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Phase Out of Old Treatment Plans for Mental Health Providers

February 26, 2016

The following forms will be phased out for MH providers as of March 31, 2016.

- Adult/Older Adult Treatment Plan of Care
- Psychiatric Plan of Care

Background

In order to comply with DHCS Audit findings and to prepare for Meaningful Use, we are implementing the new Adult/Older Adult MH Treatment Plan of Care to all Adult Mental Health Programs.

**DEADLINE TO FINALIZE AND APPROVE OLD TREATMENT PLANS IS
MARCH 31, 2016 BY 5:00PM**

ACTION REQUIRED

1. Finalize any Adult/Older Adult Treatment Plan of Care that is in “Draft” status.
2. Approve any Adult/Older Adult Treatment Plan of Care that is in “Pending Approval”
3. Finalize any Psychiatric Plan of Care that is in “Draft” status.

Please note that after March 31, 2016, you will no longer be able to access the above mentioned forms meaning that those treatment plans of care can no longer be finalized or approved.


Reports

To help identify which treatment plans are in draft or pending approval, we have created two reports. The reports identify Adult/Older Adult Treatment Plan of Care in Draft or Pending Approval as well as Psychiatric Plan of Care in Draft.

1. **Former TPOCs in Draft/Pend by Program/Staff**
 - a. Displays all former treatment plans in draft or pending approval for the Program selected.
 - b. Separates
2. **Former TPOCs in Draft/Pend by Staff**
 - a. Each Staff member may run their own listing of treatment plans in draft or pending approval

Menu Path: Avatar CWS>Retired Forms

The report lists all AOA TPOCs as well as Psychiatric TPOCs.



San Francisco Department of Public Health
Behavioral Health Services

**Former Treatment Plans in Draft or Pending Approval by
Program/Staff**

for [REDACTED]

Confidential Patient Information							
[REDACTED]							
<u>Patient Name</u>	<u>Patient ID</u>	<u>EPI#</u>	<u>Episode Opening</u>	<u>Date of Discharge</u>	<u>TPOC Date</u>	<u>Status</u>	<u>Type</u>
[REDACTED]	[REDACTED]	1	10/23/2001	9/19/2011	8/1/2012	Draft	A/OA TPOC
[REDACTED]							
<u>Patient Name</u>	<u>Patient ID</u>	<u>EPI#</u>	<u>Episode Opening</u>	<u>Date of Discharge</u>	<u>TPOC Date</u>	<u>Status</u>	<u>Type</u>
[REDACTED]	[REDACTED]	1	8/13/2014	10/9/2014	8/22/2014	Draft	A/OA TPOC
[REDACTED]							
<u>Patient Name</u>	<u>Patient ID</u>	<u>EPI#</u>	<u>Episode Opening</u>	<u>Date of Discharge</u>	<u>TPOC Date</u>	<u>Status</u>	<u>Type</u>
[REDACTED]	[REDACTED]	1	4/2/2014	9/12/2014	4/2/2014	Draft	A/OA TPOC
[REDACTED]	[REDACTED]	1	10/8/2010	3/8/2012	10/8/2011	Draft	A/OA TPOC
[REDACTED]	[REDACTED]	1	6/4/2010	7/15/2011	8/1/2011	Draft	A/OA TPOC
[REDACTED]							
<u>Patient Name</u>	<u>Patient ID</u>	<u>EPI#</u>	<u>Episode Opening</u>	<u>Date of Discharge</u>	<u>TPOC Date</u>	<u>Status</u>	<u>Type</u>
[REDACTED]	[REDACTED]	1	1/23/2013	N/A	2/23/2016	Draft	Psychiatric POC
[REDACTED]	[REDACTED]	3	2/15/2012	N/A	12/30/2015	Draft	Psychiatric POC
[REDACTED]	[REDACTED]	1	11/12/2014	N/A	2/17/2016	Draft	Psychiatric POC
[REDACTED]	[REDACTED]	1	2/3/2010	N/A	2/23/2016	Draft	Psychiatric POC

Note that this memo does not pertain to SUD providers.

Need Additional Support?

- If you need assistance with accessing the Avatar form or support documentation, please contact the Avatar Help Desk at 415-255-3788 or via e-mail at avatarhelp@sfdph.org
- If you have questions about CBHS policies, contact your System of Care Coordinator.