

## SAN FRANCISCO MENTAL HEALTH BOARD

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**Mayor**  
**London N. Breed**

1380 Howard Street, 2<sup>nd</sup> Floor  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
[mhb@mhbsf.org](mailto:mhb@mhbsf.org)  
[www.mhbsf.org](http://www.mhbsf.org)  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)

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### **MENTAL HEALTH BOARD RETREAT** **AGENDA**

Saturday, December 8, 2018

Hamilton Ballroom  
631 O'Farrell Street  
San Francisco, CA  
9:30 AM – 4:00 PM

- 1.0 Welcome and Overview of the Day
- 2.0 Team Building Exercise
- 3.0 Board Responsibilities, Overview of Sunshine Act, Board Etiquette, Overview of the California legislative mandate for Mental Health Board duties and responsibilities.
  - 3.1 Public Comment
- 4.0 Review of 2017-18 Strategic Plan and Accomplishments
  - Resolutions

- Programs Reviewed
- Visits to Supervisors

#### 4.1 Public Comment

### 5.0 Importance of Resolutions

#### 5.1 How to write resolutions

#### 5.2 What to do with resolutions

#### 5.3 Public Comment

### 6.0 Committee Reports: What committees have worked on and what have been the challenges

#### 6.1 Youth Committee

#### 6.2 Older Adult Committee

#### 6.3 Substance Use Disorder Committee

#### 6.4 Executive Director Succession Committee

#### 6.5 Public Comment

### 7.0 Committee Breakout Groups

#### 7.1 Youth Committee

#### 7.2 Older Adult Committee

#### 7.3 Substance Use Disorder Committee

#### 7.4 Executive Director Succession Committee

### 8.0 Committees Reports

#### 8.1 Future plans for the Youth Committee.

#### 8.2 Future plans for the Older Adult Committee

#### 8.3 Future plans for the Substance Use Disorder Committee

#### 8.4 Future plans for the Executive Director Succession Committee

#### 8.5 Public Comment

### 9.0 Closing

#### 9.1 Public Comment

## Adjourn

No votes will be taken on any items at the Retreat. All issues arising at the Retreat which require a vote of the Board will be placed on the agenda for the regular meeting of the Board on January 15, 2019. For further information, please call the office at 415-255-3474.

## **DISABILITY ACCESS**

1. MHB Retreat meetings is at 631 O'Farrell Street, San Francisco, CA. Access is accessible. Regular meetings are held at 1380 Howard Street, (corner of 10<sup>th</sup> and Howard Streets), in Room 226, 207, 424 or Room 515. The closest accessible BART station and Muni Metro Station is the Civic Center station, at the intersection of Market, Grove and Hyde Streets. A second Muni Metro station within a few blocks is the Van Ness Station, located at Van Ness and Market. Accessible MUNI lines serving the location are the 9 San Bruno, 47 Van Ness, 14 Mission, and 71 Haight/Noreiga. Also, the J, K, L, M, and N lines underground. For more information or updates about the current status of MUNI accessible services, call (415) 923-6142. For information about Paratransit Services call (415) 351-7000.

2. 1380 Howard Street is accessible to wheelchairs. Elevators, doorways, restrooms, and the meeting room are wheelchair accessible. Accessible curbside parking has been designated on Grace Alley.

3. Rooms 226, 207, 424 and 515 are accessible to persons using wheelchairs and others with disabilities. Assistive listening devices, materials in other alternative formats, American Sign Language interpreters and other accommodations will be made available upon request. Osinachi Okakpu, MPH, Behavioral Health Services, 415-255-3493 or by email: osinachi.okakpu@sfdph.org. Providing at least 72 hours notice will help to ensure availability. To reach a TTY line, call (415) 255-3449. Large print copies of the agenda will be made available upon request; please call (415) 255-3474.

4. Special Hearings are usually held at the Department of Public Health, 101 Grove Street, 3<sup>rd</sup> Floor, Room 300 or Room 610, located at 25 Van Ness Avenue, San Francisco. The same public transportation options as above apply. It is wheelchair accessible.

5. For Special Hearings at other locations, please call for directions or bus information. All locations will be accessible.

6. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### **POLICY ON CELL PHONE, PAGERS, AND ELECTRONIC DEVICES**

The ringing of and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415)554-7724  
Fax: 4(15) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request one from the Task Force or by printing Chapter 67 of the San Francisco Administrative Code from the internet at: [www.sfgov.org/sunshine](http://www.sfgov.org/sunshine)

To view Mental Health Board agendas and minutes, you may visit the MHB web page at: [www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health). You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the MHB office at 255-3474.

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics)