

# SAN FRANCISCO MENTAL HEALTH BOARD

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Mayor Edwin Lee

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## NOTICE OF MEETING .....

### **PROGRAM REVIEW COMMITTEE**

Tuesday, May 19, 2015

1380 Howard Street

Mental Health Board Office, Room 226

1:00 PM

## **AGENDA:**

### **1.0 REVIEW OF PROGRAM REVIEW COMMITTEE MINUTES**

For discussion and action

1.1 Public comment

1.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Program Review Committee meeting of January 15, 2015 be approved as submitted.

1.3 PROPOSED RESOLUTION: Be it resolved that the minutes of the Program Review Committee meeting of February 10, 2015 be approved as submitted.

1.4 PROPOSED RESOLUTION: Be it resolved that the minutes of the Program Review Committee meeting of February 26, 2015 be approved as submitted.

1.5 PROPOSED RESOLUTION: Be it resolved that the notes of the Program Review Committee meeting of March 10, 2015 be approved as submitted.

1.5 PROPOSED RESOLUTION: Be it resolved that the notes of the Program Review Committee meeting of April 14, 2015 be approved as submitted.

### **2.0 REVIEW CLIENT QUESTIONNAIRES, PARENT SURVEYS, STAFF INTERVIEW FORMS AND LETTER TO DIRECTORS**

For discussion and action

- 2.1 PROPOSED RESOLUTION: Be it resolved that the revised Client Questionnaire be forwarded to the Executive Committee for approval.
- 2.2 PROPOSED RESOLUTION: Be it resolved that the revised Director Questionnaire be forwarded to the Executive Committee for approval.
- 2.3 PROPOSED RESOLUTION: Be it resolved that the revised Client Letter be forwarded to the Executive Committee for approval.
- 2.4 PROPOSED RESOLUTION: Be it resolved that the revised Client Notice be forwarded to the Executive Committee for approval.
- 2.5 PROPOSED RESOLUTION: Be it resolved that the revised Parent Questionnaire be forwarded to the Executive Committee for approval.
- 2.6 PROPOSED RESOLUTION: Be it resolved that the revised Letter to the Director be forwarded to the Executive Committee for approval.
- 2.7 Public comment

### **3.0 NEXT STEPS**

For discussion

- 3.1 Meeting with CBHS Quality Management regarding board's program review role
- 3.2 Meeting with DPH Compliance regarding board's program review role.

### **ADJOURNMENT**

#### **DISABILITY ACCESS**

1. Rooms 226, 228, 417, 424 and 515 are accessible to persons using wheelchairs and others with disabilities. Assistive listening devices, materials in other alternative formats, American Sign Language interpreters and other accommodations will be made available upon request. Please contact Darlene Daevu, Community Behavioral Health Services, 415-255-3426 or by email: Darlene.daevu@sfdph.org. Providing at least 72 hours notice will help to ensure availability. To reach a TTY line, call (415) 255-3449. Large print copies of the agenda will be made available upon request; please call (415) 255-3474.
2. Meetings are held at 1380 Howard Street, (corner of 10<sup>th</sup> and Howard Streets), in Room 226 or 424 or Room 515. The closest accessible BART station is the Civic Center station, at the intersection of Market, Grove and Hyde Streets. The closest Muni Metro station is the Van Ness Station. Accessible MUNI lines serving the location are the 9 San Bruno, 47 Van Ness, 14 Mission, and 71 Haight/Noreiga. Also, the J, K, L, M, and N lines underground. For more information or updates about the current status of MUNI accessible services, call (415) 923-6142. For information about Paratransit Services call (415) 351-7000.

3. 1380 Howard Street is accessible to wheelchairs. Elevators, doorways, restrooms, and the meeting room are wheelchair accessible. Accessible curbside parking has been designated on Grace Alley.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415)554-7724  
Fax: 4(15) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request one from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code from the internet at: [www.sfgov.org/sunshine](http://www.sfgov.org/sunshine)

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May 19, 2015

Program Review Committee Agenda

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