To: Sugary Drinks Distributor Tax Advisory Committee  
From: Infrastructure SDDTAC Subcommittee  
Re: Recommendations on providing SDDT Funding Updates

Process Outline:
- DPH to compile a list of all the departments that received funding for 17/18.
- Develop a Survey for all Departments that received SDDT to complete and return.
- The purpose of this survey is to inform Department thinking, create accountability, and evaluate programs/projects, and highlight programs/projects that are doing well, and invite them in to share their impact with SDDTAC.
- Based on survey findings, SDDTAC can invite some or all the departments to present. In addition, the survey will show the CBOs/projects/programs receiving funding, so the SDDTAC can request they are part of the presentation.

Timeline
October 5 - Finalize Survey Questions  
October 11 - Finalize Survey Design  
Mid October – Distribute Surveys to Departments  
Mid November- Departments return completed survey (30 days)  
December – Review Survey Finding with SDDTAC  
Winter – Invite Departments and CBOs

Potential Survey Questions:
- Outline of process to move funds out of your department/agency  
  o Including Procurement process/mechanism  
- Where are you on the process of spending the money?  
- Who received SDDT funding for 17/18?  
  o List all CBOs, Programs/Projects, and funding amounts  
- What was the service or program provided?  
  o Description of the Program/Projects/CBO background  
- How did SDDT help expand the program/project?  
- Who was served?  
- What was the impact?  
  o Including deliverables, evaluation, and outcome metrics  
- Do you already collect data on health behaviors, health outcomes, or other health data?  
- How do your funded program(s) support SDDT goals?  
- Are you aware how the funding provided is coordinated and/or aligns with other departments or projects?