

## Med List

- **Medication History**
- **Med List and Allergies**

**Purpose:** To serve as the official medication record of all CBHS clients as of January 1, 2011. Information is accessible electronically throughout the CBHS system of care, including all crisis, residential and mental health clinics.

Two reports are available:

- **Medication History:** Chronological list of all prescribing events (medication changes, reorders, and discontinuation) and medication allergies
- **Med List and Allergies:** The official current medication list and allergies for clinicians and facility transfers

**Access:** All clinicians with Avatar Clinical Work Station access

## Opening Med List

Using Menu Path → Avatar CWS

The screenshot shows the Avatar CWS interface. The 'Avatar CWS' menu is open, showing options like Assessments, Progress Notes, Treatment Planning, Reports, InfoScriber, Med List, Medication History, and Med List and Allergies. The 'Med List' option is highlighted, and a red circle is drawn around the 'Med List' and 'Med List and Allergies' options. The 'My Caseload (2)' section lists 'JENNY TEST (981380706)' and 'SAMUEL TEST (981452072)'. The 'My Session' section lists 'Client' and 'JENNY TEST (981380706)'. A red arrow points from the 'JENNY TEST (981380706)' client name in the 'My Session' section to the 'Med List' option in the menu. Another red arrow points from the 'JENNY TEST (981380706)' client name in the 'My Caseload' section to the 'Med List' option in the menu. The interface also features a toolbar with icons for various functions and a footer with copyright information and system status.

**TIP – Medication History contains prescribing history, including inactive medications**

**Med List and Allergies contains current active medications ONLY**

**TIP – Same menu is available by right clicking on name of client if listed in My Session or My Caseload. This client's information will be populated for the med list**

- Saving desired med list as a favorite allows for less mousing.

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## Adding Med Lists to “Favorites”

Using Help → Search for Option

**1) To search for item, click the word Help in the upper right corner, then click Search for Option**

**2) Type in “Med” and select “Medication History” or “Med List and Allergies”**

**3) Click desired item to select**

- Medication History
- Med List and Allergies

**TIP – Double clicking the desired form can also open item**

**TIP – Medication History contains prescribing history, including inactive medications**

**Med List and Allergies contains current active medications ONLY**

**4) Clicking on the item then clicking on “Add to Favorites”.**

- A pop-up screen listing your favorites will appear. Click OK to save.

Option	Menu Path
Medication History	Avatar CWS / Med List
Med List and Allergies	Avatar CWS / Med List
Medi-Cal Eligibility Assignment	Avatar PM / Client Management / Account Management
Review MEDS Information	Avatar PM / Client Management / Account Management
Review MEDS Information Report	Avatar PM / Client Management / Account Management
On-Line MEDS Default Screen	Avatar PM / Client Management / Account Management

Buttons: Search, Open, Add to Favorites, Dismiss

Footer: AVCALPMLIVE (LIVE:SFMH) 10/29/10 04:21 PM

## Selecting Client

Tasks Favorites Avatar PM Avatar CW5 Avatar M50 Help

**Tasks**

- Select Client
- My Appointments
- My To-Do List
- My Applications
- My Favorites
- My Preferences
- My Courses
- Logoff

**My Caseload (2)**

- JENNY TEST (981380706)
- SAMUEL TEST (981452072)

**My Session**

**Select Client**

Client Name/ID#

Alternate Lookup

Alternate Lookup Type

Social Security Number (6)

Process Alternate Lookup Search

Select Client

Requires Client  
Option "Medication History" requires a selected "Client", please select one.

OK Cancel

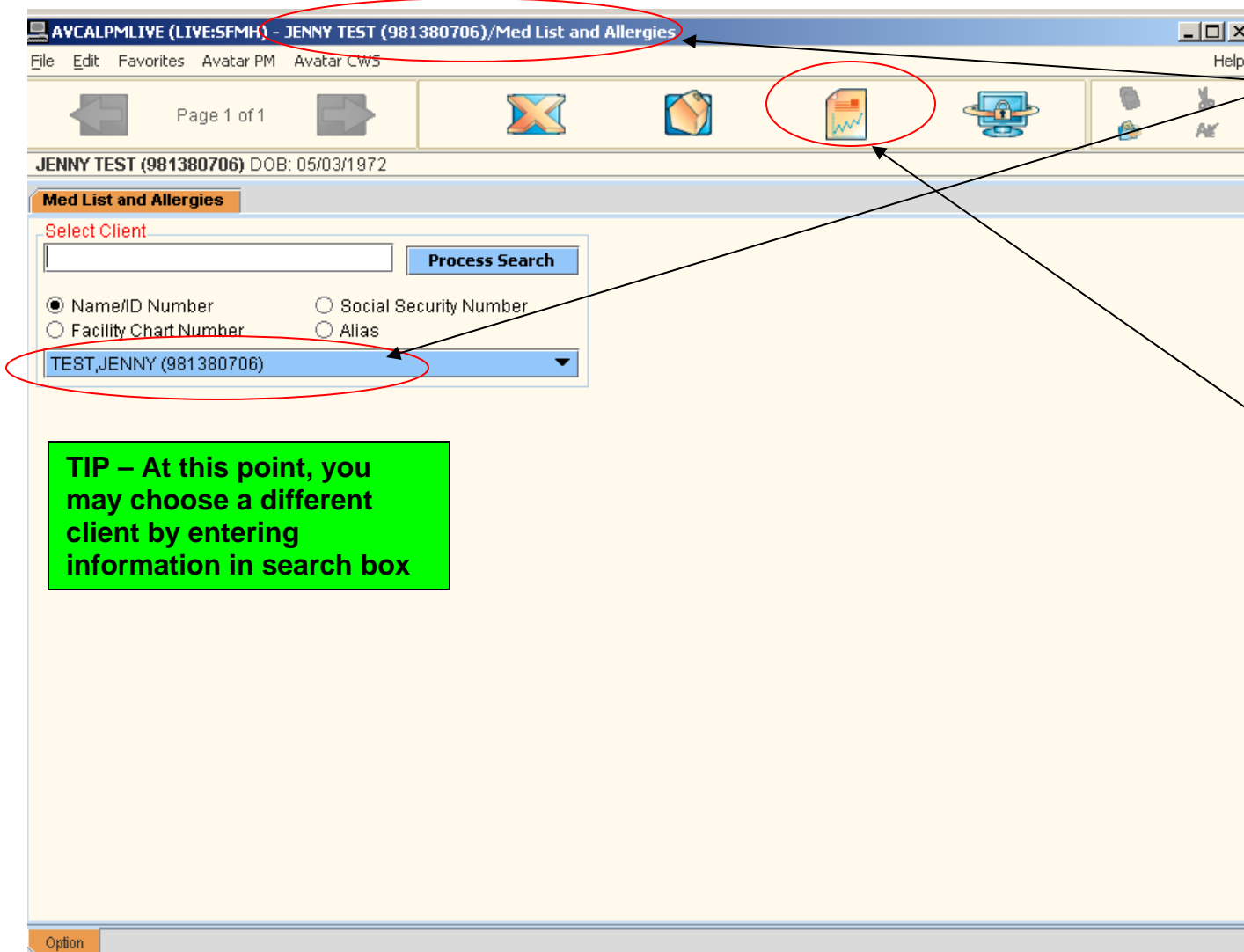
AVCALPLIVE (LIVE:5FMH) 10/29/10 04:40 PM

Select client using Client Name, BIS # or Alternative Lookup

**TIP** – This step is avoided if Med List is selected through My Caseload or My Session


## Launching Med List Report

- After selecting client, the following screen will appear



1) Your selected client information will appear here

- In this example, Med List and Allergies was selected

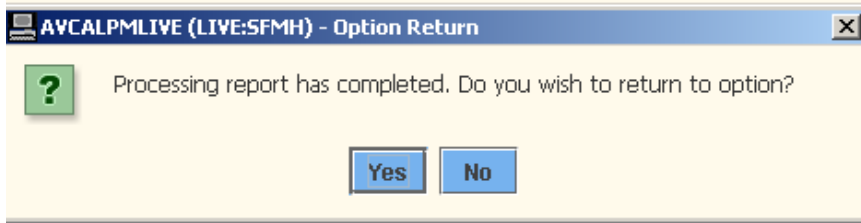


2) **Click Report Icon** to generate Med List

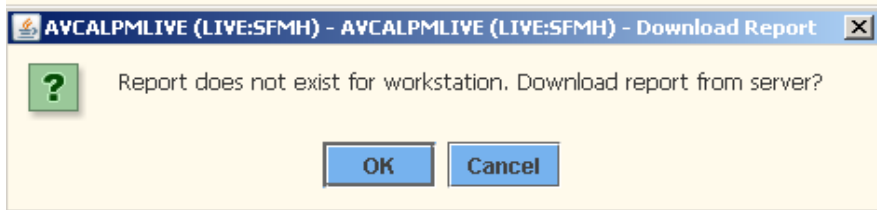
**TIP – At this point, you may choose a different client by entering information in search box**

**TIP – Report icon may not be available (lit) immediately.**  
Please allow a few moments for option to be available

- The following dialogue boxes will appear



Click "Yes" if you want to run the same report for another client after viewing.




Click "OK" to view report

**TIP – This dialogue box will only appear once during the Avatar session**

**TIP – It may take a few moments for the report to download from the server.**

## Current Med List and Allergies – Sample (Shortened)

- Official Medication List and Allergies for use within CBHS and facility transfers



City and County of San Francisco, Department of Public Health  
Community Behavioral Health Services

### MEDICATION LIST AND ALLERGIES

**Pharmacy:** CBHS PHARMACY SERVICES

**Patient:** JENNY TEST  
Age: 38 - DOB: 05/03/1972  
Client ID: 981380706  
3729 BALBOA ST  
SF CA, 94121

**Allergies:** atenolol, chlorproMAZINE, penicillin,

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**Current Active Orders**

Rx Description	Prescriber	Start Date	End Date
traZODONE - 100 mg, TAB, PO (1)ea at bedtime	Chu, Hung-Ming PON: 11828678	10/26/2010	11/25/2010
hydrochlorothiazide 50mg po qday	Non ISC	09/03/2010	
Potassium Chloride SR 20meq po qday	Non ISC	07/12/2010	07/12/2011
do not refill until pt comes in for appt	Non ISC		
Allergic to cranberries	Non ISC		

**TIP – Avatar Med Lists update every 30 minutes.**

- Medication changes are reflected in Avatar 30 minutes after a prescriber enters orders

**Pharmacy: Client's default pharmacy**

- Specific pharmacy will only appear if set by prescriber

**Client ID: BIS Number**

**End Date: When the prescription should run out.**

- Indicates that prescriber may need to authorize refills

**Non ISC**

- Medications prescribed by non-CBHS providers
- Ongoing special instructions
- Free text allergies

**3 Different sections are available for viewing**

- **Facility Prescriptions:** Mental health medication history
  - Includes active, reordered and discontinued medications
- **Non-ISC Orders:** Other medications as reported by client
  - Medications prescribed by outside providers
  - May also contain free text allergies and notes
- **Allergies:** Reported medication allergies

Order Date	Physician	Drug	Dosage / Route / Frequency	Action	End Date	Instructions
10/26/2010	Chu, Hung-Ming	traZODONE	- 100 mg, TAB, PO (1)ea at bedtime	Active	11/25/2010	
10/26/2010	Ho, Chesi	traZODONE	- 50 mg, TAB, PO (1)ea PRN-at bedtime	Discontinue	10/26/2010	
10/26/2010	Ho, Chesi	traZODONE	- 100 mg, TAB, PO (1)ea at bedtime	Reorder	10/26/2010	
10/25/2010	Garrett, Susan Therese	Celexa	- 20 mg, TAB, PO (1)ea at bedtime	Active	11/24/2010	Test Rx. Do not fill
10/18/2010	Inman, Lisa	Celexa	- 20 mg, TAB, PO (1)ea at bedtime	Change	10/25/2010	
10/14/2010	Garrett, Susan Therese	Focalin XR	- 10 mg, ERC, PO (1)ea each morning	Discontinue	10/14/2010	This is a test to see if Infosciber will let me fax a CII Rx.
9/23/2010	Wu, Stephen	risperidone	- 2 mg, TAB, PO (1)ea twice a day	Active	10/23/2010	
9/23/2010	Wu, Stephen	sertraline	- 100 mg, TAB, PO (1)ea at bedtime	Active	10/23/2010	
9/22/2010	Ho, Chesi	lithium	- 600 mg, CAP, PO (1)ea three times a day	Active	10/22/2010	
9/17/2010	Patterson, Suzannah	Viagra	- 25 mg, TAB, PO (1)ea as directed	Active	10/17/2010	
9/16/2010	Patterson, Suzannah	lithium	- 600 mg, CAP, PO (1)ea three times a day	Reorder	9/22/2010	
9/15/2010	Ho, Chesi	risperidone	- 3 mg, TAB, PO (1)ea daily	Active	10/15/2010	
9/13/2010	Patterson, Suzannah	risperidone	- 3 mg, TAB, PO (1)ea daily	Reorder	9/15/2010	
9/10/2010	Patterson, Suzannah	Cymbalta	- 30 mg, DRC, PO (1)ea daily	Active	10/10/2010	
9/10/2010	Ho, Chesi	risperidone	- 3 mg, TAB, PO (1)ea daily	Reorder	9/10/2010	
9/10/2010	Ho, Chesi	risperidone	- 3 mg, TAB, PO (1)ea daily	Reorder	9/13/2010	
9/10/2010	Ho, Chesi	traZODONE	- 50 mg, TAB, PO (1)ea daily	Active	10/10/2010	

To advance to next page on current section, click arrow button

Action: Status of prescription

End Date: When the prescription should run out.

- Indicates that prescriber may need to authorize refills

Instructions: Special instructions from prescriber

**TIP – Avatar Med Lists update every 30 minutes.**

- Medication changes are reflected in Avatar 30 minutes after a prescriber enters orders



### Viewing other sections: Non-ISC and Allergies

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BusinessObjects

Preview

City and County of San Francisco, Department of Public Health  
Community Behavioral Health Services

## MEDICATION HISTORY

Facility Prescriptions **Non-ISC Orders** Allergies

Name: TEST, JENNY Avatar ID: 981380706 DOB: 5/3/1972 Age: 38

Order Date	Physician	Drug	Dosage / Route / Frequency	Action	End Date	Instructions
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To view section, click on tabs

### Returning to Medication History Section

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BusinessObjects

Preview **Non-ISC Orders**

InfoScriber Rx History: Non InfoScriber Prescriptions  
Facility: City and County of San

Non-ISC Prescriptions

Name: TEST, JENNY Avatar ID: 98138070  
Gender: Female DOB: 5/3/1972 Age: 38

Order Date	End Date	Drug / Description
9/3/2010	9/1/2010	hydrochlorothiazide
7/12/2010	7/12/2011	hydrochlorothiazide 50mg po qday
7/12/2010	10/20/2010	Potassium Chloride SR 20meq po qday
		do not refill stimulant until pt comes for appt
		do not refill until pt comes in for appt
		Allergic to cranberries

Click on Preview tab to return to Medication History section

**TIP – Must return to Medication History section to select another section**