



SAN FRANCISCO MENTAL HEALTH BOARD

Mayor Edwin Lee

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EXECUTIVE COMMITTEE MINUTES

Tuesday, November 28, 2017

1380 Howard Street

Room 226

10:00 AM

BOARD MEMBERS PRESENT: Ulash Thakore-Dunlap, MFT, Co-Chair, MA, Idell Wilson, Vice Chair, Gene Porfido, Secretary, Judy Drummond, Richard Slota, MA, Gregory Ledbetter, Toni Parks and Carletta Jackson-Lane.

MEMBERS ABSENT:

MEMBERS ON LEAVE: Susan Page, Harriette S. Stevens, EdD

OTHERS PRESENT: Helynna Brooke, Executive Director
The meeting was called to order at 10:05.

1.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES

For discussion and action

1.1 Public comment

No public comment

1.2 **PROPOSED RESOLUTION:** Be it resolved that the minutes of the Executive Committee meeting of October 24, 2017 be approved as submitted.

Approved unanimously

2.0 NEXT MENTAL HEALTH BOARD MEETING AND ACTION ITEMS

For discussion and action

2.1 Issues regarding the content of the agenda

2.2 Board Planning for future MHB meetings

No discussion

2.3 Public comment

No public comment

2.4 **PROPOSED RESOLUTION:** That the Executive Committee adopt the agenda for the Mental Health Board meeting on January 17, 2018

Unanimously approved.

3.0 BOARD RETREAT SATURDAY DECEMBER 2, 2017

For discussion and possible action

3.1 Review of Retreat Agenda

9:00 Breakfast

9:30 Welcome: Ulash

9:45 Icebreaker: Judy

10:00 Board Responsibilities, Overview of Sunshine, Sunshine Video: Gene, Idell

10:50 Break

11:00 Review of 2017-18 Strategic Plan and Accomplishments (resolutions, program reviews, presentations): Harriette

11:30 Discussion regarding changing name to Behavioral Health Board: Njon

12: - 1:00 Lunch

1:00 Committee Updates and Discussion regarding Ongoing Committees: Marylyn

2:00 Committee Breakout Groups: Goals, meeting times, agenda

3:00 Committee Report Outs:

3:30 How to Create Resolutions and Follow Through: Terry

3:45: Close: Toni Parks

3.2 Review of Retreat Menu

A full breakfast was suggested with a lighter lunch but with a hot option.

Each committee will then report out. The expectation is that each committee:

- Will submit a resolution by June 30th, 2018.
- Will be responsible for three board presentations or reports for 2018.
- Will prepare a summary for the Annual Report by May 30th, 2018.

3.3 Public comment

No public comments

4.0 BUSINESS

For discussion and possible action.

4.1 Chair's report.

4.2 Additional business regarding the duties, mandates, and operations of the Board.

4.2. a New business for future Executive Committee meetings

4.2. b Discussion of developing issues for the MHB

4.2. c Other MHB business

4.3. Public comment

No public comment

ADJOURNMENT: 11:30

November 28, 2017

Executive Committee Minutes