Brand new establishment without a prior massage permit

Applicant is referred to Planning Department

Is land use correct? Y N

Applicant can find a new location or apply for a conditional use with the Planning Department

Applicant can apply through Department of Public Health – Environmental Health Branch (DPH – EHB)

Non-CAMTC applicant applies for background check through Police Department (PD)

Application is reviewed by DPH - EHB

DPH - EHB Send referrals to:
- Planning Department
- Fire Department

Permit application denied

Application provides permit to DPH - EHB for plan check review

Planning Approval? Y N

Fire Approval? Y N

Permit application denied

Permit application denied

Permit application denied

Applicant passes background check

Interim permit to operate is issued to applicant

Applicant pays license fees to tax collector

Permit and License are issued

Applicant makes required corrections

Legend:
- Start
- Process Step
- Decision
- Stop

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Massage Establishment Permit Application Process
(Requires a Business Registration from the Office of the Treasurer and Tax Collector)