Avatar Bulletin

MH TPOC Electronic Signature Pad Project
(Applies Only to Mental Health)

July 11, 2017

When does this take effect: July 23, 2017

Who is impacted? Adult and CYF Mental Health providers who complete Treatment Plans of Care (TPOC) in Avatar.

Avatar forms Affected:
- Adult/ Older Adult MH Treatment Plan of Care
- CYF 0/18 Treatment Plan of Care

What is happening? In preparation for the implementation of Signature Pads, a new section will be added to the bottom of the TPOC forms. Additional information will need to be entered when a plan status is changed to Pending Approval or Final.
Clinicians who are LPHAs will be required to fill out the following fields when the plan status is set to **Final**:

*If you do not have a signature pad installed, choose “Signature on Paper.”*

Clinicians who require co-signature (Non-LPHAs) will only be required to fill out the following field once the plan status is set to **Pending Approval**:

**How does this impact your program?** Programs receiving signature pads will experience some impact to workflow during implementation. There will be minimal impact for programs who have not yet received signature pads since the TPOCs can still be printed and signed.

*Your program will be notified with a signature pad implementation schedule.*

**Treatment Plan Signature status for open Caseload widget:** This new widget is located in the TPOC MH Console and will allow providers to view the signature status of a TPOC.

Need Additional Support?
- [http://www.vimeo.com/avatarhelpdesk](http://www.vimeo.com/avatarhelpdesk) (link to training videos)
- If you need assistance with accessing the Avatar form or support documentation, please contact the Avatar Help Desk at 415-255-3788 or via e-mail at avatarhelp@sfdph.org
- If you have questions about CBHS policies, contact your System of Care Coordinator.