of 6 feet is maintained at all times.
- Block off alternate rows of seating within the theater in accordance with the theater's reservation plan and physical distancing requirements.

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- Close all common areas where people may gather.
- Remove or block off furniture or attractions in lobbies, lounges, entertainment spaces, or arcades that are not going to be used at this time.
- Close all concession stands and remove, empty or block off all food beverage vending machines. Close all restaurants, bars or other food/beverage service areas.
- In bathrooms, close every other sink, stall and urinal. Post signage establishing the bathroom's maximum capacity.
- Review <https://www.sfcddcp.org/COVID-ventilation> and implement all appropriate ventilation best practices in the facility.

Operational Requirements

- Strictly implement all requirements of Health Officer Directive 2020-35 and attached Interim Guidance while operating the theater. This includes enforcing all capacity limits, physical distancing and face covering requirements, and sanitation requirements.
- Do not present in-person performances in the theater.
- Sell tickets online or via phone; minimize use of paper tickets.
- Require patrons to remain in their assigned seats for the duration of the movie and ensure that patrons do not use seats other than those assigned to them.
- Require patrons to arrive no more than 30 minutes before show to minimize their time in the theater.
- Minimize the number of people in the lobby by staggering movie start times, and direct them away from patrons arriving for other screenings.
- Designate Personnel to oversee the physical distancing and line-up of patrons prior to entering the theatre, inside the lobbies and by washrooms. Designate Personnel to oversee seat assignments and to assist patrons in safely locating their seat and exiting auditoriums.
- Remind patrons to exit the theater auditorium one row at a time and maintain physical distancing on the way out. If possible, use alternate exits so that patrons do not have to exit through the lobby.
- Limit the number of patrons using the elevator to 4, or to only members of the same family.

Personnel and Patron Screening & Advisories

- Train Personnel in the requirements of the Health Officer Directive 2020-35, the attached DPH Guidance and this Health and Safety Plan (HSP), including their obligation to monitor patron compliance with Face Covering requirements.
- Develop a plan to ensure Personnel and patrons comply with social distancing requirements.
- Screen Personnel prior to entering the facility every day. See www.sfcddcp.org/screen



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- Ensure that all Patrons complete COVID-19 screening before entering the Indoor Movie Theater space. Anyone who answers “yes” to a screening question must be prevented from entry.
- Require patrons and Personnel to wear Face Coverings at all times according to the [Face Covering Health Officer Order No. C19-12c](#).

Cleaning and Disinfecting Requirements

- Clean and disinfect the theater as required by Health Officer Directive 2020-35, the Social Distancing Protocol, and this Health and Safety Plan. Disinfect high touch surfaces routinely throughout the day, and at least once every hour.
- Disinfect auditoriums and each previously occupied seat between movie screenings and before the next group of patrons are permitted to enter an auditorium.
- Frequently clean and disinfect bathrooms, at least every four hours.

Additional Facility Requirements

- Check for pest infestation or harborage, and make sure all pest control measures are functioning.
- Make sure that plumbing is functioning and, if the facility was dormant, then the pipes are flushed.

Additional Measures

Click or tap here to enter text.

Indoor Movie Theater Self-certification (must be signed by Indoor Movie Theater Owner or Worksite Safety Monitor):

Initial each line and sign below:

_____ I acknowledge that I have read and fully understand the information above.

_____ The owner/Worksite Safety Monitor will ensure these principles and procedures will be reviewed with all current and future employees.

_____ Print name

_____ Date:

_____ Signature