



Edwin M. Lee
Mayor

Avatar Bulletin

Modifications to the Vital Signs Monitoring by Program Report

August 13, 2015

As of July 6, 2015 providers record vital signs in the Vitals Entry form rather than the Health Monitoring form. (See Avatar Bulletin: Vitals Entry Form dated 06-24-15). The “Vital Signs Monitoring by Program Report” has been modified to reflect this change going forward. A new report “Vital Signs (pre 7/2015) Mon by Prog Rpt” was created to view vital signs measured prior to July 6, 2015.

Performance Objective

Clients who receive medication support should have vital signs – height, weight, and blood pressure – measured on a routine basis. At least 50% of all clients age 2 and over who received a medication support service will have vital signs recorded in the Vitals Entry form at least once during the fiscal year.

Report Changes/Information

1. Report Name: Vital Signs Monitoring by Program Report
The report reflects the data entered on the new Vitals Entry form beginning 07/06/2015.
2. Report Name: Vital Signs (pre 7/2015) Mon by Prog Rpt
The report reflects the data entered on the previous form – Health Monitoring – prior to 7/6/2015.
3. Menu Path both reports: Avatar CWS → MD and Health Monitoring
4. Report Highlights:
 - Report may be run by Prescribers, Clinic Supervisors and designated administrative staff.
 - Report is based on Attending Practitioner/Physician caseload. Clients with no Attending Practitioner for an episode appear on the first page of the report.
 - Report is separated by Attending Practitioner to allow distribution amongst staff.
 - For each Attending Practitioner, report presents a list of clients who received at least one medication support service during the time period selected. Then, it checks for vital signs recorded from July 1 of the corresponding fiscal year through the end date selected.
 - For each client, report displays date of most recent medication service within date parameters entered, discharge date (if applicable), and checkboxes for BP, Weight, Height, all 3 present.
 - Specific Vital Sign box is checked if at least one such measure is recorded in the “Vitals Entry”.
 - A summary is included for each Attending Practitioner – including the number of clients with a medical support service, number for each vital sign present, number with all 3 present, per cent of all 3 present, number with all 3 **not** present.
 - The same summary is calculated for the program as a whole, presented on the last page.

Need Help?

- If you need assistance with the report, contact the Avatar Help Desk at 415-255-3788 or via e-mail at avatarhelp@sfdph.org
- For questions about Vital Sign Monitoring policies and practices, contact:

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