



COVID-19: Social Distancing Guidelines for Essential Businesses that Use and Store Hazardous Materials and are Operating Under Health Order C19-07b (Order), Shelter-in-Place

In order to protect public health and mitigate the spread of novel coronavirus (COVID-19), Public Health Order C19-07b requires Essential Businesses to prepare and post a Social Distancing Protocol. The Hazardous Materials & Waste Program (HMWP) provides the following guidance to assist Essential Businesses that are regulated by the HMWP with compliance.

PREPARE AND IMPLEMENT A SOCIAL DISTANCING PROTOCOL

- Post a sign at the entrance of a facility advising customers & employees to maintain the minimum required 6-foot distance from each other at all times except as required to complete an Essential Business activity.



- Post a sign advising customers and/or employees to not enter the facility if they have a cough or fever.
- Provide the Social Distancing Protocol to employees.
- Limit the number of people who can enter the facility at any one time such that people inside the business can maintain the minimum required 6-foot distance.
- Mark minimum 6-foot increments for people waiting in line to establish where people can stand while waiting to enter the facility.

NOTE: The C19-07b Appendix A: Social Distancing Protocol template is available at <https://sfgsa.org/sites/default/files/Document/AppendixA-SocialDistancingProtocol.docx>

CLEAN, SANITIZE, AND DISINFECT FREQUENTLY TOUCHED SURFACES



- Use warm, soapy water and an approved disinfectant to clean and disinfect frequently touched surfaces such as restrooms, doors, faucets, tables, etc. If using bleach, prepare a solution using 5 tablespoons of bleach per gallon of water.
- When possible, minimize the use of self-service areas (i.e. fuel dispenser handles, windshield squeegee handles, water and air dispensers). If feasible, have employees serve customers in these areas.

NOTES:

1. DO NOT MIX AMMONIA-BASED CLEANERS WITH BLEACH.
2. Use all Disinfectants and Sanitizers in Accordance with the Manufacturer's Instructions.



PROTECT YOUR EMPLOYEES AND THE PUBLIC

- Provide hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees; AND in locations where employees frequently interact with members of the public (e.g. cashiers)
- Install clear barriers where employees directly interact with members of the public.
- Use disposable gloves when disinfecting frequently touched surfaces.
- Wash hands frequently with soap and warm water for at least 20 seconds or use hand sanitizer at any chance of contamination **before** starting work, eating/drinking; **after** coughing, sneezing, blowing your nose, using the restroom, handling money, touching hair or face, and touching commonly used surfaces such as railings, faucets, door handles, elevator buttons, self-service equipment, and other frequently touched surfaces; and **before and after** touching your face or face coverings.
- Maintain a supply of liquid soap and paper towels at hand wash sinks at all time.
- Sneeze and cough into a tissue or into one’s elbow.
- Avoid touching eyes, nose and mouth with unwashed hands.
- Do **NOT** shake hands or engage in any unnecessary physical contact.
- Practice proper handwashing technique as often as practicable.
<https://www.cdc.gov/handwashing/videos.html>
- **Wear a face mask or covering.** Face masks or coverings should cover the nose and mouth and may be made from a variety of materials, including bandanas, scarves, t-shirts, sweatshirts or towels. Cloth face coverings should be washed frequently with detergent and hot water and dried on a hot cycle.

STAY INFORMED



- <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- <https://www.sfdph.org/dph/alerts/coronavirus.asp>
- <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>
- <https://sf.gov/stay-home-except-essential-needs>
- Text COVID19SF to 888-777 to sign up for the City’s new alert system.
- Be advised, these recommendations are subject to change as the status of COVID-19 is rapidly evolving.

OTHER RESOURCES



- <https://www.dir.ca.gov/dosh/coronavirus/Health-Care-General-Industry.html>
- <https://www.dir.ca.gov/dosh/Coronavirus/CoronaTri-GISO-03.16.2020-ADA.pdf>
- <https://www.youtube.com/watch?v=9Ay4u7OYOhA>
- <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility-H.pdf>
- https://www.cdc.gov/coronavirus/2019-ncov/downloads/Mass-Gatherings-Documents_FINAL.pdf
- <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Face-Coverings-Guidance.aspx>
- <https://www.cdph.ca.gov/Programs/OPA/Pages/NR20-040.aspx>



SPECIFIC GUIDANCE FOR FACILITIES:

Auto Repair:

- Take appointments on the phone and advise customers to drop off car at curbside if possible.

Auto Supply:

- Take orders by phone or online and facilitate curbside pickup if possible.
- No car sales and no car washes on-site.
- Limit the number of customers in the store at any one time.



Banks/Financial Institutions:

- Disinfect ATM machines, counters, and door handles frequently, and no less than hourly.

Cannabis Facilities:

- Disinfect ATM machines, counters, dispensers, display case handles and knobs, and door handles frequently, and no less than hourly.

Funeral Homes:

- Limit of 10 people in the facility at any one time.
- If hosting funeral services, keep clients a minimum of 6 feet apart except for immediate family members who live in the same household.



Gas stations:

- Disinfect counters, handles on refrigerators (if applicable), hand grips on gas pump nozzles, fuel grade selection buttons, pay authorization pads, touch screens, windshield squeegee handles, and hand grips on air and water dispensers frequently, and no less than hourly.
- Mount a partition (i.e. plastic shield) on the counter to separate employees and customers.

- Fuel Nozzles
- Dispensers
- Octane Selector Buttons
- Touch Screens and Monitors
- Keypads and Buttons
- Dispenser Hoses
- Squeegee Handles
- Counters
- Product Displays





Health Care/Medical Facilities & Hospitals:

- Develop a policy to ensure staff and visitors with symptoms of a fever, cough, etc. do not enter the facility.
- Wash hands frequently with soap and warm water at any chance of contamination.
- Disinfect medical diagnostic equipment and handles between each use.
- Comply with Health Officer Order No. C19-08 (available at www.sfgsa.org)



High rise buildings

- Disinfect door handles, elevator buttons, escalator handles, staircase handrails, restrooms and other commonly used areas by the public, building tenants and employees.



Laundromats and Drycleaners:

- Limit the number of customers in the store at any one time.
- Disinfect chairs/seats, door handles, cash-fed detergent dispenser(s), coin-change machines, and machine handles and buttons.
- Facilitate curbside drop-off when possible.



Additional Health Order Directives:

Grocery stores, markets, farmers' markets, pharmacies, hardware stores, delivery services, grocery shopping services, restaurants offering delivery or take-out, and construction companies are subject to Health Officer Directives that have been or will be issued soon. Please go to www.sfgsa.org for more details on additional Social Distancing requirements for these businesses.