



Mayor Edwin Lee

SAN FRANCISCO MENTAL HEALTH BOARD

1380 Howard Street, 2nd Floor
San Francisco, CA 94103
(415) 255-3474 fax: 255-3760
mhb@mhbsf.org
www.sfgov.org/mental_health
www.mhbsf.org

EXECUTIVE COMMITTEE MINUTES

January 16, 2014
1380 Howard Street
Room 415
11:00 AM

Board Members Present: David Elliott Lewis, PhD, Co-Chair, Ellis Joseph, MBA, Co-Chair, Wendy James, and Alphonse Vinh

Members Absent: none

Members on Leave: Virginia Lewis, LCSW, Secretary

OTHERS PRESENT: Loy Proffitt, Administrative Manager

The Meeting was called to order at 11:15 AM by Dr. David Elliott Lewis.

1.0 Review of Executive Committee Minutes

For discussion and action

1.1 Public comment

No comments

1.2 Proposed Resolution: Be it resolved that the minutes of the Executive Committee meeting of November 21, 2013 be approved.

Approved unanimously.

2.0 Next Mental Health Board Meeting and Action Items

For discussion and action

2.1 Issues regarding the content of the agenda

The Executive Committee came up with two presentations for February 2014 and March 2014, depending on the availability of speakers.

Behavioral Health Access Services (BHAC) is an in-house program at 1300 Howard St. The committee would like two speakers from BHAC, the program director and an-intake counselor who is a full-time employee. Mr. Craig Murdock, Executive Director, would distribute a hard copy of BHAC services and would describe a few services in layman parlance for about 25 minutes with 10 minutes for Q & A. Then, the in-take counselor would simply spend 10 minutes to share how an in-take process works for a client. The board would like 10 minutes for Q & A with the last 5

minutes for public comments on the BHAC presentation. The committee would like an hour of concise and lucid presentation.

The other speaker is Kara Chien who is an attorney with the San Francisco Public Defender's Office and also a board member.

The executive committee decided to honor Ms. Terry Byrne from MHA-SF and Dr. David Elliott Lewis will draft the wording for the commendation for her outstanding work in mental health services.

At the February 2014, the committee also would like Dr. Terry Paterson talk about the work of Ms. Adrian Williams from the Village Project.

2.2 Board Planning for future MHB meetings:

Depending on the speakers' availability, who were aforementioned, the next two meetings are tentatively planned out for the February and March presentations.

2.3 Public comment

No comments

2.4 Proposed Resolution: That the Executive Committee adopts the agenda for the Mental Health Board meeting on Wednesday, February 8, 2014 as discussed. Mr. Ellis Joseph will run the meeting.

Although approved unanimously, the committee would like to postpone the recognition of Ms. Adrian Williams from the Village Project, until after Dr. Paterson talk about her at the February 2014.

3.0 Business

3.1 Co-chair reports:

At the recent CIT conference in San Mateo, attending board members were Dr. David Elliott Lewis, Ms. Terry Bohrer, Sgt. Kelly Kruger and Ms. Kara Chien.

Dr. David Elliott Lewis hoped to talk about SRO issues at the next SFPD's CIT training.

3.2 Committee Reports:

No reports

3.3 Additional business regarding the duties, mandates, and operations of the Board.

3.3. a New business for future Executive Committee meetings

The committee would like to keep the membership number as status quo on the Executive Committee to avoid any voting ties from an even numbered membership.

3.3. b Discussion of developing issues for the MHB:

The committee would like to solicit board members to form a sub-committee to discuss the 2013 retreat issues. So far the following names are Dr. David Elliott Lewis, Mr. Alphonse Vinh and Ms. Wendy James.

3.3. c Other MHB business

With the current slate of officers remains the same, the committee would like the February meeting to include the election of officers.

The committee would like each board member to have a copy of the Bylaws.

3.4. Public comment

No comments

Adjournment

The meeting was adjourned at 12:15 PM