



SAN FRANCISCO MENTAL HEALTH BOARD

Mayor Edwin Lee

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EXECUTIVE COMMITTEE MINUTES

Tuesday, September 27, 2016

1380 Howard Street

Room 226

10:00 AM

BOARD MEMBERS PRESENT: Kara Chien, Ulash Thakore-Dunlap, David Elliott Lewis, PhD, Idell Wilson, Harriette Stevens, EdD

MEMBERS ABSENT: none

MEMBERS ON LEAVE:

OTHERS PRESENT: none

The meeting was called to order at 10:18.

1.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES

For discussion and action

1.1 Public comment

No public comment

1.2 **PROPOSED RESOLUTION:** Be it resolved that the minutes of the Executive Committee meeting of July 26, 2016.

Approved unanimously

2.0 NEXT MENTAL HEALTH BOARD MEETING AND ACTION ITEMS

For discussion and action

2.1 Issues regarding the content of the agenda

The first choice is Deborah Sherwood, Director of Quality Improvement: How does Quality Improvement Address the Elimination of Barriers to Access to Behavioral Health Services.

The second choice is the Bed Placement process from discharge from ZSFGH and the criminal justice system with Elaine Hada and Kelly Hiramoto, especially the placement of seniors.

The third choice is Senior Disability Action group. Wendy James could add her experience too.

2.2 Board Planning for future MHB meetings

For November, Adrian Williams and Terence Patterson back will provide an update to the board on community violence issues in the Western Addition. Perhaps invite London Breed too and maybe have the meeting at 101 Grove Street and contact press to attend. Might show Jeff Adache's montage too. Possible title: Impact of Community Violence.

2.3 Public comment

None

2.4 PROPOSED RESOLUTION: That the Executive Committee adopt the agenda for the Mental Health Board meeting on October 19, 2016, as discussed.

Unanimously approved.

Approved unanimously.

3.0 BOARD RETREAT

For discussion and action

2.1 Confirm date for Board Retreat of 12/3/16

The date of the retreat is confirmed.

2.2 Discussion regarding budget and location for retreat

The committee selected the Whitcomb for the retreat. The cost will be approximately \$2,500.

2.3 Discussion regarding structure for designing retreat; appoint a committee, or use Executive Committee.

The Executive Committee meeting will complete the retreat agenda at its next meeting. Dr. Stevens volunteered to prepare the power point again this year. Dr. Lewis will provide photos.

4.0 BUSINESS

For discussion and possible action.

4.1 Chair's report.

Ms. Chien suggested discussion at the Retreat regarding how the department and non profits might get culturally appropriate providers and taking people where they are rather than having to fit into the culture of the organization.

4.2 Additional business regarding the duties, mandates, and operations of the Board.

4.2. a New business for future Executive Committee meetings

4.2. b Discussion of developing issues for the MHB

4.3. c Other MHB business

The committee discussed the changes suggested by Terry Bohrer for the Annual Report. They approved making the grammar and stylistic changes and would like to put on the Board Retreat agenda a discussion on the format of the next annual report to include Ms. Bohrer's suggestions of an Executive Summary and specific recommendations.

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Executive Committee Minutes

However, if Ms. Bohrer or executive committee members would like to submit a summary and recommendations before the November executive committee meeting, the committee could vote to approve those changes.

The Committee appointed Terry Bohrer as Chair of the Nominating Committee and Kara Chien and Idell Wilson will be committee members.

4.4. Public comment

None

ADJOURNMENT: 12:15