



## Weights & Measures

(12-POS-QC)

### Automated Point of Sale (POS) Station Registration

#### OWNERSHIP INFORMATION [Legal Responsibility] (Please print)

Owner(s) Name:				Phone Number:		
Type of ownership:						
<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation	<input type="checkbox"/> LLC	<input type="checkbox"/> Other (explain):		
Owner Address:						
City:			State:			Zip:

#### BUSINESS INFORMATION (Please print)

Business Name:			Business Hours:			
Street Address:			Business Phone:			
Business Agent Contact Name:			Business Agent Direct Phone #:			
<b>Total Number of POS Stations at this Location</b> (computers w/ scanners, cash registers w/ PLU or SKU):						

#### ADDITIONAL BUSINESS LOCATIONS UNDER SAME OWNERSHIP

If you own other businesses in San Francisco with **Point of Sale Stations** you must fill out **one application for each location**. The original or copy of the permit must be kept at the business location where the POS stations are used, and it must be presented to a Weights and Measures official upon request.

#### (If there is more than one business under same ownership)

Please send permit(s) to:  Owner |  Business Address |  Billing Address

#### Billing Information (Permits/Registration Contact)

Name:						
Address:			City, State, and Zip:			
Registration Contact Name:			E-Mail:			
<b>Other Contact Information</b>						
Direct Telephone:			Ext:			Cell:

I DO NOT USE POINT OF SALE STATIONS AT THIS LOCATION.

POS stations are defined as any equipment capable of retrieving electronically stored prices that are used to charge consumers for the purchase of commodities. (See back for more information)

**Certification:** I, \_\_\_\_\_, am the legal  
 (Print Name)

owner/agent of the business establishment named above. I certify under penalty of perjury that the information provided by me on this form and attachments hereto is complete and accurate to the best of my knowledge. I understand that it is my responsibility to notify weights and measures officials of any changes in ownership and any changes to the number of Point of Sale Stations (if any) declared in this application. I have read/reviewed the above information.

<input type="checkbox"/> Signature of Owner	<input type="checkbox"/> Signature of Agent for Owner	Date
---	---	------

**NO PERMITS WILL BE ISSUED WITHOUT A COMPLETE AND SIGNED APPLICATION.**  
**PLEASE KEEP A COPY FOR YOUR RECORDS.**



(12-POS-QC-1)

**Information on Automated Point of Sale (POS) Stations**

Business owners are responsible to ensure that employees comply with all the laws and regulations pertaining to weights and measures including but not limited to sales transaction procedures, price accuracy, and correct computation of price, non-misleading advertisement, requirements for direct sales transactions and labeling requirements for packaged commodities.

<u>Permits and Fees</u>	Schedule of fees Sample		
	Location Fee	Number of POS Stations at \$14 each	Total Registration Fees Due
All regulated point of sale stations are required to register annually with the County Sealer. The annual POS stations registration includes both a <b>location fee (\$75) and a POS stations fee (\$14 each).</b> <b>* The maximum fee per location is \$773.00.</b> Penalties will be assessed for failure to register or for late registration.	\$ 75.00	1 x 14 = 14	\$ 89.00
	\$ 75.00	3 x 14 = 42	\$ 117.00
	\$ 75.00	12 x 14 = 168	\$ 243.00
	\$ 75.00	50 x 14 = 700	\$ 773.00 *
	\$ 75.00	55 x 14 = 770	\$ 773.00 *

**Visibility of Price Charges for Automatic Checkstand Systems**

The operator of a business establishment that uses an automated checkout system to sell goods or services to consumers shall ensure that the price of each good or service to be paid by the consumer is conspicuously **displayed** to the consumer at the time that the price is interpreted by the system [BPC 13300].

**Point of Sale (POS) Stations**

They are defined as individual and separate equipment that is capable of recovering electronically stored price information that is used to charge consumers for the purchase of commodities. This includes but is not limited to Universal Price Code scanners, price look up codes, or any other system that retrieves electronically stored information to complete a commercial transaction between a retailer and consumer.

**Point of Sale Systems and Electronic Cash Registers (ECRs) Software**

The application software used in connection with a scale, indicators, printer or electronic cash register, to capture and process the weight information from the scale is a component of a point of sale system. As such it must meet all weights and measures requirements, and it must be type approved (legal for trade) for commercial purposes.

**Out of Compliance/Failed Inspection**

Any business establishment that fails its initial inspection will be subject to re-inspection by weights and measures officials. A re-inspection fee will be charged based on a schedule of fees as set by regulation.

**Unlawful Computation of Price**

It is against the law to charge/compute a price greater than what is advertised, posted, marked, displayed or quoted for a commodity or service, or to charge an amount greater than the lowest price posted either on the commodity itself or on a shelf tag corresponding to that commodity, notwithstanding any time limitations. [BPC 12024.2]

**Laws and regulations pertaining to regulated point of sale systems are found in the California Business and Professions Code (BPC) Division 5, Chapters 1-17, and the California Code of Regulations Title 4, Division 9. To view the full text of all weights and measures pertinent statutes and regulation please visit the website:**

<http://www.leginfo.ca.gov>

**To view the SF Ordinance No 195-10 visit:**

[http://www.amlegal.com/nxt/gateway.dll/California/administrative/chapter115automatedpointofsalestationreg?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:sanfrancisco\\_ca](http://www.amlegal.com/nxt/gateway.dll/California/administrative/chapter115automatedpointofsalestationreg?f=templates$fn=default.htm$3.0$vid=amlegal:sanfrancisco_ca)