



SAN FRANCISCO MENTAL HEALTH BOARD

Mayor
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EXECUTIVE COMMITTEE MINUTES

Tuesday, November 27, 2018

1380 Howard Street

Room 226

10:00 AM

BOARD MEMBERS PRESENT: Harriette S. Stevens, EdD., Idell Wilson, Judy Drummond

MEMBERS ABSENT:

MEMBERS ON LEAVE: Susan Page, Njon Weinroth, Richard Slota, Ulash Thakore-Dunlap, MFT

OTHERS PRESENT: Helynna Brooke, Executive Director, Denise, UCSF student

The meeting was called to order at 10:05.

1.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES

For discussion and action

1.1 Public comment

No public comment

1.2 **PROPOSED RESOLUTION:** Be it resolved that the minutes of the Executive Committee meeting of October 23, 2018 be approved as submitted.

Approved unanimously

2.0 NEXT MENTAL HEALTH BOARD MEETING AND ACTION ITEMS

For discussion and action

2.1 Issues regarding the content of the agenda

Liza Murowski will present about bullying issues in her residential facility.

For January, committees will report out the results of the plans made at the retreat.

2.2 Board Planning for future MHB meetings

- None discussed

2.3 Public comment

None

2.4 **PROPOSED RESOLUTION:** That the Executive Committee adopt the agenda for the Mental Health Board meeting on January 16, 2019.

Unanimously approved.

3.0 BOARD RETREAT

For discussion

3.1 Retreat Committee: Carletta Jackson-Lane, Idell Wilson, Gregory Ledbetter

The agenda for the retreat and the details for the icebreaker and the team building exercise were discussed. The agenda approved is as follows:

- 9:00 Breakfast**
- 9:30 Welcome and Overview of the Day:** Harriette
Introductions: Judy
What can you tell us in 1 minute about yourself?
- 9:45 Team Building Exercise:** Helynna
Four Temperament Styles
- 10:30 Board Responsibilities, Sunshine Law, Board Etiquette:** Idell
- 10:45 Break**
- 11:00 Review of 2017-18 Strategic Plan and Accomplishments:** Njon
Resolutions, Program Reviews, Presentations, Visits to Supervisors
- 11:30 Importance of Resolutions, Writing Resolutions, Follow Up:** Helynna
- 12:30 Lunch**
- 1:30 2018 Committee Reports from Youth, Older Adults, SUD, ED Succession:** Harriette
- What you have worked on?
 - What are your successes?
 - What have been the challenges?
- 2:00 2019 Committees - Break Out:** Judy
Do we want the same committees for 2019?
- What is the vision or focus for your committee?
 - What are your goals for your committee?
 - Brainstorm information, research and staff support needed
 - What are your outcomes such as proposed resolutions, program reviews, and presentations to the full board?
- 3:00 Break**
- 3:15 2019 Committees - Report Out:** Carletta
- 3:50 Closing:** Richard
- 4:00 Adjourn**

3.2 No public comment

4.0 BUSINESS

For discussion and possible action.

4.1 Chair's report

No report.

4.2 Committee Reports

No reports

4.3 Additional business regarding the duties, mandates, and operations of the Board.

4.3. a) New business for future Executive Committee meetings

4.3. b) Discussion of developing issues for the MHB

4.3. c) Other MHB business

No discussion.

4.4. Public comment

ADJOURNMENT

ADJOURNMENT: 12:20 PM