



Mayor Edwin Lee

SAN FRANCISCO MENTAL HEALTH BOARD

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EXECUTIVE COMMITTEE MINUTES

October 16, 2013
1380 Howard Street
Room 515
4:30 PM

DRAFT

Board Members Present: David Elliott Lewis, PhD, Co-Chair, Ellis Joseph, MBA, Co-Chair, Virginia Lewis, LCSW, Secretary

Members Absent: Alphonse Vinh, MS, Wendy James, Vice Chair

Members on Leave: none

OTHERS PRESENT: Helynna Brooke, Executive Director, Bailey Wendzel, NAMI

The Meeting was called to order at 4:34 PM by Dr. Lewis.

1.0 Review of Executive Committee Minutes

For discussion and action

1.1 Public comment

No comments

1.2 Proposed Resolution: Be it resolved that the minutes of the Executive Committee meeting of September 19, 2013 be approved.

Approved unanimously.

2.0 Next Mental Health Board Meeting and Action Items

For discussion and action

2.1 Issues regarding the content of the agenda

Lyle Beckman, Head Night Minister from San Francisco Night Ministry is confirmed for the November 8th board meeting. He will also be bringing a female minister so she can share what women on the streets are facing. The title for the presentation will be: Crisis Services After Dark on the Streets of San Francisco.

Dr. Lewis said that he would like the Executive Committee to review the style for agendas to develop an agenda that is more readable. Ms. Lewis asked that we postpone that discussion so that we can work on planning the retreat. Ms. Brooke suggested that staff review the agendas of other commissions to see if there is consistency in style or other agenda styles we might emulate.

2.2 Board Planning for future MHB meetings:

The Executive Committee confirmed with Bailey Wendzel that she is available to present to the board about the San Francisco National Alliance for the Mentally Ill (NAMI) at the January 8, 2014 meeting.

2.3 Public comment

No comments

2.4 Proposed Resolution: That the Executive Committee adopt the agenda for the Mental Health Board meeting on Wednesday, November 13, 2013 as discussed. Mr. Joseph will run the meeting.

Approved unanimously.

3.0 MHB Retreat Planning

3.1 Develop Retreat Agenda

The Retreat time will be 10:00 AM to 4:00 PM at the Police Academy. Sgt. Kruger will secure the room. Coffee and tea will be provided in the morning and a catered lunch. Different board members will lead different sections of the retreat.

Proposed Agenda:

10:00 AM Icebreaker: David

10:30 AM Jo Robinson

11:00 – 12:00 Roma Guy: Strategies for Strengthening Board Advocacy

12:00 – 1:00 Lunch: David will create several “getting to know each other” activities

1:00 – 4:00 Board Socialization

Proposed Questions (the final ones will be provided to board members prior to the retreat)

1. What would you like to see as training for incoming board members?
2. Review of how we have been doing – have each board member evaluate: What have you liked the most about being on the board and what have we done that you particularly liked? What has been most interesting and valuable to you the past year?
3. If you have done program reviews, what is the most and least valuable part of the visits to programs?
4. What are your greatest passions regarding mental health?
5. What inspires you the most within mental health and your own domain?
6. What resolutions would you suggest that the board do in the coming year?

4.0 Business

For discussion and possible action.

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3.1 Co-Chair's reports:

No reports

3.2 Committee Reports:

No reports

3.3 Additional business regarding the duties, mandates, and operations of the Board.

3.3. a New business for future Executive Committee meetings: none discussed

3.3. b Discussion of developing issues for the MHB: none discussed

3.3. c Other MHB business: none discussed.

3.4. Public comment

No public comment

Adjournment

The meeting was adjourned at 5:52 PM