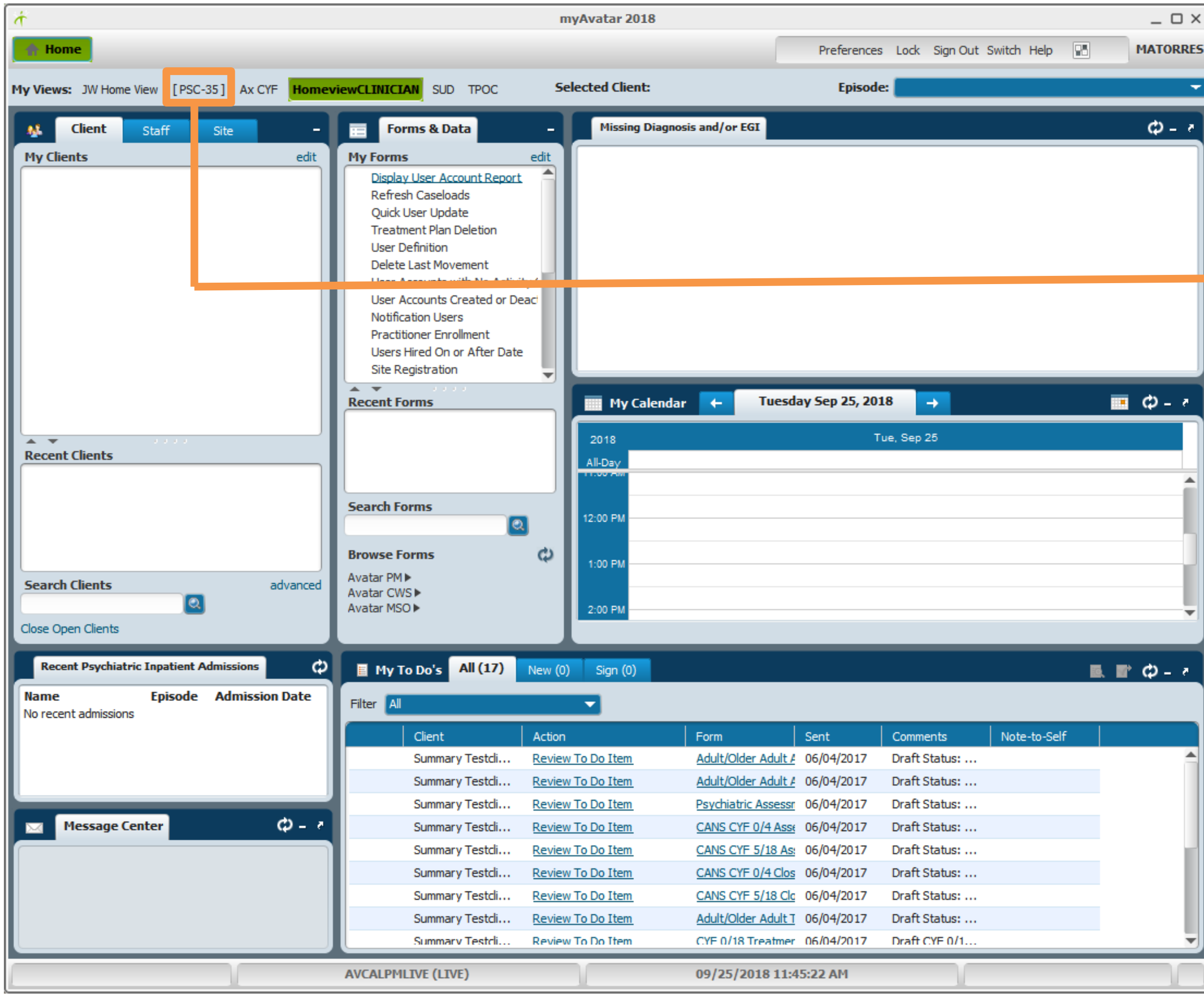
Pediatric Symptoms Checklist [PSC-35] Technical Guide 2018



Follow these steps to access the Pediatric Symptoms Checklist [PSC-35]

PSC-35 Console Widget

This is a new way to access a form in Avatar. Located at the top of the Avatar screen next to "My Views" is the PSC-35 console widget. Click on [PSC-35] to open the Pediatric Symptoms Checklist.

Additional modifications to this form will continue throughout the month of October 2018.

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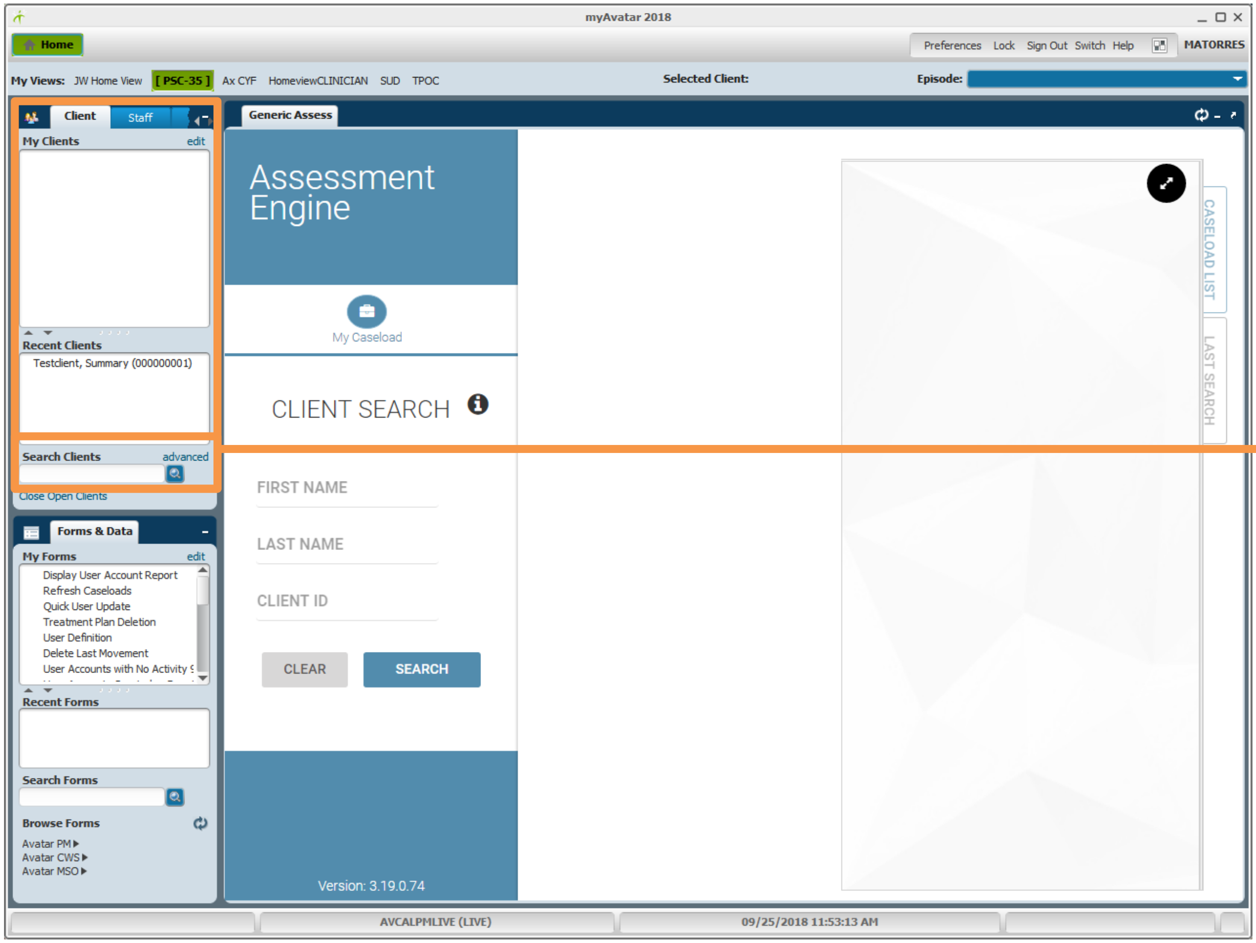

Select a Client

To begin an assessment, select your client either from your caseload or by searching for the client.

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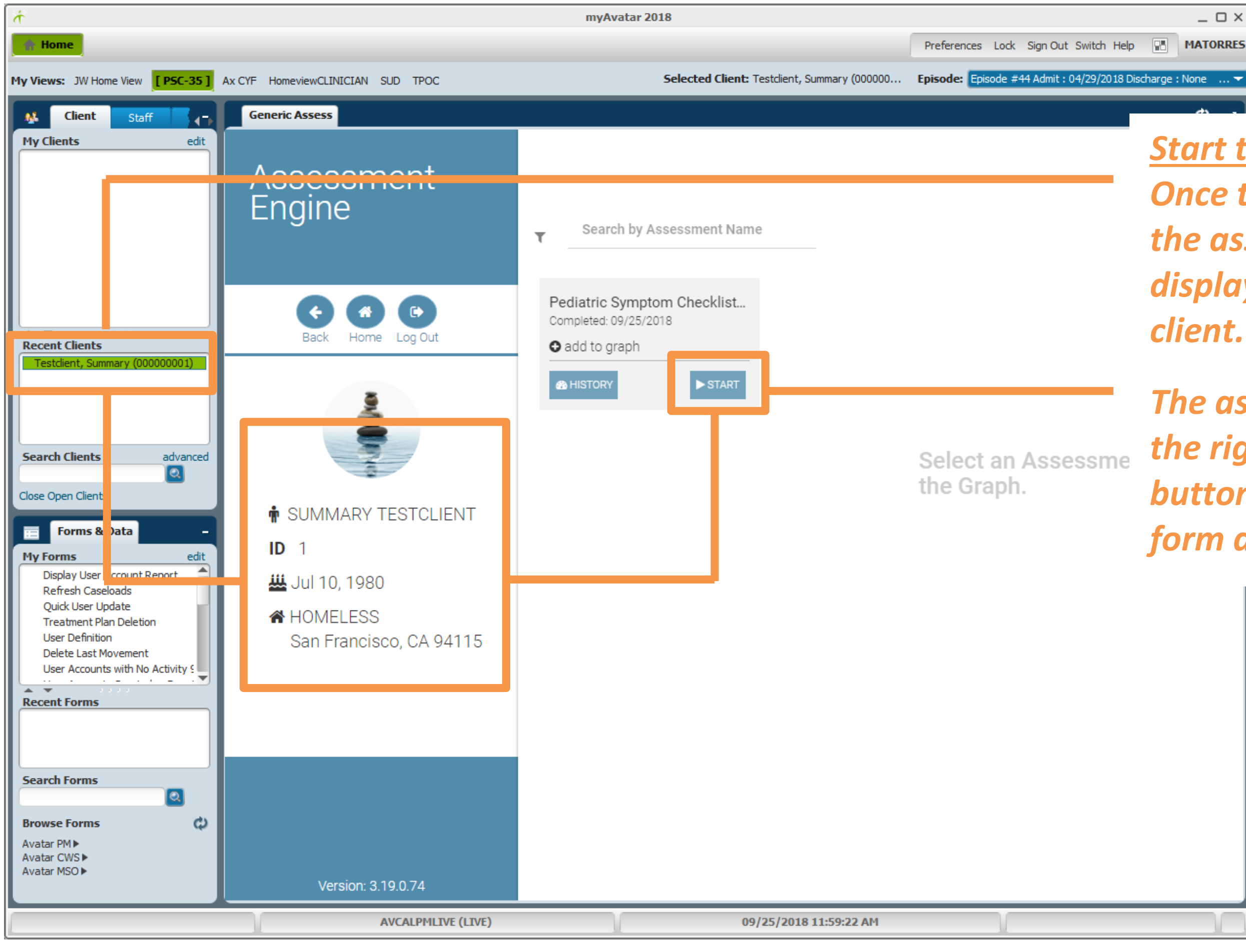

Start the Pediatric Symptoms Checklist

Once the client is selected (highlighted) the assessment will automatically display a few demographics for the client.

The assessment form will display on the right side with a blue "START" button. Click on this button to open the form and begin the assessment.

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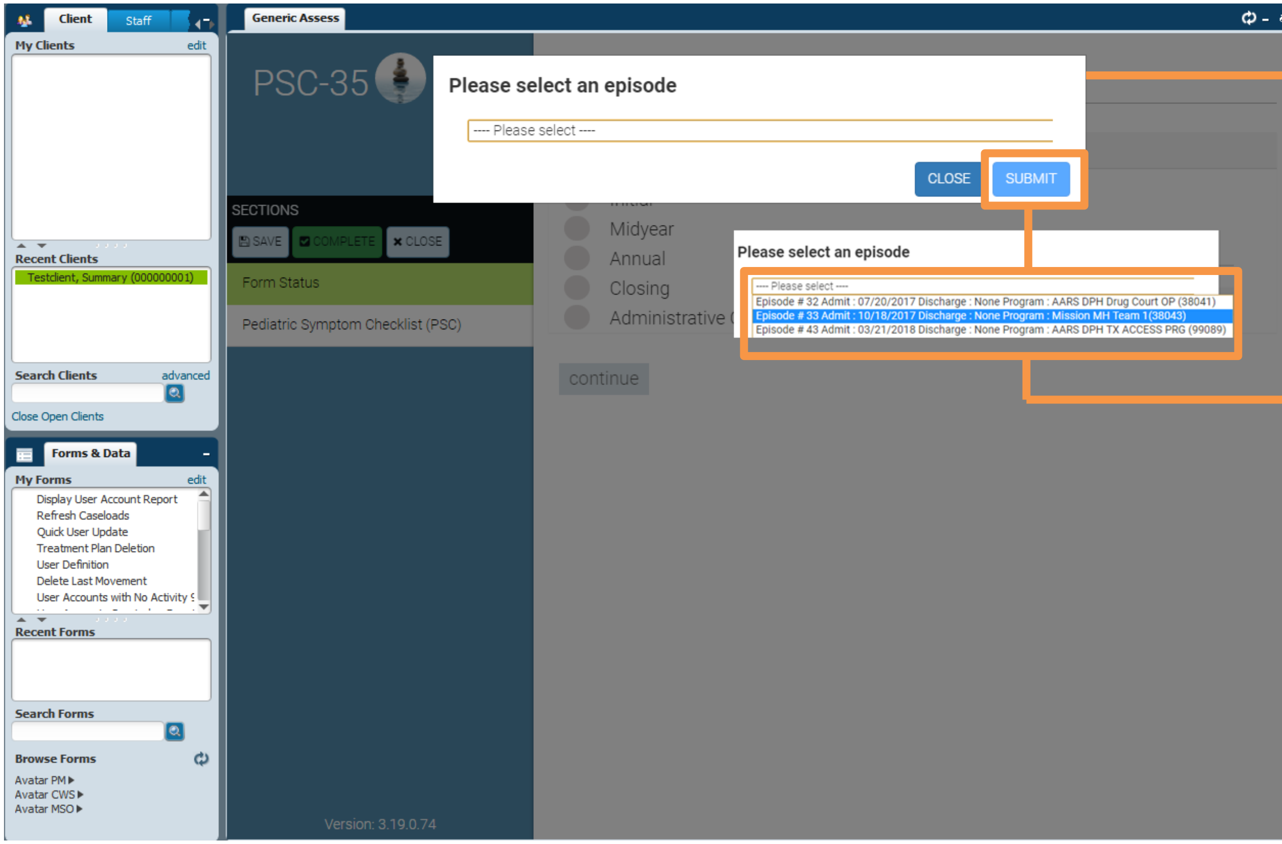

Select an Episode

Select an episode from the dropdown list that displays the open episodes for the client, then click on the submit

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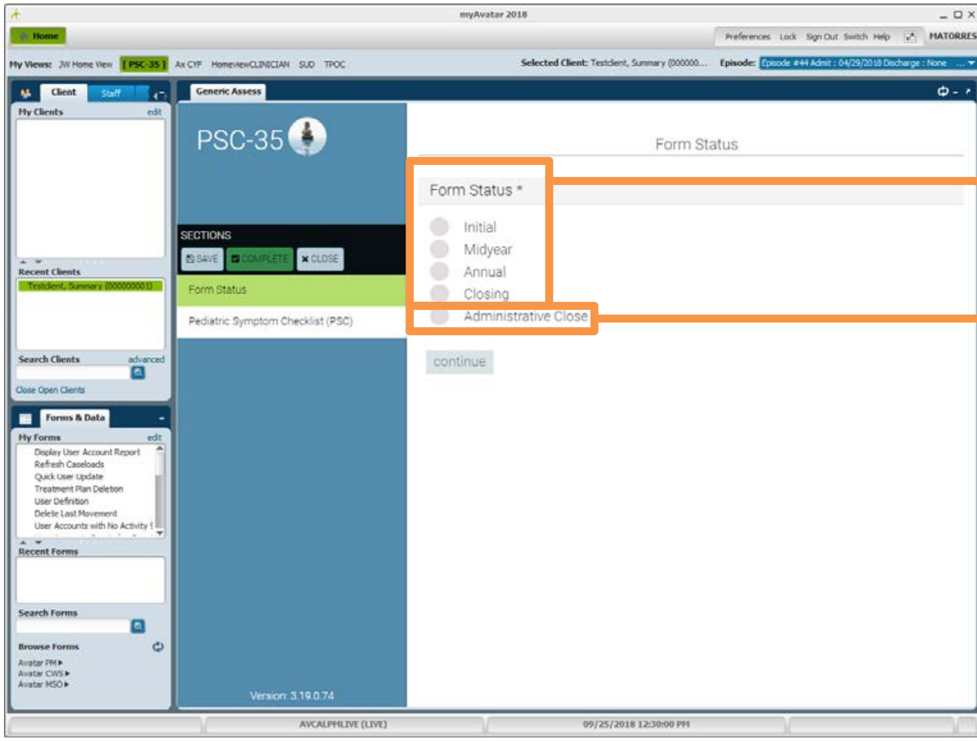
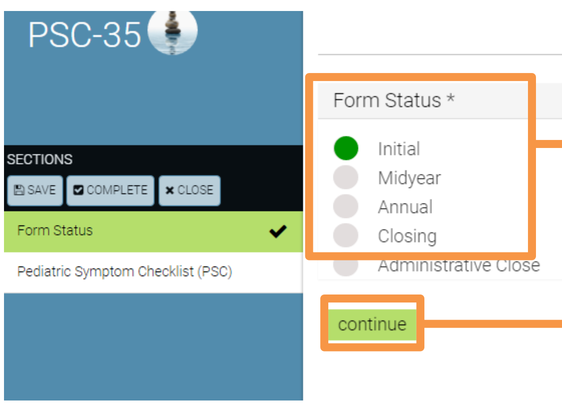


<u>Select a Form Status (Form Type)</u>

Select Initial, Midyear, Annual or Closing.

Please do not use Administrative Close. Details on this function are still being developed.



Once a "form status" has been selected the CONTINUE button will turn green. Click on the button.

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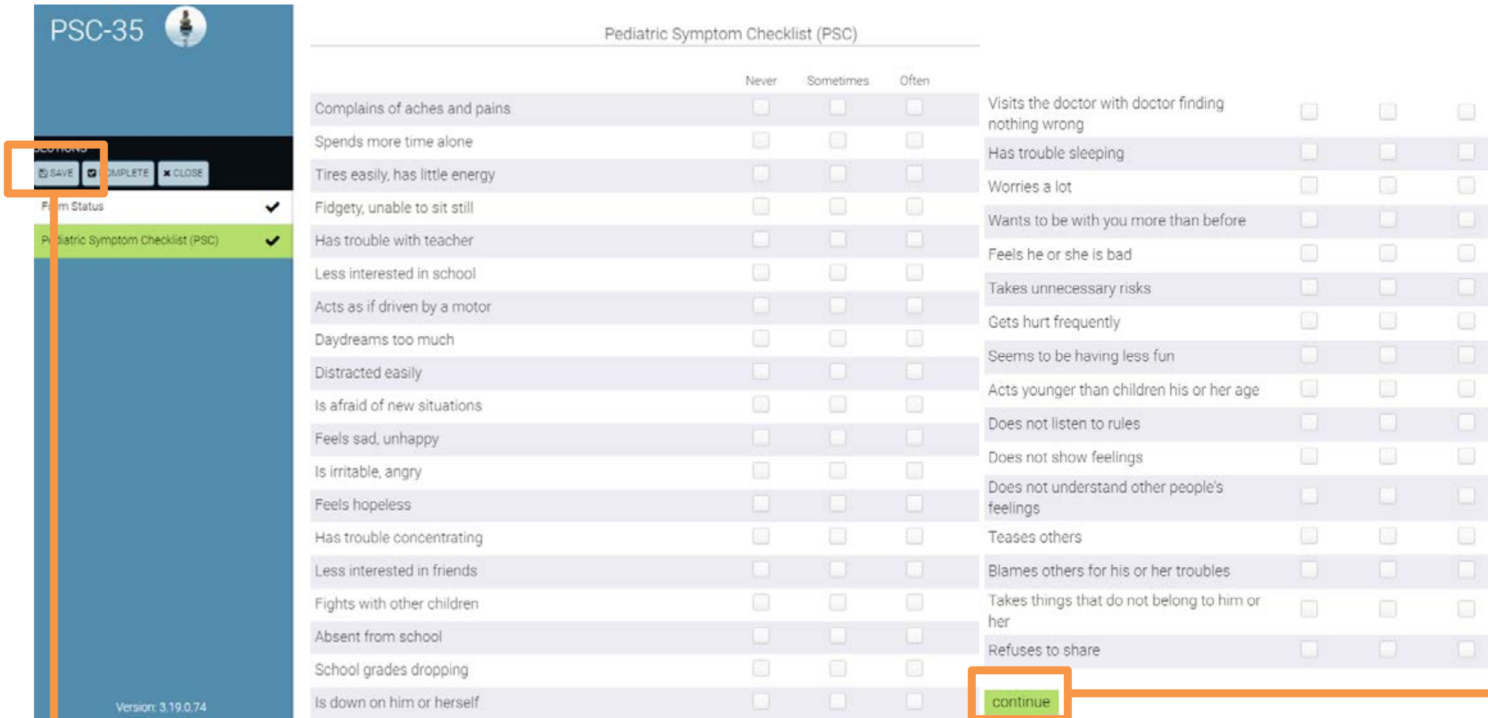

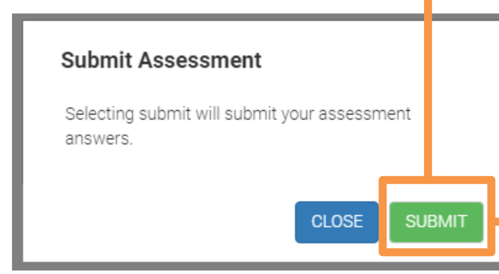

<u>Pediatric Symptoms Checklist [PSC-35]</u>

The above are two screen captures of the full form. As you can see, there are no fields yet to record specific caregiver information. These changes to the form will be coming later. At this point, collect the data as best you can. Additional enhancements will be announced soon.

Click on CONTINUE button once the form has been completed.

Save this assessment as a "draft" by clicking on the SAVE button located on the right side of the screen. Saved assessments are not submitted to the State.

<u>Submit Button</u>

If you do click on CONTINUE button, the Submit Assessment window will display. Click on the SUBMIT button to "finalize" the assessment.

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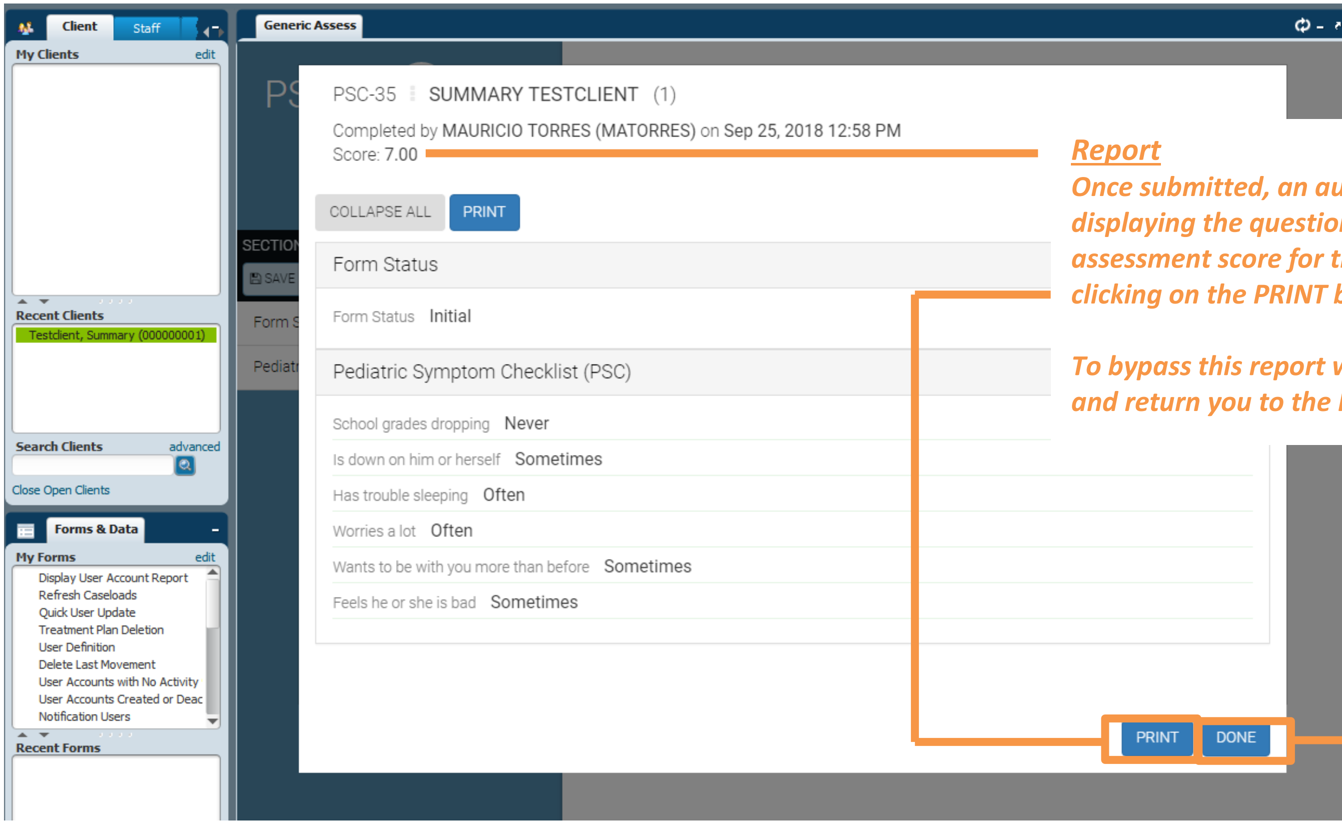

Report

Once submitted, an automatic report is generated displaying the questions answered and providing an assessment score for the client. This can be printed by clicking on the PRINT button.

To bypass this report window, click on the DONE button and return you to the PSC-35 console.

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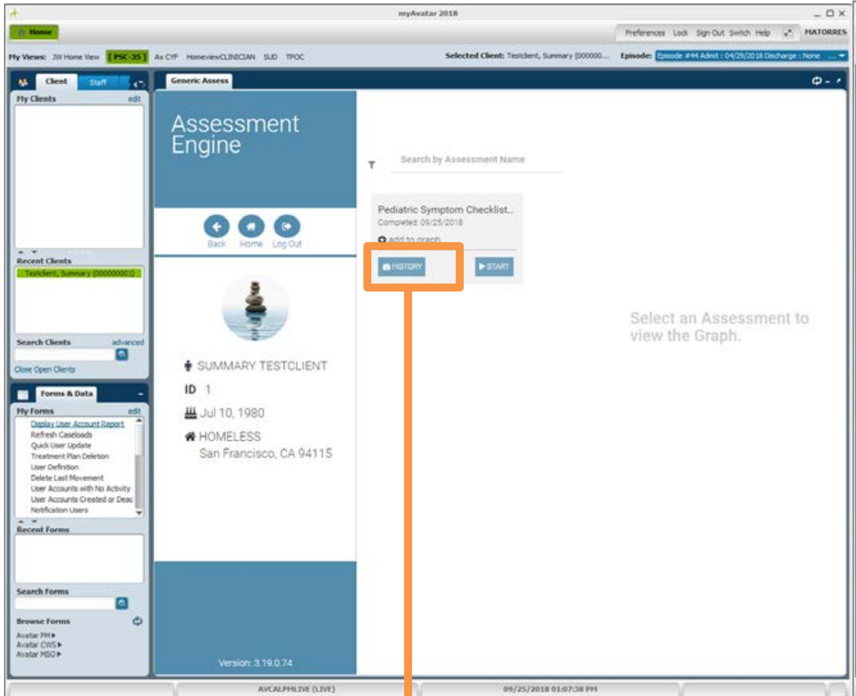

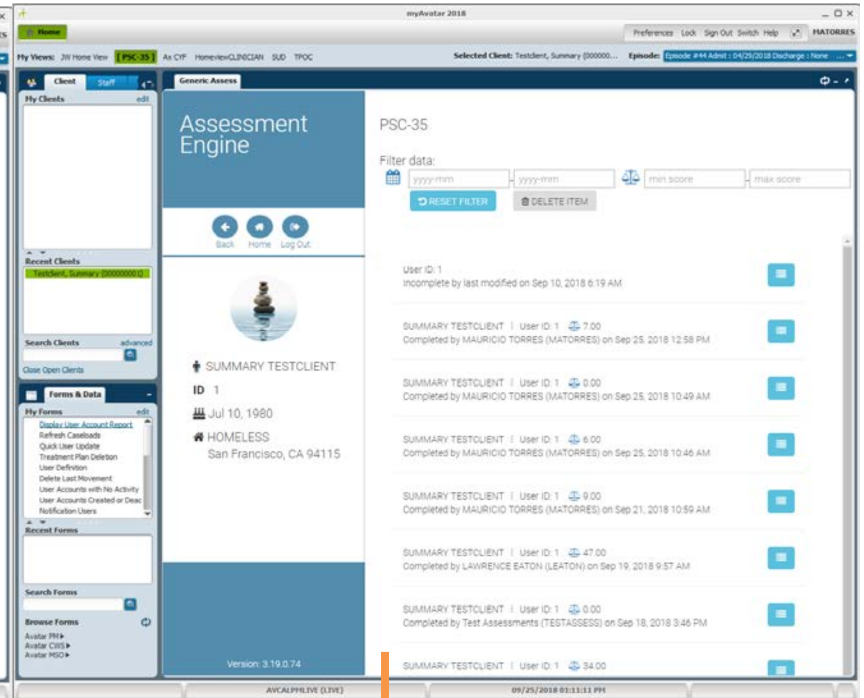

<u>History Button</u>
Clicking on the HISTORY button will display the list of submitted and/or saved (incomplete) assessments.

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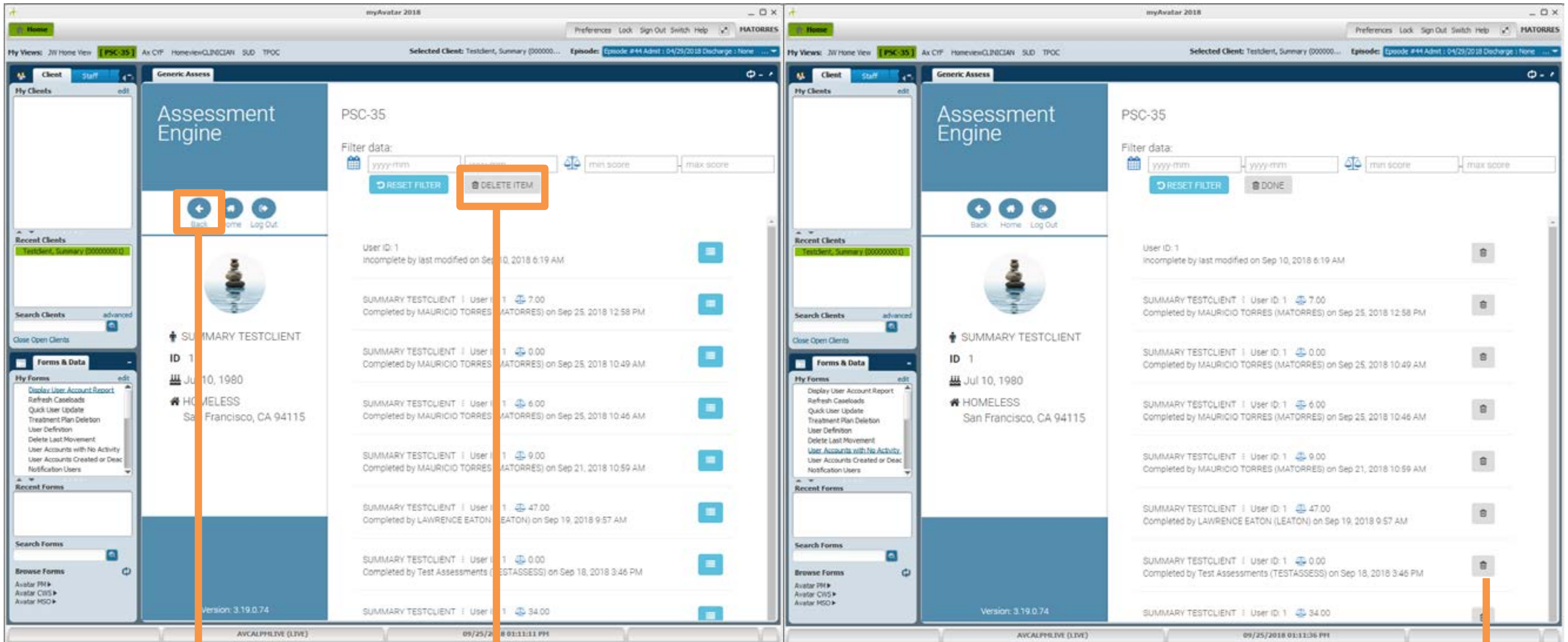

<u>Delete Button</u>

In the HISTORY section there is a DELETE button. Clicking on the DELETE button will change the icons to the right of each submitted/saved assessment to trash can. Click on the trash can will delete the assessment and submit a request to the State to delete this assessment record when State reporting is processed.

We recommend you do not use this functionality.

To return to the main screen, click on the BACK button.

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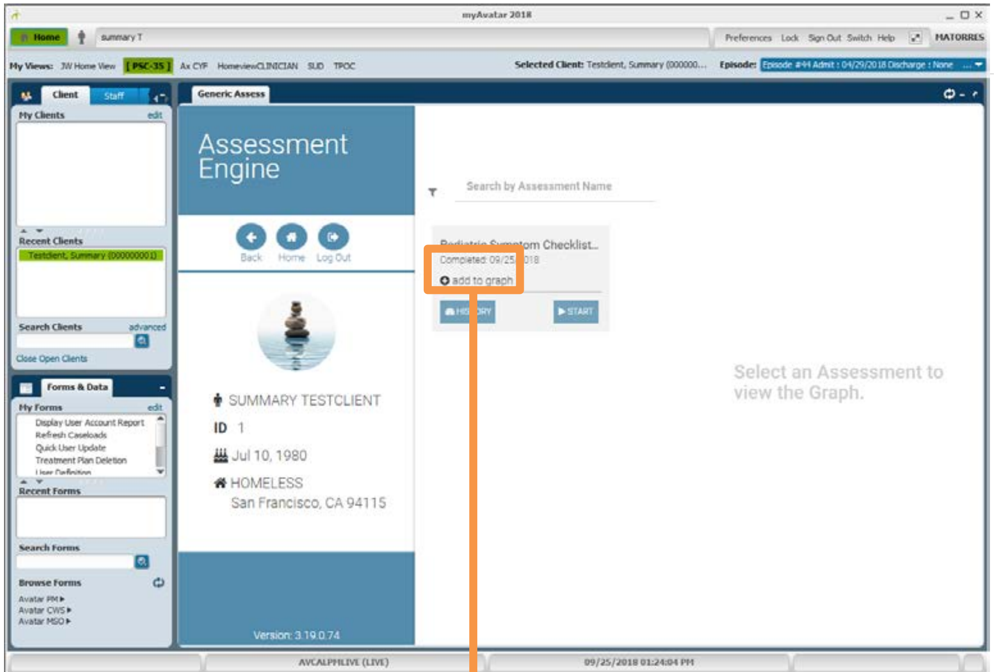

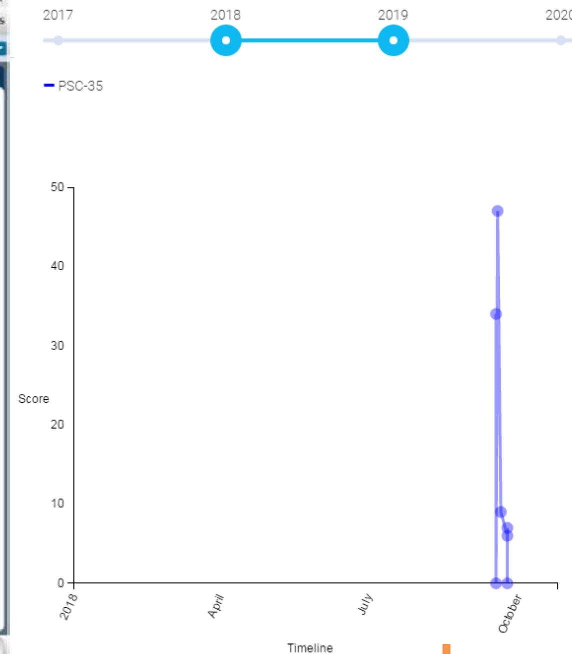

Add a Graph

There is an option to graph the client assessment score over time by clicking on "add to graph". The functionality is limited to just the scores collected for the specific client for the specific episode.