



City and County of San Francisco

San Francisco Department of Public Health MATERNAL, CHILD & ADOLESCENT HEALTH

SPRING and SUMMER 2019 STUDENT INTERNSHIPS

OVERVIEW

Maternal, Child & Adolescent Health (MCAH) at the San Francisco Department of Public Health (SFDPH) offers unpaid internships for individuals seeking work experience. This internship provides practical learning experience for undergraduate and graduate students interested in public health. Internships are designed to expose interns to careers in public service at the county level with support for professional development by supervising MCAH staff.

Interns may be part-time or full-time, depending on the student's availability and the needs of MCAH.

TYPES OF EXPERIENCES

Projects may consist of work in one or more of the following areas: assisting with literature reviews, quality improvement, outreach and education, research assignments and special projects; analyzing policy; planning and attending meetings or community events; preparing emails, memos, reports, outreach materials and other documents; supporting program planning and evaluation; and assisting staff in program operations or clerical work.

WHO IS ELIGIBLE?

To be eligible for an internship, individuals must be currently enrolled in an accredited college or university, be in good standing, and maintain a "C" average or above under the system of grading used by the institution. Eligible applicants must either: 1) receive academic credit from their college or university for participation in an MCAH internship; or 2) receive financial compensation from a non-DPH source (e.g., a scholarship or award from an academic program or other source). We welcome applications from students interested in applying their academic skills to maternal, child and adolescent health, whether from fields of health, public policy, public administration, communications, information technology, social sciences, or another related field. Interns must be proficient in the Microsoft Office suite of programs (e.g., Microsoft Word, Excel, PowerPoint).

HOW TO APPLY

1. Complete the online application:

- a. [Student Internship Application Form](#)

2. Email your current resume or CV to jenna.gaarde@sfdph.org:

Only completed applications will be reviewed. If selected, you will be invited for an interview. In-person interviews are strongly preferred, though other arrangements may be acceptable on a case-by-case basis. We will respond to all applications on an ongoing basis. Internship placements are not guaranteed.

For questions, please contact jenna.gaarde@sfdph.org.