



**SFDPH Sugary Drinks Distributor Tax Advisory Committee (SDDTAC)**

*SDDTAC Monthly Meeting Evaluation Form*

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**SDDTAC Monthly Meeting Evaluation Form**

Please share your feedback about the monthly SDDTAC meeting on November 20, 2019. **N = 9**

1) Was the meeting space conducive to our work?

1 - Neither Agree nor Disagree

1 - Strongly Agree

7 - Agree

2) Did we achieve the planned objectives for the meeting?

4 - Agree

5 - Strongly Agree

3) Did committee members come prepared?

7 - Agree

2 - Strongly Agree

4) Did presenters/facilitators come prepared?

4 - Agree

5 - Strongly Agree

5) Did we manage our time wisely?

1 - Neither Agree nor Disagree

6 - Strongly Agree

2 - Agree

6) Did all committee members have an opportunity to speak?

5 - Agree

4 - Strongly Agree

7) Did community members in attendance have adequate opportunities to make comments?

4 - Agree

2 - Strongly Agree

8) Did we start on time?

3 - Agree

2 - N/A

2 - Strongly Agree

9) Did we end on time?

2 - Agree

5 - Strongly Agree

10) Did Co-chairs facilitate discussion effectively?

1 - Strongly Disagree

4 - Strongly Agree

2 - Agree

11) Was there anything that would have helped you more effectively participate in this meeting? (information, trainings, etc.)

- No
- A better table set up

12) What went well in the meeting that we should continue to do?

- Monitored time effectively
- DPH backbone staff! Thank you for all that you do
- Being ahead of schedule and still no rush!
- Joi's facilitation

13) What did not go well in the meeting that we should do differently?

- Table set up
- Thank you for printing out slides from strategic planning

14) Are you completing this evaluation as a:

\_\_\_\_ Member of the public

7 - Member of the SDDTAC