



Please Read Immediately

RFQ 45-2018

Amended and Re-Issued on December 18, 2018

City and County of San Francisco, Department of Public Health
San Francisco Health Network-Behavioral Health Services (BHS)

CHANGE NOTICE

REQUEST FOR QUALIFICATIONS (RFQ) 45-2018 YOUTH CANNABIS USE PREVENTION PILOT PROJECT

1. PLEASE MAKE A NOTE OF THE FOLLOWING CHANGES:

	Page/Sections in the RFQ	Original RFQ Issued on 11/30/2018	Change Notice RFQ Amended & Re-Issued on 12/18/2018
1.	Page 2 Section A. 5 th paragraph	<i>The original RFQ states as follows:</i> ...child and youth subgroup, aged 18 and older	<i>The RFQ is hereby changed as follows:</i> ...child and youth subgroup, aged 18 and under.
2.	Page 17 Section 4 – item a)	<i>The original RFQ states as follows:</i> 15 points awarded for applicants that meet or exceed 90% or more of annual contract performance.... 10 points awarded for applicants that meet or exceed 80% but less than 90% of annual contract performance...	<i>The RFQ is hereby changed as follows:</i> 30 points awarded for applicants that meet or exceed 90% or more of annual contract performance.... 15 points awarded for applicants that meet or exceed 80% but less than 90% of annual contract performance...
3.	Page 17 Section 4 - item b)	<i>The original RFQ states the following:</i> b) Please provide a written letter of recommendation from at least two (2) public agency contract managers in San Francisco or like urban environments that managed YCUPPP like or similar contracts where your organization was the lead contractor	<i>The RFQ is hereby changed by removing the word “recommendation” from the original RFQ & replacing with the following language:</i> b) Please provide at least two (2) references for recent services provided by your agency that were like or similar to the services for which an application is being submitted, or similar contracts where your organization was the lead contractor. The Department of Public Health will verify references. Complete all information requested below. 1 page for each reference (no more than 2 pages, 2 references). It can be submitted as attachment. Not part of the 10-page limit.

References:	<i>Name of Public Agency or Private Sector Client</i>
Contact Manager Name:	<i>Name of Contract Manager</i>
Phone Number:	<i>Phone number for Contract Manager</i>
Email Address:	<i>Email address for Contract Manager</i>
Project Description/ Scope/Deliverables:	<i>Brief description of like or similar YCUPPP service provided</i>
Funding/Contract Value:	<i>Total amount of funding received for project</i>
Project Start/End Dates:	<i>Date project started and date project completed</i>

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4.	Page 21, IV item C "Statement of Qualifications"	<i>The original RFQ issued on 11/30/18 states the following:</i> C) Statement of Qualifications (no more than 10 pages + 10 pages for collaborative only)	<i>The RFQ is hereby changed by adding 2 more pages for the references and reads as follows:</i> C) Statement of Qualifications (no more than <u>10</u> pages + <u>2</u> reference letters + <u>10</u> pages for collaborative only).

2. **NO OTHER CHANGES**

Applications are due on or before 12:00 pm on January 22, 2018

Applicants are responsible for ensuring that their application reflect any and all Change Notices issued by the Department of Public Health prior to the application due date regardless of when the application is submitted. The Department of Public Health recommends that applicants consult the website frequently to determine if they have downloaded all Change Notices.

DPH is aware that changing the RFQ too near the application deadline is likely to result in the receipt of less than optimum applications, so it will make its best effort not to change the RFQ within 10 City business days prior to the application deadline."

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To access all related documents to this RFQ, please go to:

<http://www.sfdph.org/dph/comupg/aboutdph/insideDept/Contracts/>

Or contact: Mahlet Girma, Office of Contract Management and Compliance

Email at: sfdphcontractsoffice@sfdph.org