



London N. Breed
Mayor

Introducing New CANS Forms and Plans for Retiring of Old CANS Forms

CYF Mental Health Providers

September 18, 2018

Purpose

Highlight ways in which BHS has streamlined CANS assessment forms and provide information that impacts clinic workflow.

Background

Given the DHCS (IN Notice 17-052) and CDSS (ACL 18-09) mandate regarding the CANS, BHS-CYF is implementing new CANS forms for all CYF Mental Health Programs.

The following New CANS forms will be available on October 1, 2018

- CANS CYF 0 thru 5 Assessment – This includes the CANS Screen
- CANS CYF 6 thru 20 Assessment – This includes the CANS Screen
- CANS MD 0 thru 20

The following forms will be retired as of November 30, 2018.

- CANS CYF 0/4 Assessment
- CANS CYF 0/4 Closing Summary
- CANS CYF 5/18 Assessment
- CANS CYF 5/18 Closing Summary
- CANS MD
- CYF MD Closing Summary
- Service Eligibility 0/4 and Interim Plan of Care Form
- Service Eligibility 5/18 and Interim Plan of Care Form

DEADLINE TO FINALIZE AND APPROVE OLD CANS ASSESSMENTS IS NOVEMBER 30, 2018 BY 5:00PM

ACTION REQUIRED

1. For any New CANS you complete after October 1st, please use the new form.
2. Finalize any of the above mentioned Retiring CANS forms that are in “Draft” status.
3. Approve any of the above mentioned Retiring CANS forms that are in “Pending Approval”

PLEASE NOTE

- Age groups have been slightly changed in response to new State Requirements
- You will no longer be able to “Add” a Retiring CANS form after October 1st
- You will no longer be able to “Edit” a Retiring CANS form after November 30th
- You will no longer be able to “Approve” a Retiring CANS form after November 30th

The screenshot shows the 'myAvatar 2018' web application interface. At the top, there is a navigation bar with 'Home', 'summary T', 'Preferences', 'Lock', and 'Sign Out'. Below this is a patient information section for 'TESTCLIENT,SUMMARY (000000001)', including demographic and physical data. The main content area is titled 'CANS CYF 5/18 Assessment' and contains a table with the following data:

Date	Draft / Pending Approval / Fi	Data Entry By (Login)	Program
02/22/2018	Final	Erikson Bautista	ACCESS Screening
05/25/2015	Draft	Kellee Hom	ACCESS Screening
05/25/2015	Draft	Kimberly Voelker	ACCESS Screening
02/28/2015	Draft	Kellee Hom	A Better Way (38GI2)-INACTIVE

Below the table, a red notice states: 'As of October 1st, the "Add" button will be removed from the CANS forms that are being retired. New assessments should be entered using the redesigned CANS forms.' A red arrow points to the 'Add' button, and a green arrow points to the 'Edit' button. A green notice states: 'The "Edit" button will remain available for users in order to finalize assessment records that are in Draft status at the time of the cutover.' At the bottom of the interface, there are buttons for 'Add', 'Edit', 'Delete', and 'Cancel'. The footer shows 'AVCALPMUAT (LIVE)' and the date/time '09/11/2018 04:23:48 PM'.

Reports

In order to help identify which Retiring CANS draft or pending approval, please run the CYF Comprehensive Report Due (by Program/Staff, by Clinician, or by Clin/Supvr).

Need Additional Support?

- If you need assistance with accessing the Avatar form or support documentation, please contact the Avatar Help Desk at 415-255-3788 or via e-mail at avatarhelp@sfdph.org
- If you have questions about CBHS policies, please contact Ho-Yin (Joe) Lai at ho-yin.lai@sfdph.org.