

December 14th, 2020



Mental Health San Francisco Implementation Working Group Meeting #1: 12/14/2020



harder  co | community
research



Call to Order/ Roll Call

December 2020

3

Welcome

Dr. Grant Colfax

Director of Public Health

About Us (SFDPH)



Marlo Simmons
Acting Director,
Behavioral Health
Services, SFDPH



Diane Prentiss
Epidemiologist,
Behavioral Health
Services, SFDPH



Sneha Patil
Director, Office of
Policy and Planning

About Us (Office of the Controller)



Heather Littleton

**Project Manager,
City Performance Unit**



Julia Salinas

**Senior Analyst,
City Performance Unit**

About Us (Harder+ Company)



Jen James
Co-facilitator
Partner



Kristina Gelardi
Co-facilitator
Research Consultant



Juan Chung
Meeting technician
Project Analyst

Meeting #1 Goals

- Welcome and introductions
- Legislative overview
- IWG roles and responsibilities
- IWG Planning Framework

Agenda Review & Meeting Procedures

Agenda Item	Presenter
Discussion Item #1: Review of MHSF	Sup. Ronen & Shalini Rana
Public Comment for Discussion Item #1	
IWG Introductions	Kristina Gelardi
Discussion Item #2: IWG Overview, Duties & Requirements	City Attorney Jon Givner
Public Comment for Discussion Item #2	
Discussion Item #3: Review IWG Roles, Processes, and Logistics	Jen James & Kristina Gelardi
Public Comment for Discussion Item #3	
Public Comment on any other matter within the Jurisdiction of the Committee not on the Agenda	



Discussion Item #1: Review Mental Health SF

*Presenters: Supervisor Ronen &
Shalini Rana, Health Policy Advisor
to the Mayor's Office*



December 2020

10

Review of MHSF

*Presenter:
Sup. Ronen*



Statement from the Mayor's Office

*Presenter:
Shalini Rana,*

*Health Policy Advisor to the
Mayor*



IWG Questions for Presenters

Speaking: Juan Chung (Host)



Julia Salinas

[Mute] [Stop video] [Share] [More] [Close]

Participants (5)

Search

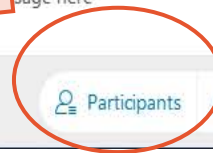
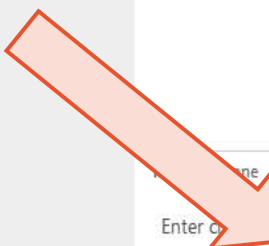
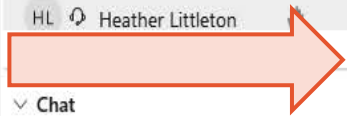
Panelist: 5

- Jennifer James Me [Mute] [Light]
- Juan Chung Host [Mute] [Light]
- Heather Littleton [Mute] [Light] [Hand] [Microphone] [More]

Chat

Enter a message here

Participants Chat





Public Comment for Discussion Item #1

Steps:

(415) 655-0001
access code [146 064 9897]
then '#' and then '#' again.



Implementation Working Group Introductions

Presenter: Harder+Company

Introduction Activity

1. Share your organizational affiliation.
2. What is the key issue of MHSF that matters most to you?
3. What does success look like for this committee?





Discussion Item #2: IWG Roles & Duties, Public Meetings & Committee Ethics

Presenter: Deputy City Attorney, Jon Givner

IWG Roles & Duties


- Advise the Mental Health Board, Health Commission, Department of Public Health, Mayor, Board of Supervisors, and San Francisco Health Authority, on the design, outcomes, and effectiveness of Mental Health SF
- Evaluate the effectiveness of Mental Health SF in meeting the behavioral health and housing needs of eligible participants
- Review and assess the Implementation Plan that is required to be submitted to the Mayor and the Board of Supervisors
- By July 2020, conduct a staffing analysis of City and nonprofit mental health services providers with the Controller and the DHR to determine whether there are staffing shortages, and make recommendations regarding salary ranges and working conditions to address any staffing shortages that impact timely and effective service delivery

IWG Roles & Duties (continued)

- Submit annual progress reports to the Board of Supervisors, the Mayor, and the Director of Health by October 1
- By June 1, 2021, submit to the Board, the Mayor, and the Director of Health final recommendations concerning the design of Mental Health SF, and any steps that may be required to ensure its successful implementation
- If the annual cost of implementing Mental Health SF exceeds \$150 million (as adjusted for CPI), submit to the Board, the Mayor, and the Director of Health recommendations for how to reduce the scope of services provided by Mental Health SF in order to reduce

Public Meetings and Ethics Requirements

- Implementation Working Group is a policy body and is subject to State and City open meeting laws and public records and Sunshine requirements.
- All business must be done in public. Members should familiarize themselves with requirements detailed in the [City Attorney's Good Government Guide](#) and avoid communication among a majority of the members outside of noticed public meetings
- Working Group bylaws & roles of officers.
- Conflicts of Interest: Some conflict of interest laws apply to committee members, and members could be required to abstain from discussions and votes



IWG Questions for Deputy City Attorney, Jon Givner

Speaking: Juan Chung (Host)



Julia Salinas

Mute | Stop video | Share | ... | X

Participants (5)

Search

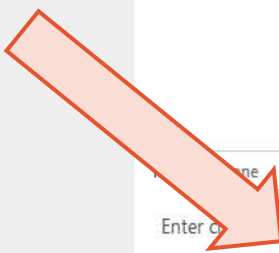
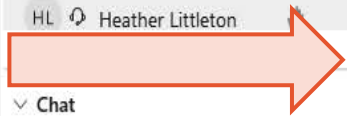
Panelist: 5

- Jennifer James Me
- Juan Chung Host
- Heather Littleton

Chat

Enter a message here

Participants | Chat | ...






Public Comment for Discussion Item #2

Steps:

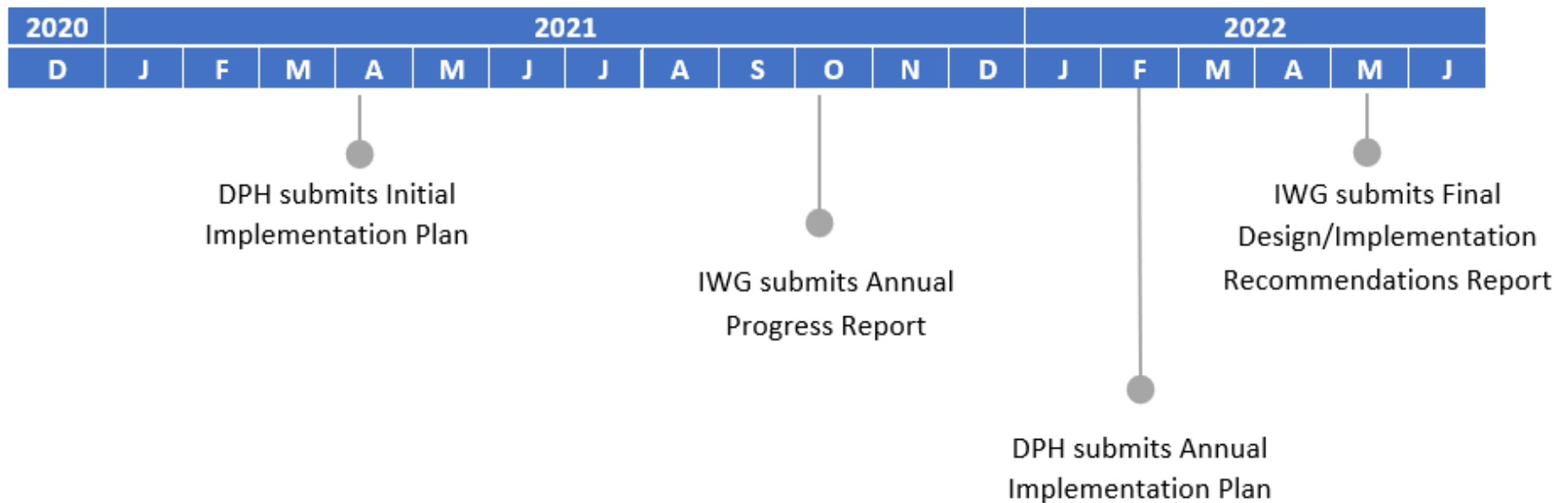
(415) 655-0001
access code [146 064 9897]
then '#' and then '#' again.



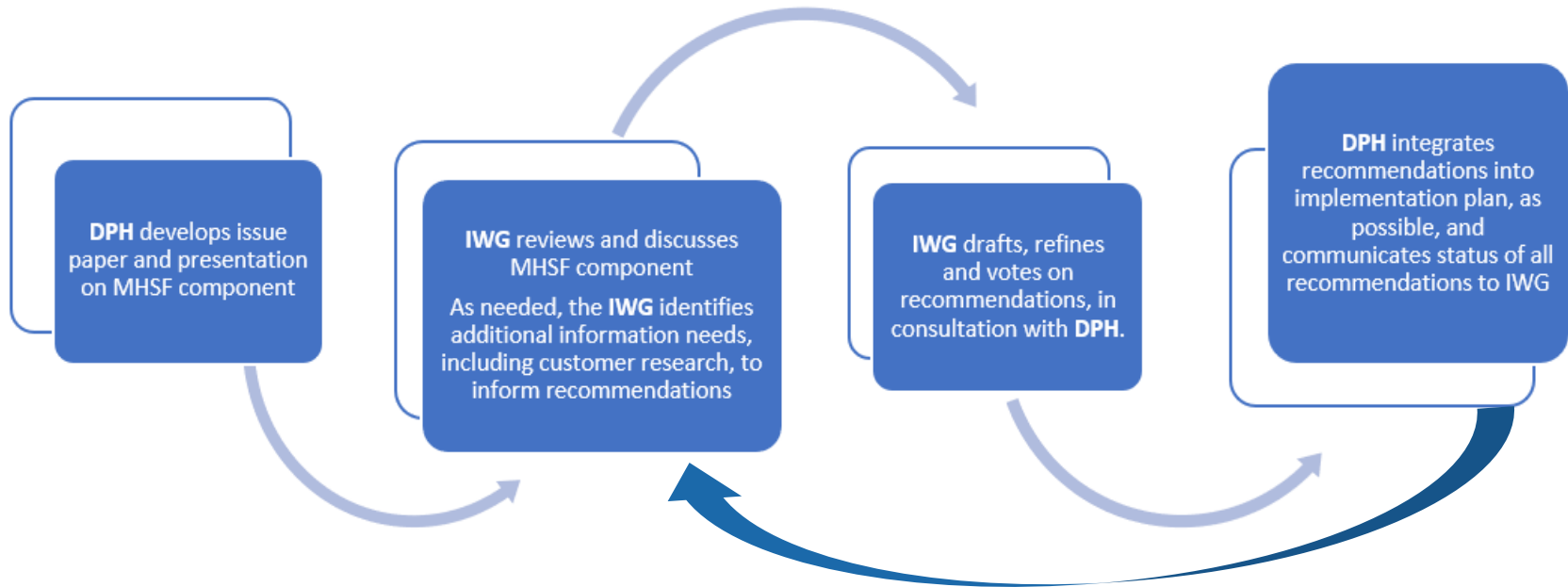
Discussion Item #3: Review Planning Framework & Meeting Processes

Presenter: Harder+Company

IWG Meeting Calendar & Reports

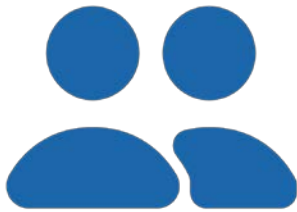


Approach to Get to Recommendations



Framework Components for Meeting 2

Decide on Chair/Vice-Chair



- A **holistic** view of the system (not one particular interest area)
- Ability to find **system transformation** opportunities within given parameters
- Willingness to connect and **leverage the efforts** of other related committees and groups
- Ability to **work collaboratively** with the facilitators, DPH, and Controller staff
- Commitment to be **guided by evidence and data**
- Support the facilitators in **ensuring meetings are inclusive, respectful, and collaborative**

Request: if interested and can fulfill this role, please submit a couple of sentences to jchung@harderco.com about why you're interested by January 6!

Framework Components for Meeting 2



Principles to guide recommendations

- 9 pulled directly from the ordinance
- 2 additional suggested considerations

Request: review suggested recommendation principles and bring refinements, additions to the next meeting for discussion

Framework Components for Meeting 2

Proposed Decision Making Process

Step 1: Record recommendation proposal on a “flip chart” or virtual meeting platform

Step 2: Check to ensure everyone understands the proposal

Step 3: Ask for final revisions in the wording of the proposal

Step 4: Each member registers their level of agreement (see Figure 5)

Step 5: If any 1s or 2s (i.e., *No way, I block this* or *I see issues we need to resolve*) are documented, discuss and clarify concerns. Facilitators make adjustments to proposals as needed and repeat Steps 1-4.

Gradients of Agreements

- 1** No way, I block this
- 2** I see issues we need to resolve
- 3** I see issues, but can live with it
- 4** I'm fine with this as is
- 5** I love this!

Request: review decision making process. Bring any suggested modifications to next meeting for discussion and approval

Anticipated Meeting Topics

Meeting 2	Jan	<ul style="list-style-type: none"> • Behavioral Health Services overview • Mental Health SF budget update • Review draft bylaws • Refine and approve group guidelines, principles, and decision-making process • Vote on Chair and Vice Chair and meeting principles from last meeting
Meeting 3	Feb	<p>Crisis Response Street Team: Component Review</p> <ul style="list-style-type: none"> • Vote on bylaws reviewed in previous meeting • Review component background • Identify initial recommendations • Identify additional information needs, including customer research (as needed)
Meeting 4	March	<p>Crisis Response Street Team: Recommendation Development</p> <ul style="list-style-type: none"> • Review additional data and community feedback (if applicable) • Finalize and approve recommendations
Meeting 5	April	<p>Drug Sobering Center, Mental Health and Substance Use Treatment Expansion: Component Review</p> <ul style="list-style-type: none"> • Review component background • Identify initial recommendations • Identify additional information needs, including customer research (as needed)

Meeting 2 To-Do's

- **Recommendations:** review suggested recommendation principles and bring refinements, additions to the next meeting for discussion
- **Decision Making:** review decision making process. Bring any suggested modifications to next meeting for discussion and approval
- **Chair/Vice Chair:** if interested and can fulfill this role, please submit a couple of sentences to Juan Chung (jchung@harderco.com) about why you're interested by January 6
- **Group Agreements:** submit any suggested group agreement to Juan Chung by **January 6**

Housekeeping

- Website is live
 - <https://www.sfdph.org/dph/comupg/knowlcol/mentalhlth/Implementation.asp>
 - Meeting materials
- Meeting #2 Meeting Date and Time
 - 4th Tuesday of the month: 9:30-11:30 AM
 - Jan. 26th, 2021
- Meeting Minutes Procedures
 - Draft minutes in the next two weeks
 - Dec. meeting minutes will be approved in January



IWG Questions

Speaking: Juan Chung (Host)



Julia Salinas

[Mute] [Stop video] [Share] [More] [Close]

Participants (5)

Search

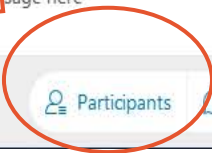
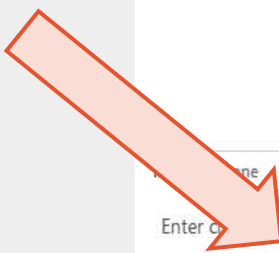
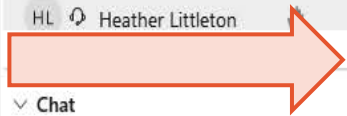
Panelist: 5

- Jennifer James Me [Mute] [Light]
- Juan Chung Host [Mute] [Light]
- Heather Littleton [Mute] [Light]

Chat

Enter a message here

Participants Chat





Public Comment for Discussion Item #3

Steps:

(415) 655-0001
access code [146 064 9897],
then '#' and then '#' again.



Public Comment on
any other matter
within the Jurisdiction
of the Committee **not**
on the Agenda



Appendix: Deliverable Dates

Ordinance Deliverable	Original Date in Ordinance	Proposed Adjusted Date
<p>IWG Annual Progress Report: Every year, IWG submits progress report to BOS, Mayor, and Dir of Health</p>	<p>Starting October 1, 2020</p>	<p>October 1, 2020 is cancelled. Next report: October 1, 2021</p>
<p>IWG Final Design/Implementation Recs Report: The IWG submits "its final recommendations concerning the design of Mental Health SF, and any steps that may be required to ensure its successful implementation" to the BOS, Mayor, and Dir of Health</p>	<p>June 1, 2021 (This original date assumes the IWG has met for over a year)</p>	<p>May 2022 to allow enough time for the IWG to cover MHSF topics and provide recommendations.</p>
<p>DPH Annual implementation plan (services, finance resources, what is infeasible to deliver)</p>	<p>Feb 1, 2021 (and annually thereafter) to Mayor and BOS - (this original date assumed the IWG has met 10+ months)</p>	<p>April 1, 2021 - light progress report given COVID and budget. First full implementation plan will be presented in Feb 2022.</p>

Appendix

Ordinance components

- 1) Mental Health Service Center
- 2) Office of Coordinated Care
- 3) Crisis Response Street Team
- 4) Mental Health and Substance Use Treatment Expansion
- 5) Office of Private Health Insurance Accountability

Appendix: IWG Members

Seat	Name	Qualification	Appointed By
Seat 1	Amy Wong A.M.F.T.	Health Care Worker	Board
Seat 2	Jameel Patterson	Lived experience	Mayor
Seat 3	Phillip Jones	Lived experience	Board
Seat 4	Shon Buford	Peace Office, Emergency Medical Response, Firefighter	Mayor
Seat 5	Dr. Vitka Eisen, M.S.W., Ed.D	Treatment provider with mental health harm reduction experience	Mayor
Seat 6	Steve Fields, M.P.A.	Treatment provider with mental health harm reduction experience	Board
Seat 7	Andrea Salinas, L.M.F.T.	Treatment Provider with criminal justice experience	Board
Seat 8	Dr. Monique LeSarre, Psy. D.	Behavioral Health licensed professional	Board
Seat 9	Dr. Scott Arai, Psy. D.	Residential Treatment Program Management and Operations	Mayor
Seat 10	Dr. Ana Gonzalez, D.O.	DPH employee experience with dual diagnosis	Mayor
Seat 11	Sara Shortt, M.S.W.	Supportive housing provider	Board
Seat 12	Dr. Hali Hammer, M.D.	DPH employee with health systems or hospital administration experience	Mayor
Seat 13	Kara Chien, J.D.	Health law expert appointed	City Attorney